



INFORMATIONAL REPORT
Board of Fire Commissioners
South Bay Fire District 8

MEETING DATE	13 August 2024
DATE PREPARED	24 July 2024
FROM	Brian VanCamp
TITLE	Policy 3-12 “Annual & Sick Leave”
BACKGROUND	Background: In a regular review of District policies and procedures, it was found that Policy 3-12 was in need of a review & update, primarily for “house-keeping” purposes such as inclusion of a new holiday (Juneteenth). Recommendations: Board review and approval the draft policy update.
COST BENEFIT ANALYSIS	N/A
ESTIMATED ANNUAL COST	N/A
ACCOUNT	Administrative and Payroll
DECISION/ACTION REQUESTED	Board review; approval to be requested at next regular meeting.