

DISTRICT MONTHLY REPORT: NOVEMBER 2014

ADMINISTRATIVE:



- 1) On November 4th, the voters of North Olympia FD7 approved Proposition 1 (merging FD7 into FD8) with a 76% share and approved Proposition 2 (a levy lid lift to \$1.50 per thousand AV) with a 63% share. These two actions set forth further joint Board actions to implement to final merger of the two fire districts. Concurrent resolutions are planned to be filed in December to set the implementation date for the merged fire district as of January 1st 2015.



Action Item Summary List:

No.	Topic	Date	Priority	Action/Status
2	North-end Firestation Project Master Plan	Ongoing	Medium	<u>VanCamp:</u> <ul style="list-style-type: none"> Thurston County Board of County Commissioner held hearing on January 9th for appeal on November 5th 2013 ruling; denied appeal on January 16th 2014 Updated project estimate provided October 1st 2014
40	Merger with North Olympia FD7	Ongoing	High	<u>Small/Harper:</u> <ul style="list-style-type: none"> Proposition 1 and 2 passed on November 4th Election certified on November 25th Concurrent resolutions to be adopted on December 8th; effective date of merger January 1st 2015
44	District Training Center	Ongoing	Medium	<u>Kessel (and Vector Engineering):</u> <ul style="list-style-type: none"> Construction work on hold until spring Planning, design & permitting process ongoing
45	Citizen Advisory Group	Ongoing	Medium	<u>Engle/VanCamp:</u> <ul style="list-style-type: none"> Meeting held on November 13th
46	Union-Management relations	Ongoing	High	<u>VanCamp: (from Nov 17 Workshop)</u> <ul style="list-style-type: none"> Currently engaged in negotiations with Local 2903 on CBA for Dayshift Firefighters & Lieutenant positions; met on November 18th; next session scheduled for December 16th VanCamp & Luxenberg coordinating all negotiations with Board direction
47	Vendor & local business relations	Ongoing	Medium	<u>Stumpf/Harry/Kessel: (from Nov 17 Workshop)</u> <ul style="list-style-type: none"> Coordinating purchasing practices as part of Transition Items check-list, major contracts already being standardized (e.g. insurance, apparatus maintenance, etc)
48	Community Risk Assessment Project	?	High	<u>VanCamp: (from Nov 17 Workshop)</u> <ul style="list-style-type: none"> Received proposal from CPSE Initial presentation to Board November 20th
49	Sleeping area concerns at firestations	?	?	? <u>(from Nov 17 Workshop)</u>
50	Firefighter Associations	January-March 2015	Medium	<u>Kilpatrick/Olsen: (from Nov 17 Workshop)</u> <ul style="list-style-type: none"> North Olympia FD Inc proposed merger with South Bay Firefighter Association on December 1st Joint Executive Committee to be formed to evaluate options and develop proposal for memberships to consider for approval
51	District Strategic Planning	?	High	<u>VanCamp: (from Nov 17 Workshop)</u> <ul style="list-style-type: none"> 2015 update of FD8 Strategic Plan, coordinate with Community Risk Assessment Project (Item # 48)
52	Organizational performance management system	?	High	<u>Board Chair/VanCamp: (from Nov 17 Workshop)</u> <ul style="list-style-type: none"> Determine scope and definition of project/process

PLANNING SERVICES:

- 1) On November 3rd, Chief VanCamp participated in a county-wide briefing on the Ebola Virus Disease situation hosted by Thurston County Health Officer Dr Rachel Wood. This is an ongoing group effort by pre-hospital and clinical organizations in the county to coordinate efforts and communicate information from the national, state and local levels.
- 2) The FD7 and FD8 Boards held joint workshops on November 10th and 17th to prepare for the merger of the two districts. Among the topics of the workshops were organizational values & norms, implications of a larger board, performance management of board members, the fire chief and the district secretary, values regarding purchasing, the role of citizen groups in the future, specific roles of board members and outlining further work for the future.

