

DISTRICT MONTHLY REPORT: MAY 2015

ADMINISTRATIVE:

- 1) At the May 5th regular meeting, the Board approved an update of District Policy 3-04 "Salaries & Benefits", the primary amendment being a process to determine non-bargaining unit employees' salary range.
- 2) On May 26th, Chief VanCamp, Secretary Stumpf, Chief Kessel and Volunteers Ray Harry and Sheri Sinclair met to plan and begin a District records archiving project. The records for pre-merger Fire District 8 will be co-located and cataloged with those of the pre-merger Fire District 7.

Action Item Summary List:

No.	Topic	Date	Priority	Action/Status
2	North-end Firestation Project Master Plan	Ongoing	Medium	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Goals drafted, objectives to be developed covering this subject
44	District Training Center	Ongoing	Medium	<u>Kessel (and Vector Engineering):</u> <ul style="list-style-type: none"> ▪ Application made to Thurston County, March 26th
46	Union-Management relations	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Amendments to the CBA regarding holiday pay, sick leave and deferred compensation signed May 14th.
48	Community Risk Assessment Project	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Goals drafted, objectives to be developed covering this subject
51	District Strategic Planning	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Goals drafted, objectives to be developed covering this subject
52	Verizon Wireless Tower at Station 8-3 (Boston Harbor)	Ongoing	Medium	<u>Gleckler:</u> <ul style="list-style-type: none"> ▪ Draft agreement tentatively approved, waiting for Verizon finalization and site testing
53	Organizational performance management system	Ongoing	High	<u>Board Chair/VanCamp:</u> <ul style="list-style-type: none"> ▪ Goals drafted, objectives to be developed covering this subject
55	Consideration of apparatus sizing	?	?	<u>Getchman:</u> consideration of use of mini-pumper or minimal size dimension Class 1 pumper in fleet specifications
56	Staffing Planning Workshop	Workshop Complete; Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Board adopted "Option G" at May 28th meeting; staff preparing implementation plan
58	Five-member Board	Nov 3 rd	Medium	<u>Board/Dist Secty:</u> <ul style="list-style-type: none"> ▪ Resolution 15-02 adopted to place issue on General Election ballot, November 3rd ▪ Explanatory Statement prepared and adopted by Board at May 21st meeting

PLANNING SERVICES:

- 1) At the May 21st regular meeting, the Board approved a staffing option that would begin to provide daytime (Monday through Friday, 6 AM to 6 PM) staffing at the Johnson Point firestation. Efforts continue to increase normal staffing levels during daytime, night and weekend staffing at three firestations in the District with a combination of volunteer and career responders.

PUBLIC RELATIONS & COMMUNITY SERVICES:

- 1) On May 2nd, Commissioner Small and Commissioner Harper hosted a Thurston County Fire Commissioners' Association workshop on small community emergency risk assessment.

- 2) On May 2nd, the District participated in the South Bay Elementary Schools' annual Fun Fair; Captain Halbert coordinated the effort and had an engine and aid car present with District responders.
- 3) The Citizens' Advisory Team (CAT) held their semi-monthly meeting on May 14th where the topics of discussion included the District's General Election ballot issue to approve a five-member Board of Fire Commissioners, an update from Commissioner Engle on District activities and tour of Station 8-1 led by Captain Halbert.
- 4) Justin Beard coordinated a public education event for the Boston Harbor School on May 21st.
- 5) During the month, the District monitored annexation plans from both the City of Olympia and City of Lacey. Todd Stamm of the Olympia Planning Department provided a briefing to the Board in April on future plans to annex certain parcels lying within the 26th Avenue NE area. The City of Lacey progressed in annexing certain parcels in the south-east corner of the District around 32nd Avenue NE. The impacts on the District (primarily for property tax revenue) are minimal.

