



**Thurston County Fire Protection District 8
Board of Fire Commissioners' Meeting
October 8, 2024**

MINUTES of the regular Board meeting held October 8, 2024, at the South Bay Station 8-1 and remotely using Zoom. Commissioners Kilpatrick, Long, Hunter and Bivens, as well as Chief VanCamp, and Assistant Chief LeMay were in attendance. Commissioner Zvirzdys and Secretary Stumpf were unable to attend. The meeting was called to order at 5:30 pm.

Chief's Report: Using a handout, Chief VanCamp presented the September Monthly Report. He noted that we are still waiting for revenue data from the county. Comments were made on the increase of our call volume. We expect to exceed 1400 calls at the end of the year.

Chief LeMay provided an update on staffing. He reported that we've had no volunteer resignations. The open career position will be filled once the candidate's background work is completed. We have two career members on light duty. Questions were asked for clarity.

2025 Master Plan: Using handouts, Chief VanCamp asked for Board approval for the 2025 Master Plan program documents. They included: Training & Education; Incident Readiness & Response; Health & Wellness; Facilities & Equipment; and Community Communications & Risk Reduction. Following approval, the 2025 Master Plan would include the changes and updated procedures. Further, the 2025 Budget Plan will be updated once the election has closed, and we have more accurate revenue figures. Following brief comments, Commissioner Hunter moved to approve the documents as presented. Commissioner Bivens seconded the motion. The Board unanimously approved the 2025 Master Planning documents with four votes.

Draft Policy 3-20-PO-00r2, Anti-harassment: Using a handout, Chief VanCamp requested approval of the draft anti-harassment policy. Once approved, training for all members will take place and will include the Servant Attitude. Further, training will be included in the PDP process. Chief VanCamp shared that the 2024 PDP's will be done in the 4th quarter of 2024 and the PDP Expectations will be done in 2025. Following brief comments, Commissioner Bivens moved to approve the documents as presented. Commissioner Long seconded the motion. The Board unanimously approved Policy 3-20-PO-00r2 with four votes.

Secretary Report:

Minutes of Previous Meeting – Assistant Chief LeMay (*for Secretary Stumpf*) presented the minutes of the regular meeting September 10 for approval. Commissioner Long moved to approve the minutes as presented; Commissioner Hunter seconded the motion. The Board approved the minutes as presented, with four votes.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. A question was asked about water testing. After extensive review, Commissioner Long moved to approve all warrants as presented. Commissioner Hunter seconded the motion. The Board unanimously (with four votes) approved payment of warrants included in that list and further described as follows:

<u>General Fund (6680)</u>	Warrants 22184-22206	totaling \$22,786.94
	Warrants 22212-22220	totaling \$6,327.98
<u>CR&R Fund (6681)</u>	Warrant 22207-22210	totaling \$20,534.80

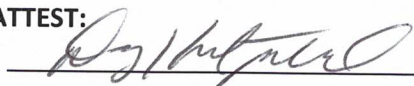
Recess: At 5:51, the meeting was recessed. At 6:00 pm the meeting reconvened.

Public Presentation – Proposition 1:

At 6:01 pm, several public members joined the meeting. Following introductions, Chief VanCamp provided a Power Point Presentation on the Proposition 1 Ballot Issue. The presentation included a review of the District’s Mission, Vision, Goals and Target Levels of Service. He also reviewed details of the current staffing levels for the District and estimates for the future if the ballot measure passed or didn’t pass. Included in the information were estimates of the increased costs to the taxpayer. Questions were asked for clarity.

Adjourn: The Board announced that the next regular meeting is scheduled for November 12, 2024, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business, the meeting was adjourned at 7:06 pm.

ATTEST:




 Douglas Kilpatrick, as Chair for TCFPD 8



 Gloria Zvirzdys, as Commissioner for TCFPD 8



 Pamela Long, as Commissioner for TCFPD 8



 Daniel Bivens as Commissioner for TCFPD 8

 Jake Hunter, as Commissioner for TCFPD 8



 Heidi Stumpf, District Secretary for TCFPD