PUBLIC RELATIONS & COMMUNITY SERVICES:

- 1) The annual Holiday Bazaar was held on November 1st; sponsored by the South Bay Firefighters' Association, it appeared to be successful with many of the vendors already committing to booths for next year.
- 2) The Community Advisory Group met at Station 8-1 on November 13th with a general session presentation by Commissioner Engle on district activities and the recent merger vote, and a very interesting presentation by Vivian Eason of Thurston County Emergency Management on emergency preparedness in the home.
- 3) The Hollywoods Homeowners Association met at Station 8-1 on November 18th.
- 4) The St Andrews' Pre-school students toured Station 8-1 on November 19th; thanks to Firefighters Zvirzdys and Friar in hosting the event.
- 5) As part of the ongoing marketing efforts for recruiting, Chief LeMay arranged for technical staff from Google to "film" the Station 8-1 area to produce an on-line "movie" showing the station and apparatus; it will become part of the District's web-site features.

EMERGENCY RESPONSE: Total of 648 calls to date, 541 for 1999-2013 average; (see attached Monthly Call Summary Report)

- 1) Type of responses for the month:

	Fire	ALS	BLS	Pub Svc	False	Total
2014	7	15	25	6	3	56
2013	4	19	26	8	4	61
99-13 Average	4	15	20	5	3	48

- 2) Average number of responders for the month:

	Total	Daytime	Night	Weekend
2014	4.2	3.1	4.5	5.2
2013	4.0	3.5	4.1	4.3
99-13 Average	4.4	3.6	5.3	4.8

- 3) Performance measures to *Target Levels of Service** for the month/year:

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Station 8-1	15	12	80%	2	2	100%
Station 8-2	9	3	33%	0	0	0%
Station 8-3	3	2	67%	1	1	100%

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
2014 to Date	30.8	21.0	68%	2.4	2.0	85%
2013	36.3	20.4	56%	2.2	1.6	73%
99-13 Average	28.5	17.4	61%	2.5	2.1	83%

*KEY: *EMS targets: minimum 2 responders on scene within 8 minutes*
Fire targets: minimum 4 responders on scene within 10 minutes
Does not include false alarms, service calls, mutual aid outside District

PERSONNEL MANAGEMENT, SAFETY & TRAINING:

- 1) Drills for the Month: (in addition to shift-based drills)
 - November 3: Business & SBFFA mtg, Cardiac Review (Sta 8-1)
 - November 10: Officer Training “Blue-Card 101” (Sta 8-1)
 - November 17: “Staying Alive” (Terhune, Sta 8-1)
- 2) Management Team for the Month:
 - (None)
- 3) Mission to gain 15 new volunteer responders status report: a joint effort between FD7 and FD8. Current status: 40 applications on file (pending processing). Two orientation days are scheduled for 2015: January 22nd and July 23rd, where planning is in place to handle a large group of new members. In November, seven members in EMT school and five lateral entry members (carry-over from last month’s report). The one student in the Recruit Academy withdrew from the program during the month. There has been a high attrition rate (4 of 11) in the EMT school this cycle, so Medic One and District staff will be meeting to review the application, orientation and support systems in place to improve student outcomes for District EMT students.
- 4) Chief VanCamp attended the Washington State Integrated Mobile Healthcare conference at the SeaTac Double-tree Inn on November 4th; sponsored by the State Fire Chiefs, it was a forum dealing with community para-medicine and the new directions for pre-hospital care as a result of the Affordable Care Act.
- 5) During the month, Chief VanCamp and Chief LeMay worked in their capacities with the Thurston County Fire Chiefs’ Association and Thurston County Training Officers on the transition from the Thurston Fire & Rescue Training Consortium to a Chiefs’ Association based training cooperative. The plan is for the cooperative to sponsor the semi-annual Recruit Academy and live-fire training in 2015.

PERSONNEL MANAGEMENT, RELATIONS:

- 1) Doug Kilpatrick and Walker Armstrong were promoted to Battalion Chief during the month; they had been in an acting capacity for six months. Congratulations and good work Doug and Walker!
- 2) On November 18th, Chief VanCamp and legal counsel Dave Luxenberg met with IAFF Local 2903 representative Chris Ross and Brent McBride on the collective bargaining agreement for Dayshift Firefighters and Lieutenants.
- 3) Tyler Hill took a leave of absence during the month to attend paramedic school; good luck Tyler!
- 4) Sam Liening submitted his resignation during the month due to being hired full-time by the Olympia Fire Department; congratulations and good luck Sam!