EMERGENCY RESPONSE: Total of 416 calls to date 384 for 2008-14 average (composite for pre-merger FD7 and FD8); (see attached Monthly Call Summary Report)

- 1) Type of responses for the month:

	Fire	ALS	BLS	Pub Svc	False	Total
2015	8	30	53	6	9	106
Avg 2014 ^{NOTE 1}	6	63 (Tot EMS)		5	4	78
Average ^{NOTE 1}	6	61 (Tot EMS)		6	2	76

- 2) Average number of responders-per-incident for the month:

	Total	Daytime	Night	Weekend
2015	3.8	4.0	3.4	4.1
FD7 ^{NOTE 2}	3.7	3.3	4.2	3.7
FD8 ^{NOTE 2}	4.2	3.4	4.9	4.7

- 3) Performance measures to *Target Levels of Service** for the month/year:

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Station 8-1	30	25	83%	0	0	0%
Station 8-2/8-6	13	1	8%	4	2	50%
Station 8-3	29	18	75%	0	0	0%
Avg 2015 To Date	57.4	36.6	64%	3.6	3.0	83%
Avg 2014 ^{NOTE 3}	49.2	34.9	71%	3.9	2.2	56%
Avg 08-14 ^{NOTE 1}	49.5	32.4	65%	3.7	2.4	65%

*KEY: EMS targets: minimum 2 responders on scene within 8 minutes
Fire targets: minimum 4 responders on scene within 10 minutes
 Does not include false alarms, service calls, mutual aid outside District

NOTE 1: Combination of pre-merger FD7 and FD8, 2008-2014 averages shown

NOTE 2: Average for month of FD7 and FD8, 2008-2014

NOTE 3: Combination of pre-merger FD7 and FD8, 2014

- 4) The topic about the upcoming (in some cases, *existing*) wildland firefighting season has been discussed at the state and county level, with a general prediction of a high level of activity including within the Western Washington and Thurston County area. The Thurston County Fire Chiefs Association is continuing to address this issue.

IR&R STAFFING: Staffing levels for the month:

Position (Night/Weekend)	Station 8-1		Station 8-3	
	Target	Actual	Target	Actual
Battalion Chief (Vol)	1	85%		
Company Officer (Vol)	1	29%	1	56%
Driver-Operator (Vol)	Y/N	95%	Y/N	87%
Firefighters (Vol)	3	80%	3	63%
EMTs (Vol)	2	80%	2	80%
Shifts, less than 3 FFs:		20%		20%
Shifts, less than 2 EMTs:		20%		37%
Shifts, less FF & EMT:		10%		15%

Notes:

- 1) Shifts Station 8-3 unstaffed night/weekend: 2
- 2) Average *daytime* daily on-duty staffing, Assistant Chiefs: 1.6
- 3) Average *daytime* daily on-duty staffing, Lieutenants/Firefighters: 4.7
- 4) Average *daytime* daily on-duty staffing, total: 6.3

PERSONNEL MANAGEMENT, SAFETY & TRAINING:

- 1) Drills for the Month:
 - Quarterly skills required:
 - SCBA quarterly timed-donning
 - AED refresher
 - Asbestos refresher
 - Infectious Disease Exposure Control
 - Standard evolution drill
 - Heat related illnesses (supervisor)
 - Respiratory protection program
 - Fit-testing for SCBA, N95
 - May 4: Business & SBFFA Meeting (Sta 8-1)
 - May 11: OTEP-Pharmacology (Medic One, Sta 8-1)
 - May 18: OTEP-Pharmacology (Medic One, Sta 8-3)
 - May 2, 9, 16, 23 & 30: Live-fire (MNRFTC)
- 2) Management Team for the Month:
 - May 4: Officer meeting (Sta 8-1)
- 3) Chief VanCamp attended the annual Association of Washington Cities Labor Relations Institute conference in Yakima on May 6th through the 8th.
- 4) Chief VanCamp attended the annual Washington Fire Chiefs' conference in Kennewick on May 18th through the 22nd.
- 5) At the May 21st regular meeting, the Board approved and adopted a resolution that will dissolve the Thurston Fire & Rescue Training Consortium, which for twelve years provided for centralized county fire training. The training effort has been assumed by the Thurston County Fire Chiefs' Association.

