

## DISTRICT MONTHLY REPORT: JULY 2016

### ADMINISTRATIVE:

- 1) No report.

### Action Item Summary List:

No.	Topic	Date	Priority	Action/Status
2	North-end Firestation Project Master Plan	Ongoing	Medium	<u>VanCamp:</u> <ul style="list-style-type: none"> <li>▪ Subject included in strategic planning workshop discussion (13 May)</li> </ul>
44	District Training Center	Ongoing	Medium	<u>Kessel (and Vector Engineering):</u> <ul style="list-style-type: none"> <li>▪ OSG work 90% complete, seeding of bare ground done</li> <li>▪ Project close-out meeting to be scheduled</li> <li>▪ Kessel working on scope for a)ladder tower construction, b) old firestation roof, and c) painting &amp; finishing exterior old firestation &amp; shop building</li> </ul>
48	Community Risk Assessment Project	Ongoing	On Hold	<u>VanCamp:</u> <ul style="list-style-type: none"> <li>▪ Thurston County CEMP Natural Hazard Mitigation Project</li> <li>▪ Medic One BLS strategic study (2015-2016)</li> </ul>
52	Verizon Wireless Tower at Station 8-3 (Boston Harbor)	Ongoing	Medium	<u>Gleckler:</u> <ul style="list-style-type: none"> <li>▪ Subsequent to Verizon's application denial by Thurston County, new design being developed (mono-pole) and beginning process of review &amp; comment again</li> </ul>
53	Organizational performance management system	Ongoing	High	<u>Board Chair/VanCamp:</u> <ul style="list-style-type: none"> <li>▪ Basic system discussion at 1 Dec Board meeting; draft set of performance measures being developed by VanCamp</li> </ul>
55	Consideration of apparatus sizing	?	?	<u>Kessel:</u> <ul style="list-style-type: none"> <li>▪ Presentation by Andy Klein of Hughes on pumper design at the 18 Jan Board meeting</li> <li>▪ Further discussion on subject to be addressed (TBD)</li> </ul>
59	IR&R Staffing Planning	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> <li>▪ Working on options for increased recruitment for volunteer IR&amp;R staffing (resulting from alternative ideas for increasing staffing)</li> <li>▪ Received WSRB report with findings, identified un-served area in Fishtrap area &amp; developing near- and long-term mitigation strategies</li> </ul>

### PLANNING SERVICES:

- 1) On July 28<sup>th</sup>, Commissioners Engle and Gleckler, Chiefs VanCamp and Kessel, and Ryan Moore of Vector Engineering met to review the District Training Center Project status and outstanding items related to work completion.
- 2) At the July 22<sup>nd</sup> Board meeting, Chief VanCamp discussed key strategic staffing options including a resident program (responders living in District facilities), use of the SPSCC Fire & Emergency Services Technology students for responders, options for reducing the time necessary to "spin-up" new responders for duty and relations with District career staff. Also considered during the discussion was changing from a current three-firestation deployment model to a two-firestation model. This is all part of the ongoing strategic planning for incident readiness & response resource deployment.

**PUBLIC RELATIONS & COMMUNITY SERVICES:**

- 1) Members of the District participated in the Boston Harbor community's annual celebration and fireworks display on July 3<sup>rd</sup>, incorporating a presence with the large attending crowd.
- 2) On July 8<sup>th</sup>, Chief VanCamp, as a state board member, hosted the meeting of the State Board of Trustees for Volunteer Firefighters and Reserve Officers at Station 8-1. The State Boards meets on a quarterly basis.
- 3) At the Board's July 22<sup>nd</sup> meeting, Chief VanCamp provided a briefing on contacting citizens living in the Fishtrap Loop area regarding their residence being beyond the 5-mile distance for covered fire protection under Washington Survey & Rating Bureau protection classification purposes. The District is examining options to address this issue.

