

# ***South Bay Fire Department – Citizens Advisory Team***

## ***Meeting Minutes***

May 14, 2015

\* Underlines indicate action items

**List of Attendees:** Dave Eames, Todd Eckstein, Cora Morley Eklund, Commissioner Engle, Susan Goff, Kim Gylys, Ray Harry, Uta Harry, Dick Kistler, Dolores Oleson, Don Oleson, , Bill Pedersen, Camille Pedersen, Marie Potter, Janet Rhodes, Chief VanCamp, Cynthia Walker

### **I. Call to order.**

Camille Pedersen opened the meeting of the Citizens Advisory Team at 6:00 PM on 14 May, 2015 at South Bay Fire Department, Station 8-1.

### **II. Approval of minutes from last meeting**

Minutes from the February meeting were previously approved.

### **III. Open issues – No open issues from previous meeting.**

### **IV. New business**

- 1) Camille opened the meeting by welcoming new CAT members, and then had everyone present introduce themselves.
- 2) Camille then discussed the following items:
  - a) Discussed the need for a co-chair of the CAT and told anyone to contact her if they were interested.
  - b) Discussed the Commissioners request for personnel from the CAT to participate in a group that would help set salaries for the Fire Department personnel. She will e-mail that information/opportunity out to the group in the future.
  - c) Discussed Sandra Parker's suggestion that Dave Beyers and the Lt's and Chiefs be added to the mailing list. There was no disagreement and Todd will get their e-mails from Heidi to add them to the distribution list. (Note: Sandra was not present at this meeting but she has sent her suggestions via email.)
  - d) Discussed Sandra Parker's suggestion to have an Open House with the new Fire Engine, Smokey the Bear, other apparatus, etc. at some point in the future.

There was some discussion on the best time for this event, and we decided that the fall time frame would be best.

- e) Discussed a suggestion that the next meeting be held at the North Olympia station on Boston Harbor Road (Station 83). Everyone agreed and the next meeting will be held there on 13 August, 2015.

3) Commissioner Engle discussed a number of items to include:

- a) The District received a grant from the State and had used that money to install solar panels on the roof of station 8-1. The panels are now supplying power for most of the lights in the station.

Station 83 (North Olympia) Initiative. The Department is making some changes to standardize various aspects of all of the stations. This has been ongoing since Jan/Feb. Also discussed that Asst. Chief Kessel is now in Station 8-3.

- b) All of the stations have now been renumbered along with some of the Fire Trucks due to the combining of the districts. This is in accordance with TCOM policy.
- c) Fire Station Staffing. Assistant Chief McBride is coming up with a staffing plan for the stations. The Union contract has been signed, and 12 new personnel are in the current training class.
- d) Tom Engle and Chief VanCamp briefly discussed the renaming of the district from North Olympia and South Bay to a name reflecting the new combined district. They explained that this hadn't been done yet due to the cost of rebranding all of the equipment. They may pursue it more this summer, but they stated it would be a very deliberate process with lots of input from the community.

4) Camille then discussed the handout that she and others had developed to inform people about the upcoming ballot measure regarding the number of Fire Commissioners. She asked for a 4 member board to take input from other members and to review the document. Kim and Janet volunteered to participate with Camille and Sandra. They will review all input, including comments which CAT members have provided at this meeting, and from commissioners who choose to give feedback.

5) Camille then discussed the preliminary plan for getting the word out to the community on the ballot measure. It was agreed that:

- a) Chief VanCamp would insert something into the SBF D Newsletter and onto the website after it had been reviewed by the PDC. (The CAT may provide some input into this.)
  - b) Cynthia Walker volunteered to post information to the "Next Door" online bulletin board.
  - c) Janet Rhodes volunteered to talk to the "Fox Hall" Homeowner's Association.
  - d) Kim Gylys volunteered to reach out to the "Holly Woods" Homeowner's Association.
  - e) Dave Eames volunteered to reach out to "The Farm" Homeowner's Association.
  - f) Dick Kistler said that he would post something in the Mercantile.
  - g) Marie Potter said that she would talk to Zittel's Marina about posting something as well.
  - h) Camille said she would contact the Johnson Point Homeowner's Association, and the two South Bay stores.
  - i) Ray said he'd contact Seashore Villa and Boston Harbor Marina.
  - j) Sandra had volunteered to contact Dana Passage.
- 6) The committee briefly discussed dates for the upcoming meetings. As previously approved, the meetings will be held quarterly on the 2<sup>nd</sup> Thursday of the Month. Next meeting is 13 August at Station 83 , the North Olympia station on Boston Harbor Road, and the following meeting will be on the 12<sup>th</sup> of November; location to be determined.
- 7) The Committee briefly adjourned before receiving a tour and demonstration of some of the fire trucks and equipment by the firemen on shift.

## **V. Adjournment**

Camille adjourned the meeting at 8:00 PM.

Minutes submitted by: Todd Eckstein

Minutes approved by: Camille Pedersen