PERSONNEL MANAGEMENT, RELATIONS:

- 1) On May 14th, the District and IAFF Local 2903 signed agreements regarding three issues for the Collective Bargaining Agreement. Clarification was made for the CBA on accrual of sick leave, compensation for working on holidays, and employee deferred compensation programs.
- 2) Reception staff changes include Danielle Kortright (who left for a full-time job), new member Nichole Drysdale and current member Ann Cochran (switching from clerical support to volunteer receptionist); thanks Danielle, Nichole and Ann for your membership on the team!

EQUIPMENT & FACILITIES:

- 1) Apparatus & Equipment:
 - a. All four tenders have been inspected and serviced per their regular schedule of maintenance; no issues.
 - b. New pumper: has moved into production and is scheduled to be delivered in August.
- 2) Facilities:
 - a. Sta 8-1: the replacement ADA hearing upgrade for the meeting room should be installed by June 5th.
 - b. Sta 8-3: the replacement locks have been ordered and will be installed as soon as they arrive.
 - c. Sta 8-3 Annex: the storage room is complete; all turn-out gear is hanging and new shelving was installed.

FINANCIAL: (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
Beg. 1 Jan 15	\$ 703,367		\$ 1,079,700		\$ 1,026,099		\$ 1,712,742	
Current Month	\$ 1,342,427	1,5	\$ 928,228	1	\$ 1,028,605	1	\$ 1,679,232	1
Ending 31Dec15	\$ 818,561	2,4,5	\$ 1,192,513	2,4	\$ 1,031,500	2	\$ 1,180,992	2

Notes:

- 1: As of 1 June 2015.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: Interest rates for current period:
LGIP Pool: 0.14 %
TCIP Pool: 0.61 %.
- 4: Includes transfer of \$230,075 from Fund 6680 to Fund 6681 (November 2015).
- 5: Includes refund from Social Security for past OASI contributions (pass-through).