**EMERGENCY RESPONSE:** Total of 562 calls to date; 551 for 2008-15 average (composite for pre-merger FD7 and FD8); (see attached Monthly Call Summary Report)

- 1) Type of responses for the month of July:

	Fire	ALS	BLS	Pub Svc	False	Total
<b>2016</b>	15	18	46	13	1	<b>93</b>
<b>2015</b>	12	65	(Tot EMS)	16	5	<b>98</b>
<b>Average</b> <small>NOTE 1</small>	9	62	(Tot EMS)	12	3	<b>85</b>

- 2) Average number of responders-per-incident for June:

	Total	Daytime	Night	Weekend
<b>2016</b>	<b>3.8</b>	3.3	4.6	3.7
<b>2015</b>	<b>3.6</b>	3.0	3.8	4.5
<b>FD7</b> <small>NOTE 2</small>	<b>3.3</b>	2.6	3.8	3.6
<b>FD8</b> <small>NOTE 3</small>	<b>4.2</b>	3.1	5.3	4.7

- 3) Performance measures to *Target Levels of Service\** for the month/year:

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Station 8-1	15	14	93%	0	0	0%
Station 8-2/8-6	17	4	24%	1	1	100%
Station 8-3	17	10	59%	3	2	67%

Average	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
<b>Avg 2016 To Date</b>	<b>54.3</b>	<b>31.0</b>	<b>57%</b>	<b>3.4</b>	<b>3.1</b>	<b>92%</b>
<b>Avg 2015</b>	<b>54.5</b>	<b>34.3</b>	<b>63%</b>	<b>4.6</b>	<b>3.5</b>	<b>76%</b>
<b>Avg 08-15</b> <small>NOTE 4</small>	<b>50.1</b>	<b>32.6</b>	<b>65%</b>	<b>3.8</b>	<b>2.5</b>	<b>67%</b>

**\*KEY:** *EMS targets: minimum 2 responders on scene within 8 minutes*  
*Fire targets: minimum 4 responders on scene within 10 minutes*  
*Does not include false alarms, service calls, mutual aid outside District*

*NOTE 1: Combination of pre-merger FD7 and FD8, for July 2008-2015 (average)*

*NOTE 2: Average for pre-merger FD7, for July 2008-2014*

*NOTE 3: Average for pre-merger FD8, for July 2008-2014*

*NOTE 4: Combination of pre-merger FD7 and FD8, average for 2008-2015*



**IR&R STAFFING:** Staffing levels for the month:

Position (Night/Weekend)	Station 8-1		Station 8-3	
	Target	Actual	Target	Actual
Battalion Chief (Vol)	1	58%		
Company Officer (Vol)	1	63%	1	10%
Driver-Operator (Vol)	Y/N	98%	Y/N	41%
Firefighters (Vol)	4	100%	3	20%
EMTs (Vol)	2	85%	2	61%
Shifts, less than 3 FFs:		0%		39%
Shifts, less than 2 EMTs:		15%		80%
Shifts, less FF & EMT:		0%		26%

**Notes:**

- a) Shifts Station 8-3 staffed *night/weekend*: 73%
- b) Shifts Station 8-3 with Aid only *night/weekend*: 32% (included above)
- c) Station 8-2 staffed: *daytime*: 0
- d) Station 8-2 staffed: *nights/weekend*: 0
- e) Average *daytime* daily on-duty staffing, Assistant Chiefs: 1.6
- f) Average *daytime* daily on-duty staffing, Lieutenants/Firefighters: 4.2
- g) Average *daytime* daily on-duty staffing, total: 5.8

**Volunteer Staffing Levels:** for the month of July:

Position	June	July	Comments
Battalion Chief	5	5	Incl AC Kilpatrick
Company Officer (incl "Acting")	9	8	
Firefighter-EMT	13	13	
Firefighter	21	20	
EMT	7 (4)	7 (4)	(Awaiting State Cert)
In-training: Firefighter	6	6	New members
<b>In-training: Firefighter (existing)</b>	<b>0</b>	<b>0</b>	<b>Currently FD8 EMTs</b>
In-training: EMT	4	4	New members
<b>In-training: EMT (existing)</b>	<b>4</b>	<b>4</b>	<b>Currently FD8 FFs</b>
Member Leave-of-Absence		3	Mulder, Cook, Beaulieu
Leave Service, Resignation		0	

**PERSONNEL MANAGEMENT, SAFETY & TRAINING:**

- 1) Drills for the Month:
  - Quarterly skills required:
    - Haz-Mat refresher
    - L-180 wildland module (NFA)
    - Standard evolution: wildland fire
    - SCBA-donning quarterly
    - Two-hour drive time (Driver/Operators)
  - Medic-One OTEP:
    - Burns & trauma examination
    - Glasgow Coma Scale & trauma extrication examination
    - Pediatric respiratory & cardiac annual review
    - Sick or not sick (no examination)
- 2) On July 27-28, Secretary Stumpf attended training at SPSCC on multi-media software applications, for use in the District's on-line and hard-copy communications.

