



**Thurston County Fire Protection District 8
Board of Fire Commissioners' Meeting
May 14, 2024**

MINUTES of the regular Board meeting held May 14, 2024, at the South Bay Station 8-1 and remotely using Zoom. Commissioners Kilpatrick, Zvirzdys and Bivens, as well as Chief VanCamp, Assistant Chief LeMay and Secretary Stumpf were in attendance. Commissioner Long participated remotely. Also, in attendance were many of the members of B Platoon. Commissioner Hunter was unable to attend. The meeting was called to order at 5:30 pm.

Chief's Report: Using a handout, Chief VanCamp presented the April Monthly Report. Some details of the radio tower project at the Johnson Point Station 8-2 were discussed. Chief LeMay provided an update on staffing. We currently have eight new recruits, and two members have resigned, resulting in a total of 32 volunteers. A "Volunteer" workgroup is actively reviewing the volunteer program and is expected to provide Chief VanCamp with a recommendation in June.

Labor & Industries Proposed Changes: Battalion Chief Hall presented an update on proposed Federal rulemaking that could impact OSHA (*Occupational Safety and Health Administration*) regulations related to firefighter safety and health. The proposed draft changes consist of 14 sections, which he meticulously reviewed for their implications for our department. Overall, he expressed confidence that we already adhere to the majority of the new standards. Any areas where we fall short can be addressed relatively easily. Questions were asked for clarity.

Resolution 24-04 Closing District Revolving Fund. – Using a handout, Chief VanCamp requested Board approval for Resolution 24-04 to close the district's Revolving Fund. He explained that the fund was established several years ago when all invoices had to be processed through the county, which was a time-consuming process. The revolving fund checkbook allowed us to promptly address immediate payment needs for invoices and other expenses. However, given that we now handle our own on-site invoice payments and no longer rely on the county treasurer's office, as well as utilizing credit cards for certain payments, the Revolving Fund is no longer necessary. Following the request, Commissioner Zvirzdys moved to approve the Resolution as presented. Commissioner Bivens seconded the motion. The Board unanimously approved Resolution 240-04, closing the District's Revolving Fund.

Secretary Report:

Community Outreach Team Update – Secretary Stumpf gave a COT update, sharing that an event planner for 2024 is in place. School visits have been scheduled as well as other community events. Social media updates were also shared.

Minutes of Previous Meeting – Secretary Stumpf presented the minutes of the regular meeting dated April 9, 2024, and Special meeting dated April 19th for approval. Commissioner Zvirzdys moved to approve the minutes as presented; Commissioner Long seconded the motion. The Board unanimously approved the minutes as presented.

Approval of Warrants - Warrants as audited and certified by the auditing officer, as required by RCW 45.24.080 and those expenses reimbursement claims certified as required by RCW 425.24.090, have been recorded on a listing which has been made available to the Board with the last month's meeting minutes. After extensive

review, and with questions asked for clarity regarding specific warrants, Commissioner Zvirzdys moved to approve all warrants as presented. Commissioner Long seconded the motion. The Board unanimously approved payment of warrants included in that list and further described as follows:

General Fund (6680)	Warrants 21817-21831	totaling \$30,307.47
	Warrants 21844-21860	totaling \$19,644.94
	Warrants 21862-21868	totaling \$8,765.46
Payroll Fund (6680)	Warrants 21786-21816,EFTa	totaling \$34,694.60
	Warrants 21832-21835	totaling \$42,301.24
	Warrants 21836-21843,EFT4-26a-z	totaling \$285,661.64
CR&R Fund (6681)	Warrant 21861	totaling \$27,230.53
	Warrant 21869	totaling\$1,628.93

Announcements: Secretary Stumpf reminded the Board of the following:

- May 19th Board workshop
- June 23rd Association Picnic
- Community Newsletter is going out next week.

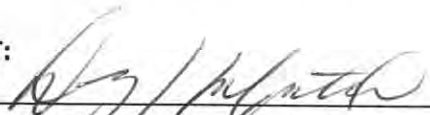
Review and Follow-Up:

- The revolving fund will be closed.
- BC Hall will monitor the proposed rulemaking changes.
- Proposition 1 Ballot title was approved. A pro or con committee may come forward.


Executive Session: (As per RCW 42.30.110 (OPMA)) At 6:00 pm, the regular meeting adjourned and began an executive session. The purpose of the meeting was for an employee performance review. The estimated time was twenty minutes. The session concluded at 6:20 pm and the regular meeting reconvened. No action was taken.

Adjourn: The Board announced that the next regular meeting is scheduled for June 11, 2024, beginning at 5:30 pm and will be held at the South Bay Station 8-1. There being no further business, the meeting adjourned at 6:21 pm.


ATTEST:



Douglas Kilpatrick, as Chair for TCFPD 8



Gloria Zvirzdys, as Commissioner for TCFPD 8



Pamela Long, as Commissioner for TCFPD 8



Daniel Bivens as Commissioner for TCFPD 8



Jake Hunter, as Commissioner for TCFPD 8



Heidi Stumpf, District Secretary for TCFPD