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
316	9827	1 May 15	85A	D17	8324 Libby Rd NE	13:24	8.18	ALS Sick Person	3	
317	9857	1 May 15	81F	G19	Cross Creek @ Johnson Point Rd NE	17:51	5.05	ALS Injury	4	
318		1 May 15	81C	H17	4116 Libby Rd NE	23:10	5.35	Burn Ban Violation	3	
319	9889	2 May 15	83A	G15	4806 Cushman Rd NE #157	02:56	9.12	BLS Fall	3	5
320	9912	2 May 15	TU2	N15	523 Primrose Ln NE	13:00	N/A	Chaplain Call	1	5
321	9921	2 May 15	84A	E15	346 73rd Ln NE	13:44	10.27	ALS Chest Pain	2	5
322	9935	2 May 15	84A	E15	7421 Zangle Rd NE	16:45	11.37	BLSY Fall	3	5
323		2 May 15	86C	G19	4922 Puget Rd NE	17:50	7.28	Structure Fire	9	5
324	9945	2 May 15	81A	F18	6512 Shincke Rd NE	18:36	10.33	BLS Sick Person	2	5
325		3 May 15	83D	I15	3231 Gull Harbor Rd NE	22:01	N/A	False Alarm	3	6
326	10052	4 May 15	81H	H18	3942 South Bay Rd NE	08:51	4.50	ALS Chest Pain	4	
327	10086	4 May 15	81E	I20	3128 Bonanza Dr NE	16:47	6.40	BLS Fall	5	
328	10100	4 May 15	81H	I19	2946 Jorgenson Rd NE	18:49	7.41	ALS Chest Pain	6	7
329		5 May 15	82A	B19	9934 Point View St NE	12:09	10.16	Fire Alarm Activation	3	
330	10159	5 May 15	81E	I20	7300 32nd Ave NE #46	13:18	N/A	BLS Illness	2	
331	10166	5 May 15	83A	G15	4806 Cushman Rd NE #157	15:57	1.44	BLSY Patient Assist	4	
332	10181	5 May 15	81A	I17	3003 South Bay Rd NE	19:32	18.17	BLSY Patient Assist	4	8
333	10194	6 May 15	86A	F21	7646 Sandy Point Rd NE	00:23	13.20	BLS Medical Alarm	4	8
334	10204	6 May 15	83A	G15	4805 Cushman Rd NE #30	06:42	3.30	BLS Breathing Diff	2	
335	10230	6 May 15	11A5	V10	13630 Erskine Rd SW	13:29	N/A	Chaplain Call	1	
336	10276	7 May 15	81E	I20	7245 32nd Ave NE #19-B	06:59	N/A	BLS Seizure	4	
337	10283	7 May 15	84A	D16	Zangle @ 81st Ave NE	08:25	7.49	BLS MVA	8	
338	10292	7 May 15	81A	I16	3115 Libby Rd NE	10:46	3.40	ALS Unconscious	9	
339		7 May 15	81A	I17	2905 Lilly Rd NE	13:08	2.49	Fire Alarm Activation	5	
340	10314	7 May 15	83A	F16	5700 Boston Harbor Rd NE	15:52	3.11	BLS MVA	8	
341		7 May 15	82A	B19	9934 Point View St NE	16:27	9.14	Fire Alarm Activation	5	
342	10319	7 May 15	83A	I16	1426 33rd Ave NE	16:29	6.17	BLSY Mental Eval	6	
343	10351	7 May 15	81D	I17	3110 26th Ave NE #A	22:46	5.28	BLS Diabetic	3	1
344	10358	8 May 15	83A	G15	4806 Cushman Rd NE #157	01:27	13.20	BLS Medical Alarm	4	2
345	10423	8 May 15	81F	I18	4040 26th Ave NE	20:45	5.01	ALS Unconscious	4	2
346	10425	8 May 15	83A	G16	4810 Boston Harbor Rd NE	20:46	4.09	ALS Unconscious	3	2
347	10429	8 May 15	81E	I20	3125 Bonanza Ct NE	21:39	6.26	ALS Unconscious	4	2
348	10462	9 May 15	81A	I17	2905 Lilly Rd NE	08:19	3.13	BLS Fall	4	3
349	10473	9 May 15	81B	F17	6030 Lemon Rd NE	10:09	8.03	ALS Trauma	7	3
350	10495	9 May 15	81A	I17	2905 Lilly Rd NE	16:16	2.46	BLS Fall	3	3
351		9 May 15	81B	H17	3216 36th Ave NE	21:30	3.48	Fire Alarm Activation	4	3
352	10555	10 May 15	81A	I17	3506 Shincke Rd NE	13:32	0.00	BLS Patient Assist	3	4
353		10 May 15	82A	B19	9946 Johnson Point Rd NE	13:42	20.12	Service Call	4	4
354	10557	10 May 15	81F	H19	5526 42nd Ct NE	13:56	7.47	ALS Chest Pain	4	4
355	10616	11 May 15	82A	D19	8120 Kerbaugh Rd NE	02:42	12.30	BLS Abdom Pain	3	4
356	10625	11 May 15	307	J17	2725 26th Ave NE	05:27	6.21	BLSY Leg Pains	3	4
357	10702	12 May 15	83A	G16	5235 Boston Harbor Rd NE	01:18	N/A	ALS Chest Pain	3	5
358	10704	12 May 15	83A	G15	4806 Cushman Rd NE #138	01:48	6.25	ALS Chest Pain	3	5
359	10733	12 May 15	86B	F21	7730 61st Ave NE	11:40	11.97	BLS SoB	4	
360	10744	12 May 15	86B	G20	7148 50th Ave NE	13:59	9.17	BLS Breathing Diff	4	
361	10777	12 May 15	81D	I17	3225 26th Ave NE	23:21	7.43	BLSY Fall	3	6
362	10874	14 May 15	85A	C17	2716 Fishtrap Rd NE	06:34	9.09	ALS Chest Pain	3	
363	10877	14 May 15	81F	H19	Hawks Prairie @ Foxhall Dr NE	07:00	5.47	BLS MVA	5	
364		14 May 15	82A	D19	7833 Wilda Ln NE	17:03	9.47	Gas Leak Outside	6	
365	10928	14 May 15	307	J17	2725 12th Ave NE	19:17	N/A	BLS Trauma	3	
366	10931	14 May 15	84A	E15	6925 Bayview Dr NE	20:50	9.44	ALS Heart Attack	3	8