EQUIPMENT & FACILITIES:

- 1) Apparatus & Equipment:
 - a. All in service with no issues.
 - b. New Apparatus: The pumper has been ordered with a completion date to be sometime in June 2015. Vendor representative Andy Kline of Pierce will be here January 6th to review the drawings.
- 2) Facilities:
 - a. Station 8-1 ESCO project: the lighting portion of the project is 100% complete. All parking lot lighting, flag pole and signage have been changed. All solar panels have been activated and we are making power. All duct work is complete. All thermostats and wiring have been replaced. Everything is up and running and balancing the units is in process. Owner training should take place at any time.
 - b. Training Center Status: Carpet, paneling and ceiling panels are being removed from the old firestation building.

FINANCIAL: (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
Beg. 1 Jan 14	\$ 398,210		\$ 1,305,319		\$ 274,966		\$ 1,565,776	
Current Month	\$ 486,376	1	\$ 978,298	1	\$ 276,436	1	\$ 1,511,731	1
Ending 31Dec14	\$ 399,514	2,4	\$ 857,585	2,4	\$ 276,200	2	\$ 1,045,800	2

Notes:

- 1: As of 1 December 2014.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: Interest rates for current period:
 - LGIP Pool: 0.13 %
 - TCIP Pool: 0.54 %.
- 4: Includes transfer of \$118,250 from Fund 6680 to Fund 6681 (November 2014).

