

# **South Bay Fire Department – Citizens Advisory Group**

## **Meeting Minutes**

August 14, 2014

\* Underlines indicate action items

**List of Attendees:** Judy Blythe, Carrie Born, Kent Canny, Maureen Canny, Todd Eckstein, Cora Morley Eklund, Tom Engle, Carol Fry, Susan Goff, Kim Gylys, Carolyn Logue, Mark Lovrein, Ken Parsons, Bill Pedersen, Camille Pedersen, Marie Potter, Janet Rhodes, Ron Schnell.

### **I. Call to order.**

Camille Pedersen opened the meeting of the Citizens Advisory Group at 6:00 PM on 14 August, 2014 at South Bay Fire Department, Station 8-1.

### **II. Approval of minutes from last meeting**

Ken Parsons recommended changing “Districts” to “Precincts” to correctly describe the areas within the Fire District. The change was accepted and the Minutes unanimously approved.

### **III. Open issues**

N/A

### **IV. New business**

- 1) Camille discussed and then passed out a questionnaire to get member feedback on a variety of issues. (Results of that questionnaire to be covered later in the minutes.)
- 2) Commissioner Engle then provided an update to the group on various actions of the SBF and its Board of Commissioners. This included the upcoming purchase of a new fire truck and discussion of the merger with FD7.
- 3) Camille and Carolyn Logue then discussed the list of Frequently Asked Questions (FAQs) with the board members. Several changes were made to the FAQ based upon great feedback from the members. Carolyn and Camille will finalize those changes and then get the finished product back out to the group.
- 4) Todd Eckstein then reported on the results of the questionnaire.
  - a) The Majority of the group wanted to meet jointly with members of the FD7 CAP “After the Vote in November”.

- b) 9 members were interested in attending one of the FD7 CAP meetings to observe how they conduct their business. The next two meetings will be held on September 4th and October 2nd at 6 pm at the North Olympia Fire station. Their address is 5046 Boston Harbor Road. (705-0234) Contact Camille or Carolyn if you have any further questions.
  - c) “Emergency preparedness and ways to promote it within the district” and Learning about the Operation of a Fire Department” were tied for the subjects that most interested the group. “Demonstration of a response to an incident” was a close third.
  - d) A majority of the applicants did not want a BBQ to attract more members; (12 to 7).
  - e) Most of the members preferred to meet “Every other month” with “Quarterly” being a close second.
  - f) There were no other “ideas or suggestions” listed on the questionnaires.
  - g) Based upon member feedback, it was decided that our next meeting would occur on the 9<sup>th</sup> of October. If the Merger in FD7 passes, we’ll invite the FD7 CAP to meet with us as a combined group on the 13<sup>th</sup> of November. We won’t expect to meet again after the Nov meeting until the 8<sup>th</sup> of January, 2015.
  - h) Carolyn stated that she would get with the Sbfd to discuss if they could present some information at the 9 October CAG meeting related to “Emergency Management Prep”. (This item has recently changed based upon the results of the poll that went out to the CAG members on the 25<sup>th</sup> of August. Almost 90% of the respondents voted to cancel the October CAG meeting so that members could attend a special public forum that District 7 plans to hold on the same date, 9<sup>th</sup> of October at 6 pm. The purpose of their community forum is to discuss the merger plan with interested citizens. The Sbfd CAG will next meet on the 13<sup>th</sup> of November.)
- 5) Carolyn then handed out copies of the map showing the location of CAG members in District 8. There was much cross-talk and discussion on how to better reach out to precincts that were underrepresented.
- a) Janet Rhodes volunteered to talk to a friend in Fox Hall to try and reach out to their Homeowners Association (HOA).
  - b) Kent Canny said he would reach out to the Forrest Park, Deerfield Park and Holly Hills neighborhoods.

- c) Tom Engle said he would talk to Dick Small about potential participation from the Hollywood HOA.
  - d) Carolyn stated that she would talk to South Bay Elementary about the possibility of sending flyers home in backpacks or other ways to get the information out via the school.
  - e) Carolyn and Mark Lovrien also stated they would call members of the 'old' SBFD advisory committee.
  - f) Todd will also send out an updated map; members are asked to check the map to ensure their location information is correct.
- 6) Carolyn informed the members that the Boards from both FD7 and FD8 were going to meet at 0830 on the 25<sup>th</sup> of August to discuss future budget policies. Interested members were encouraged to attend that meeting.

#### **V. Adjournment**

Carolyn and Camille thanked the members for their hard work and participation, and the meeting adjourned at 7:35 PM.

Minutes submitted by: Todd Eckstein

Minutes approved by: Camille Pederson & Carolyn Logue