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
367	10976	15 May 15	81A	I17	Stead @ 36th Ave NE	12:12	3.47	ALS Respiratory Dx	3	
368		15 May 15	84A	F15	6541 Boston Harbor Rd NE	15:45	5.45	Fire Alarm Activation	3	
369	11009	15 May 15	81E	H20	3725 Owl Ln NE	21:58	6.07	ALS Weakness	2	9
370		17 May 15	81E	I20	6905 Hawks Prairie Rd NE	12:21	9.27	Burn Ban Violation	4	
371	11124	17 May 15	84A	F15	6148 Gull Harbor Dr NE	15:36	18.29	BLS Diabetic	3	2
372	11133	17 May 15	83A	G16	1520 Merchantile Ln NE	16:14	4.14	BLS CVA	3	2
373		17 May 15	83A	H16	1510 36th Ave NE	21:25	7.28	Burn Ban Violation	3	2
374	11154	17 May 15	81J	I16	2010 33rd Ave NE	22:35	N/A	BLS Assault	3	2
375	11176	18 May 15	81A	H17	3348 41st Ave NE	06:26	4.10	ALS Rapid HR	2	
376	11292	19 May 15	83A	G15	5241 Cushman Rd NE	18:11	3.13	BLSY Fall	3	4
377	11315	20 May 15	307	J17	2725 26th Ave NE	06:46	6.55	BLS Leg Pain	3	
378	11343	20 May 15	81A	I17	3506 Shincke Rd NE	14:51	0.00	ALS Chest Pain	4	
379	11348	20 May 15	81A	I17	3030 South Bay Rd NE	15:47	5.52	BLS Sick Person	5	
380		20 May 15	83A	G15	4806 Cushman Rd NE #118	17:42	4.59	Fire Alarm Activation	5	
381	11387	21 May 15	81B	G17	5316 Lemon Rd NE	08:16	8.00	BLS Leg Injury	2	
382	11413	21 May 15	307	J17	2328 Dove Ln NE	14:42	5.57	BLS Fall	3	
383					<i>Dispatch Error</i>					
384	11434	21 May 15	83A	H16	4345 Canter Ln NE	17:58	4.21	ALS Diabetic	5	
385	11442	21 May 15	82A	D19	7736 Johnson Point Rd NE	19:14	9.05	BLS Seizure	3	6
386	11447	21 May 15	82A	E19	7044 Johnson Point Rd NE	20:11	8.03	BLS Lifeline	3	6
387	11473	22 May 15	83A	G15	4805 Cushman Rd NE #30	07:10	4.11	BLS Heart Problem	2	
388		22 May 15	81H	H18	South Bay Lp @ South Bay Rd NE	08:01	N/A	Service Call	3	
389		21 May 15	11A4	T13	12138 Scott Creek Dr SW	00:19	N/A	Structure Fire (MA)	3	5
390	11522	22 May 15	84A	F15	6429 Boston Harbor Rd NE	16:39	4.39	BLS Respiratory Prob	6	
391	11525	22 May 15	86A	E20	7318 Puget Beach Rd NE	17:35	10.34	ALS Respiratory Dx	3	
392	11533	22 May 15	81B	F17	6106 Lemon Rd NE	18:50	7.34	ALS Heart Attack	3	7
393	11559	23 May 15	82A	E19	70th @ Johnson Point Rd NE	04:04	8.18	BLS MVA	4	7
394		23 May 15	81C	H16	3825 Libby Rd NE	10:45	4.07	Fire Alarm Activation	10	8