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
601	23604	1 Nov 14	82A	E19	6948 Diann St NE	01:15	10.11	ALS ETOH	6	2
602	23616	1 Nov 14	83B	G20	7147 Deerfield Park Dr NE	07:19	8.00	BLS Joint Swelling	7	3
603		1 Nov 14	81H	I19	2824 Jorgenson Rd NE	09:28	6.26	Electrical Fire	6	3
604	23681	1 Nov 14	81A	I17	2840 Dairy Ct NE	21:52	4.17	Fire Alarm Activation	7	3
605		1 Nov 14	81H	G18	5401 Sleater Kinney Rd NE	22:06	N/A	False Alarm (Fire)	3	3
606	23746	3 Nov 14	83A	E20	6944 Puget Beach Rd NE	02:32	10.09	ALS Chest Pain	6	4
607		3 Nov 14	132A	E11	7030 Steamboat Island Rd NW	04:56	N/A	Chaplain 8 Response	1	
608	23869	4 Nov 14	81D	I17	2722 South Bay Rd NE	22:11	7.03	BLS Chest Pain	4	6
609	23927	5 Nov 14	82A	C19	9038 Gallea St NE	15:48	10.66	BLS Syncope	4	
610	24055	7 Nov 14	71A	G16	4724 Bellwood Dr NE	11:33	0.56	BLSY Patient Assist	2	
611	24165	8 Nov 14	81B	G17	5034 Lemon Rd NE	19:17	8.00	ALS Stomach Ache	2	1
612	24270	10 Nov 14	81F	G19	4922 Puget Rd NE	03:43	18.07	ALS Fever	6	2
613	24293	10 Nov 14	82B	D20	7738 Hendershot St NE	10:20	9.24	ALS DLoC	3	
614	24332	10 Nov 14	307	J16	2206 20th Ave NE	17:09	5.52	BLS Lifeline Alarm	3	
615	24357	10 Nov 14	81E	I20	7300 32nd Ave NE	21:40	N/A	BLS Fall	7	3
616		11 Nov 14	82B	E20	6333 75th Ave NE	13:38	10.40	Wires Down	4	
617	24417	11 Nov 14	307	K17	605 DeVoe St NE #1/2	19:33	5.41	BLSY Illness	3	4
618	24429	11 Nov 14	82A	D19	8235 Johnson Point Rd NE	22:26	9.08	BLS Breathing Prob	3	4
619	24467	12 Nov 14	81F	H19	5848 Hawks Prairie Rd NE	12:04	5.16	ALS Weakness	4	
620	24478	12 Nov 14	82A	E19	68th @ Johnson Point Rd NE	13:51	0.00	BLS MVA	4	
621		12 Nov 14	81H	I18	3410 Sleater Kinney Rd NE	17:32	9.37	Burn Ban Violation	4	
622	24499	12 Nov 14	83B	G20	5539 St Charles Lp NE	21:00	7.48	ALS Chest Pain	5	5
623		13 Nov 14	73A	D18	8440 Libby Rd NE	14:32	5.11	Fire Alarm Activation	4	
624		13 Nov 14	81E	H20	6923 Condor Lp NE	14:46	N/A	Private Vehicle Fire	4	
625	24598	14 Nov 14	81H	G18	5110 Sleater Kinney Rd NE	01:40	7.34	BLS Fall	4	6
626	24649	14 Nov 14	81H	I18	3536 Quail Creek Ln NE	16:48	4.45	BLS Patient Check	4	
627	24689	15 Nov 14	81E	H20	3716 Milton Ln NE	07:40	7.54	BLS Fall	2	8
628		15 Nov 14	83B	G20	5507 St Charles Lp NE	22:02	9.47	Structure Fire	7	8
629	24776	16 Nov 14	307	K17	917 South Bay Rd NE	04:14	N/A	BLS MVA	5	8
630	24782	16 Nov 14	82A	D19	5905 78th Ave NE	09:39	8.00	BLS Fall	4	9
631		16 Nov 14	72A	E15	7140 Boston Harbor Rd NE	14:53	9.23	Structure Fire	9	9
632	24849	17 Nov 14	81E	H20	3602 Owl Ln NE	10:09	8.02	BLS Back Pain	2	
633	24878	17 Nov 14	81F	H19	4427 Johnson Point Rd NE	15:59	4.52	BLS Diabetic	4	
634	24917	18 Nov 14	323	K22	9322 Pinedrop Dr SE	08:06	N/A	Chaplain 8 Response	1	
635	25042	20 Nov 14	81A	G18	5230 Shincke Rd NE	00:32	11.55	BLS CVA	7	3
636	25050	20 Nov 14	81A	I17	3132 33rd Ave NE	03:40	6.40	ALS Breathing Prob	4	3
637	25130	21 Nov 14	81F	H19	4218 Foxhall Dr NE	02:56	7.42	ALS Illness	3	4
638	25222	22 Nov 14	81E	I20	7245 32nd Ave NE #8-B	08:38	N/A	BLS Seizure	7	6
639	25227	22 Nov 14	81A	I17	2736 Pamela Ln NE	09:00	5.45	ALS Dizziness	4	6
640		23 Nov 14	81H	I19	5540 Pleasant Glade Rd NE	11:55	9.21	Electrical Fire	8	7
641		23 Nov 14	307	J17	2540 20th Ave NE	12:29	N/A	Structure Fire (MA)	2	7
642	25342	23 Nov 14	307	K17	521 Pattison St NE	22:10	6.11	BLS Back Pain	2	
643	25367	24 Nov 14	307	I17	3315 26th Ave NE	10:36	4.37	ALS Stroke	2	
644	25415	24 Nov 14	81E	I20	6010 Tolmie Dr NE	19:38	N/A	ALS Chest Pain	5	8
645		24 Nov 14	307	K16	829 Chambers St NE	20:33	6.31	Electrical Fire	5	8
646	25449	25 Nov 14	72A	F16	Zangle @ Boston Harbor Rd NE	09:54	N/A	BLS MVA	1	
647	25518	26 Nov 14	82A	B19	9929 Johnson Point Lp NE	05:54	12.03	ALS Syncope	3	
648	25525	26 Nov 14	81F	H19	4427 Johnson Point Rd NE	08:37	5.06	ALS Illness	4	
649	25546	26 Nov 14	73A	E17	7230 Libby Rd NE	13:40	7.51	BLS MVA	3	
650	25596	27 Nov 14	81E	I20	7245 32nd Ave NE #7-B	01:46	N/A	BLS DLoC	6	1
651	25612	27 Nov 14	81A	G18	5230 Shincke Rd NE	08:45	3.58	BLS DLoC	2	

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
652		27 Nov 14	82A	E18	7237 Kellogg Dr NE	19:37	10.40	Burn Ban Violation	5	2
653	25664	27 Nov 14	307	J16	2531 Friendly Grove Rd NE	22:20	5.01	BLS Mental Prob	6	2
654	25746	29 Nov 14	82A	E19	7044 Johnson Point Rd NE	02:36	11.07	BLS Medical Alarm	6	3
655	25849	30 Nov 14	82A	F18	5919 Swayne Dr NE	10:56	7.55	ALS Stroke	6	5
656		30 Nov 14	81E	I20	7430 32nd Ave NE	11:10	8.00	Fire Alarm Activation	2	5

2014 BUDGET VS ACTUAL, CASH BALANCE

