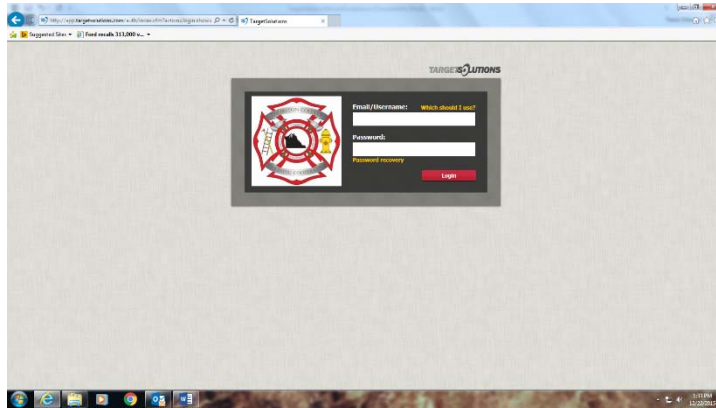


South Bay Fire Department TCFD8

Target Solutions Supervisors

Cheat Sheet: How to Log in to Target Solutions

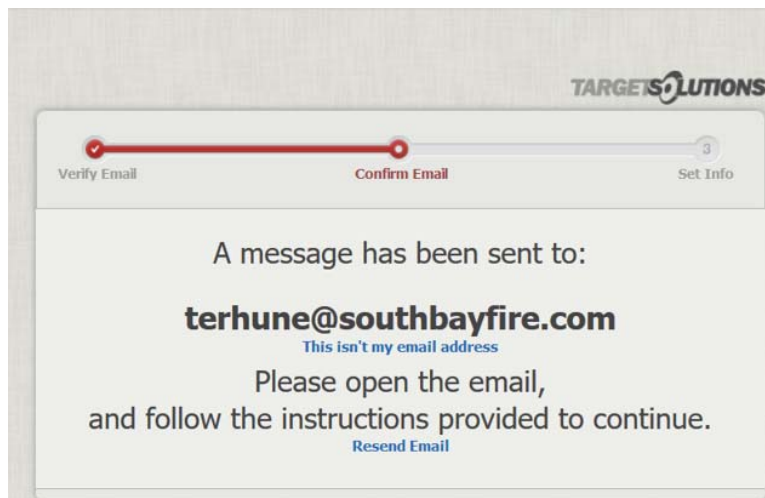
1. Go to www.target solutions.com/tcfc.



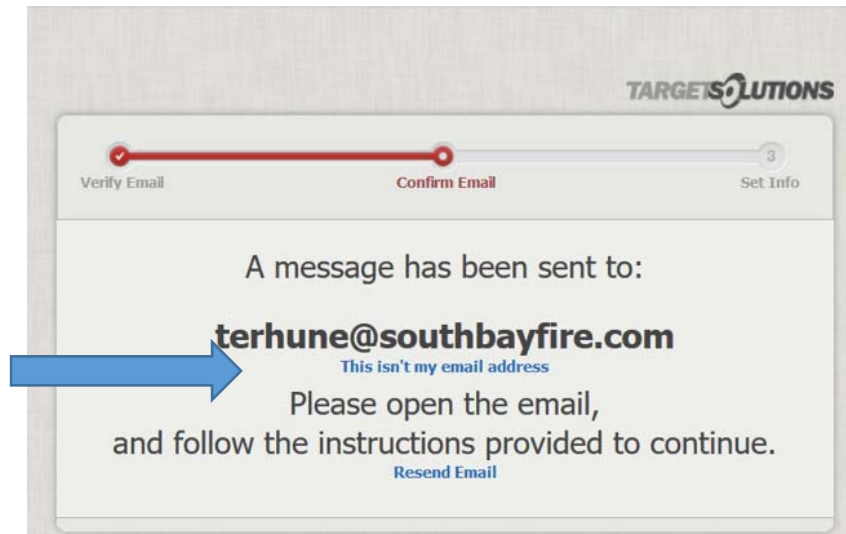
2. Your Username will be your South Bay email address (ex: tsmith@southbayfire.com), and your initial password will be “thurston.”



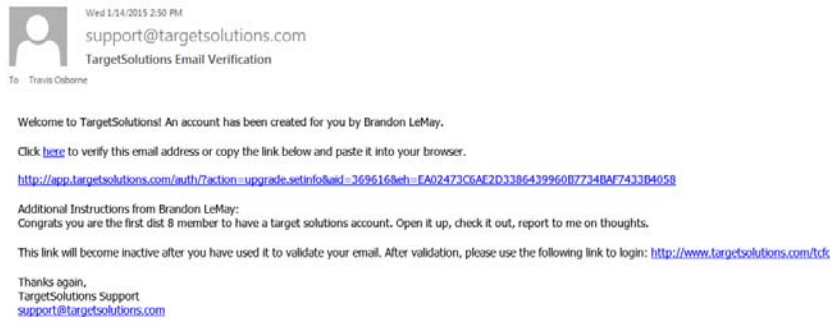
3. On your first log in attempt, you will see a screen appear like below after you enter in your information.



4. Verify that your email address is listed correctly. If your email address is not correct, click on the link that states "This isn't my email address" and then reenter your email address.



5. You should receive an email to your South Bay Fire Department email within 24 hours. Contained within the email will be a hyperlink that you click on, and then complete your Target Solutions account set up (new password, security questions, etc.).



6. If you have any trouble setting up your Target Solutions account, you can contact Lt. Osborne at tosborne@southbayfire.com.