395	11577	23 May 15	81H	F18	5606 Sleater Kinney Rd NE	11:11	6.55	BLS Abdom Pain	5	8
396	11582	23 May 15	82A	F19	6410 Johnson Point Rd NE	13:36	6.27	BLS Fall	3	8
397	11587	23 May 15	83A	G15	4805 Cushman Rd NE #30	14:10	6.47	ALS CVA	3	8
398	11604	23 May 15	83A	G15	4806 Cushman Rd NE #115	18:45	6.30	BLS Back Pain	4	8
399		23 May 15	83A	G15	4806 Cushman Rd NE #157	19:14	2.49	BLS Lifeline	3	8
400	11632	24 May 15	81D	I17	3225 26th Ave NE	07:17	7.46	BLSY Fall	4	9
401	11637	24 May 15	83A	G15	4806 Cushman Rd NE #115	09:09	8.18	ALS Breathing Diff	3	9
402	11642	24 May 15	84A	E15	312 73rd Ave NE	10:15	13.11	ALS Breathing Diff	6	9
403	11735	25 May 15	86A	E20	6714 Puget Beach Rd NE	16:29	9.30	BLS Syncope	3	1
404	11751	25 May 15	83A	G15	4805 Cushman Rd NE #30	19:23	8.17	BLS Stroke	3	1
405	11756	25 May 15	82A	E19	7044 Johnson Point Rd NE	21:44	8.18	ALS Irregular HR	3	1
406		26 May 15	86B	F21	7730 61st Ave NE	12:23	10.24	Fire (Trashcan)	6	
407	11812	26 May 15	81E	I20	7245 32nd Ave NE #18-A	18:50	8.19	BLS Assault	3	2
408	11836	27 May 15	307	J17	2643 24th Ave NE	06:15	5.24	ALS Allergic Reaction	3	
409		27 May 15	86B	H20	4234 Legacy Dr NE	06:41	N/A	Fire Alarm Activation	4	
410	11896	27 May 15	83A	G16	4700 Boston Harbor Rd NE	22:24	5.02	BLS Overdose	3	3
411		28 May 15	81A	F18	3624 56th Ave NE	03:51	6.36	BLS Medical Alarm	4	3
412	11912	28 May 15	82A	C19	8645 Johnson Point Rd NE	05:08	12.28	BLSY Leg Pains	4	3
413	11990	29 May 15	86B	F21	8022 57th Ln NE	01:24	13.55	ALS Irregular HR	4	4
414		29 May 15	86B	H20	7200 Prairie Ridge Dr NE	17:14	24.09	Smoke Investigation	2	
415	12059	29 May 15	84A	E16	76th @ Zangle Rd NE	20:27	6.33	BLS MVA	4	5
416	12098	30 May 15	83A	I16	1933 36th Ave NE	09:19	5.03	BLS MVA	4	6
417	12136	30 May 15	81E	H19	4105 Johnson Point Rd NE	17:51	4.42	ALS Seizure	4	6

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
418	12130	30 May 15	134A	H17	8601 44th Ave NW	17:12	N/A	Chaplain Call	1	
419	12153	30 May 15	81E	I20	7245 32nd Ave NE #19-B	22:04	10.07	BLS CVA	3	6
420	12166	31 May 15	83A	H16	4405 Canter Ln NE	01:35	N/A	ALS Medical Prob	3	6
421		31 May 15	82A	C19	9144 Gallea St NE	11:12	10.59	Structure Fire	12	7
422	12239	31 May 15	307	K17	605-1/2 Devoe St NE	22:42	8.17	BLS Back Pain	3	7

2015 BUDGET VS ACTUAL, CASH BALANCE

