



**Thurston County Fire Protection District 8  
Board of Fire Commissioners' Meeting  
November 12, 2024**

MINUTES of the regular Board meeting held November 12, 2024, at the South Bay Station 8-1 and remotely using Zoom. Commissioners Kilpatrick, Zvirzdys and Bivens, as well as Chief VanCamp, and Secretary Stumpf were in attendance. Commissioners Long, Hunter and BC McBride participated remotely. Several of the B shift crew were all in attendance. The meeting was called to order at 5:30 pm.

**Chief's Report:** Using a handout, Chief VanCamp presented the October Monthly Report. Questions were asked for clarity, including concerns about the low staffing numbers. The Chief explained that we've had two members on light duty and still have one vacant position.

**2025 Master Plan/Proposition 1:** Chief VanCamp explained that he is waiting for certification by Thurston county that the excess levy Prop 1 has passed. At present time, it appears to have passed. Once certified, he will present a draft 2025 Budget Plan, then an expense budget will follow; however, we will need to submit resolutions to the county by the end of the month to request revenues for next year. Secretary Stumpf added comments that she'd like to schedule a special Board meeting sometime next week to have the Board review and approve Resolutions. Following a brief discussion, the Board agreed to have a Special Board meeting on Tuesday, November 19<sup>th</sup>, beginning at 2:00 pm for the purpose of reviewing and approving Resolutions to be submitted to the county. Further, the meeting will be held remotely.

**Secretary Report:**

**Staffing Update-** Secretary Stumpf gave the staffing update (*for Assistance Chief LeMay*). She shared that we have seven new volunteer recruits and one lateral that joined us this month. We are still in the process of reviewing candidates' psychological exams for the career position.

**Minutes of Previous Meeting** – Secretary Stumpf presented the minutes of the regular meeting October 8th for approval. Commissioner Bivens moved to approve the minutes as presented; Commissioner Long seconded the motion. The Board unanimously approved the minutes as presented.

**Approval of Warrants** - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. After extensive review, Commissioner Long moved to approve all warrants as presented. Commissioner Zvirzdys seconded the motion. The Board unanimously approved payment of warrants included in that list and further described as follows:

<b>General Fund (6680)</b>	Warrants 22253-22264, eft10-3a	totaling \$28,512.70
	Warrants 22265-22284	totaling \$19,308.30
	Warrants 22286-22300	totaling \$18,133.17
	Warrants 22317-22334	totaling \$50,861.53
<b>CR&amp;R Fund (6681)</b>	Warrants 22285 & 22335	totaling \$7,740.72
	Warrants 22301-22302	totaling \$13,540.85
<b>Payroll Fund (6680)</b>	Warrants 22185-22194, 22211, EFTa-z	totaling \$243,370.19
	Warrants 22221-22252, Efta	totaling \$21,558.46
	Warrants 22303-22316, EFTa-z	totaling \$365,793.99

**Announcements:**


- Secretary Stumpf shared that the District is currently being audited by the State. This happens every three years and includes accountability (*review of Financial Reports*), and risk.
- She also reminded them of the annual Christmas Party on Tuesday, December 3<sup>rd</sup> at 6 pm.
- Commissioner Bivens shared that the EMT graduation will be December 12<sup>th</sup> at 6 pm and is taking place at the Olympia High School.

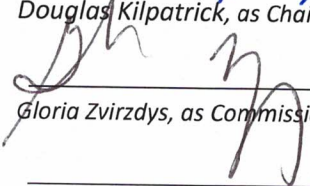
**Review and Follow Up:**


- Special Meeting on November 19<sup>th</sup> at 2:00 pm to approve revenue Resolutions.
- Master Plan/Budget to be followed-up once Proposition 1 has been ratified.


**Adjourn:** The Board announced that the next regular meeting is scheduled for December 10, 2024, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business, the meeting was adjourned at 5:51 pm.

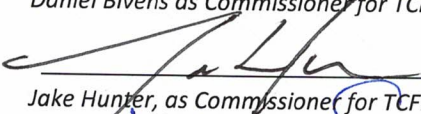
**ATTEST:**


  
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Douglas Kilpatrick, as Chair for TCFPD 8

  
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Gloria Zvirzdys, as Commissioner for TCFPD 8

  
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Pamela Long, as Commissioner for TCFPD 8

  
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Daniel Bivens as Commissioner for TCFPD 8

  
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Jake Hunter, as Commissioner for TCFPD 8

  
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Heidi Stumpf, District Secretary for TCFPD