**PERSONNEL MANAGEMENT, RELATIONS:**

- 1) On July 7<sup>th</sup>, District Legal Counsel Dave Luxenberg and Chief VanCamp met with IAFF Local 2903 President Chris Ross and Chief McBride in the ongoing Collective Bargaining Agreement negotiations. The current agreement expires on December 31<sup>st</sup> of this year.

**EQUIPMENT & FACILITIES:**

- 1) Apparatus & Equipment:
  - a. District radio equipment was serviced during the month by Kevin Paddock, on contract with Thurston County; this included checking functions, antennas and batteries for portable radios.
  - b. Engine 84 (the former Engine 71) was re-lettered during the month; all apparatus is being updated with the new adopted District logo as time, availability and funding permits.
  - c. The replacement of the District’s computer file server and “fire-wall” equipment began during the month; contractor Ategan is making the transition in a series of system cut-overs which have produced some outages. The work is expected to be completed next month.
  
- 2) Facilities:
  - a. The District Training Center Project, Phase II, for civil-infrastructure, is winding down as the contractor, OSG, has substantially completed their work. Chief Kessel is preparing for the next phase which will include installation of a ladder-prop tower, replacement of the roof on the old firestation building and painting/cleaning the exterior of the old firestation and the shop buildings.
  - b. The garage door opener sensors and some panels on the doors have been replaced at Station 8-3.

**FINANCIAL:** (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
<b>Beg. 1 Jan 16</b>	\$ 1,077,381		\$ 1,075,949		\$ 1,033,189		\$ 1,662,409	
<b>Current Month</b>	\$ 1,144,320	1	\$ 1,149,304	1	\$ 1,037,987	1	\$ 1,251,770	1
<b>Est. End 31Dec16</b>	\$ 1,110,728	2,4	\$ 514,802	2,4	\$ 1,036,500	2	\$ 1,217,700	2

**Notes:**

- 1: As of 1 August 2016.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: Interest rates for current period:  
 LGIP Pool: 0.23 %  
 TCIP Pool: 0.82 %.
- 4: Includes transfer of \$231,000 from Fund 6680 to Fund 6681 (November 2016).

## MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
474		1 Jul 16	81A	I17	3444 South Bay Rd NE	00:03	2.20	BLS Unk Med Prob	5	7
475	14963	1 Jul 16	307	J16	1232 Wilson St NE	11:57	4.02	BLS Fall	5	
476	14989	2 Jul 16	82A	F18	6127 Swayne Rd NE	02:13	10.08	BLS Psychosis	4	8
477		2 Jul 16	307	K17	605-1/2 Devoe St NE	20:09	6.29	BLS& Knee Pain	4	9
478	15049	2 Jul 16	86B	G20	7304 47th Ave NE	20:41	N/A	BLS Medical Alarm	4	9
479		3 Jul 16	84A	E15	403 73rd Ave NE	20:21	2.49	Small Fire	7	1
480		3 Jul 16	81B	H17	3244 41st Ave NE	21:51	11.04	Burn Ban Violation	4	1
481	15133	3 Jul 16	86C	G19	5331 Puget Rd NE	21:59	16.02	ALS Head Pain	6	1
482		3 Jul 16	1A4	DD5	21617 Weedenfeld Rd SW	22:59	N/A	Barn Fire (MA)	1	1
483	15144	3 Jul 16	84A	E15	7324 Boston Harbor Rd NE	23:49	13.02	BLS MVA	4	1
484		4 Jul 16	82B	D20	8322 Walnut Rd NE	00:07	14.04	Fire Alarm Activation	3	1
485	15161	4 Jul 16	86B	G20	7221 47th Ave NE	08:49	9.20	ALS Rapid Heart Rate	2	
486		4 Jul 16	307	J17	1924 South Bay Rd NE	10:03	4.51	BLS Unk Med Prob	2	
487	15183	4 Jul 16	86B	F21	7730 61st Ave NE	14:40	10.42	ALS Unconscious	5	
488	15203	4 Jul 16	O1C	K15	802 Jefferson St SE	18:10	3.32	Structure Fire (MA)	4	2
489	15222	4 Jul 16	86A	E20	6930 Marvin Rd NE	22:19	10.10	BLS Sick Person	4	2
490		5 Jul 16	O1D	K15	State @ Adams St NE	01:14	3.15	Structure Fire (MA)	4	2
491		5 Jul 16	313	O21	8206 59th Ct SE	03:46	10.29	Structure Fire (MA)	4	2
492	15278	5 Jul 16	86B	G20	5447 St Charles Lp NE	15:28	10.24	BLS Sick Person	2	
493	15303	5 Jul 16	83D	I15	6741 33rd Ln NE	20:25	8.13	BLSY Fall	4	3
494	15306	5 Jul 16	81A	I17	3132 33rd Ln NE	20:58	4.53	BLS Fall	5	3
495		5 Jul 16	84A	D16	8120 Zangle Rd NE	21:49	11.16	Private Vehicle Fire	9	3
496		6 Jul 16	81B	G17	3214 46th Ave NE	00:25	5.21	CO Alarm	5	3
497		6 Jul 16	86A	F20	7035 Sandy Point Rd NE	07:55	8.59	BLS Medical Alarm	3	
498	15369	6 Jul 16	318	H22	8855 Campus Glen Dr NE	17:56	5.30	Brush Fire	3	
499		6 Jul 16	307	J17	2725 12th Ave NE	20:19	5.31	BLS Broken Ankle	4	4
500		7 Jul 16	321	G23	4921 D Milluhr Dr NE	00:50	9.52	Private Vehicle Fire	6	4
501	15486	8 Jul 16	83A	G15	4805 Cushman Rd NE #59	08:20	4.55	ALS Weakness	2	
502		8 Jul 16	83A	G15	5241 Cushman Rd NE	10:05	8.09	Structure Fire	5	
503		8 Jul 16	81H	H18	South Bay @ Sleater-Kinney Rd NE	21:59	3.18	BLS MVA	5	6
504	15596	9 Jul 16	307	J16	1305 Edison St NE #B	09:17	6.49	BLS Fall	5	7
505	15611	9 Jul 16	83A	G16	2308 46th Ave NE	13:04	4.51	ALS Chest Pain	5	7
506	15620	9 Jul 16	81C	I16	3444 Friendly Grove Rd NE	15:53	5.37	BLS Fall	2	7
507	15621	9 Jul 16	81B	G17	3315 56th Ave NE	15:57	7.14	ALS Unk Med Prob	4	7
508	15675	10 Jul 16	83A	G16	4711 Bellwood Dr NE	13:51	7.51	ALS Chest Pain	5	8
509	15699	10 Jul 16	83A	G16	2346 46th Ave NE	18:31	6.14	BLS Fall	4	8
510	15714	11 Jul 16	82A	B19	9845 Johnson Point Lp NE	00:46	13.59	BLS Assist LE	4	8
511	15757	11 Jul 16	84A	D16	8035 Jenni St NE	14:57	7.08	BLS Weakness	2	
512	15761	11 Jul 16	307	K17	605 Devoe St NE	15:53	6.00	BLS Assist LE	3	
513	15833	12 Jul 16	86B	G20	4719 Snowgrass Pl NE	13:55	9.46	BLS Sick Person	3	
514	15882	13 Jul 16	81A	G17	4815 Shinecke Rd NE	06:10	1.49	BLS Choking	3	
515	15926	13 Jul 16	324	J22	9030 Martin Way NE	13:51	4.16	ALS CPR	2	
516	15933	13 Jul 16	307	J17	2124 South Bay Rd NE	15:29	7.41	BLS MVA	5	
517	15960	13 Jul 16	81C	H16	3825 Libby Rd NE	20:48	4.46	BLS Fall	4	2
518	15991	14 Jul 16	83A	H15	4021 Boston Harbor Rd NE	09:26	3.13	ALS Abdom Pain	2	
519		14 Jul 16	307	J17	26th @ South Bay Rd NE	14:07	N/A	BLS Fall	3	
520	16012	14 Jul 16	307	J16	1211 Wilson St NE	14:39	5.22	BLS Fall	3	
521		14 Jul 16	81B	H17	3214 39th Way NE	21:24	6.34	BLSY Patient Assist	4	3
522	16042	14 Jul 16	83A	H15	4200 Boston Harbor Rd NE	21:24	9.03	BLS Assist LE	4	3
523		15 Jul 16	81H	I18	3505 Sleater Kinney Rd NE	14:03	5.14	Service Call	3	
524	16105	15 Jul 16	81F	G19	5445 Johnson Point Rd NE	15:50	6.26	BLS Medical Alarm	2	

## MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
525	16164	16 Jul 16	83A	G16	5010 Boston Harbor Rd NE	11:07	7.06	ALS Chest Pain	6	5
526	16188	16 Jul 16	86B	G20	5233 Deerfield Park Ct NE	15:57	16.02	BLS Syncope	2	5
527	16236	17 Jul 16	81C	H17	4014 Libby Rd NE	07:31	5.35	BLSY Patient Assist	3	6
528	16300	17 Jul 16	307	J16	2108 Friendly Grove Rd NE	20:38	6.29	BLS Abdom Pain	4	6
529		18 Jul 16	81G	H20	Carpenter @ Hawks Prairie Rd NE	06:21	7.35	Service Call	2	
530	16337	18 Jul 16	81H	F18	5605 Sleater Kinney Rd NE	08:55	6.34	BLS Abdom Pain	2	
531	16354	18 Jul 16	81B	G17	5418 Lemon Rd NE	12:27	4.47	BLS MVA	6	
532		19 Jul 16	307	J17	2336 Dove Ln NE	00:32	4.07	Structure Fire	6	7
533	16405	19 Jul 16	86A	F20	7130 Sandy Point Rd NE	07:10	10.35	BLSY Patient Assist	3	
534	16426	19 Jul 16	86B	H20	4101 Marvin Rd NE	12:45	5.52	ALS Unconscious	7	
535		19 Jul 16	84A	E15	6927 Boston Harbor Rd NE	15:42	6.10	Smoke Investigation	4	
536		21 Jul 16	82A	F19	63rd @ Johnson Point Rd NE	12:35	N/A	BLS MVA	5	
537	16582	21 Jul 16	82A	F19	63rd @ Johnson Point Rd NE	12:43	6.37	BLS MVA	3	
538	16603	21 Jul 16	O1D	K15	413 Franklin St NE #A	18:29	N/A	ALS Chest Pain	4	1
539	16650	22 Jul 16	86B	F21	5623 Whispering Pines St NE	09:16	N/A	BLS Medical Alarm	3	
540		22 Jul 16	81C	H16	4307 Libby Rd NE	21:53	6.53	Burn Ban Violation	4	2
541	16729	23 Jul 16	86B	G20	4719 Snowgrass Pl NE	09:14	7.22	BLS Mental Prob	3	3
542	16735	23 Jul 16	84A	D16	8041 Zangle Rd NE	11:07	9.26	ALS Chest Pain	3	3
543	16738	23 Jul 16	83A	G16	53rd @ Boston Harbor Rd NE	11:45	1.30	BLSY Fall	2	3
544		23 Jul 16	81F	G19	5517 Johnson Point Rd NE	11:54	N/A	Burn Ban Violation	3	3
545		23 Jul 16	307	J17	1700 South Bay Rd NE	12:35	3.57	Brush Fire	6	3
546	16756	23 Jul 16	81A	G17	4747 Shincke Rd NE	15:52	5.22	BLS Trauma	3	3
547		23 Jul 16	81C	I17	36th @ Libby Rd NE	17:46	3.46	Service Call	4	3
548		23 Jul 16	81E	I20	6913 32nd Ct NE	21:14	9.18	Burn Ban Violation	3	3
549		23 Jul 16	81A	I17	3505 Shincke Rd NE	22:04	3.54	Burn Ban Violation	3	3
550	16877	24 Jul 16	83A	F16	5646 Heights Ln NE	23:37	8.06	BLS Fall	3	4
551		25 Jul 16	86B	G20	5143 Blacktail Ct NE	15:11	12.39	Burn Ban Violation	2	
552	17041	26 Jul 16	84A	E16	6606 Brinkwood St NE	22:46	6.40	ALS Seizure	5	6
553	17069	27 Jul 16	86B	G20	7148 Deerfield Park Dr NE	09:35	6.19	BLS Diabatic Prob	2	
554		28 Jul 16	86B	F21	8022 57th Ln NE	13:23	7.38	Brush Fire	6	
555	17186	28 Jul 16	85A	D17	7648 Shore Acres Dr NE	19:50	14.34	ALS Overdose	4	8
556	17194	28 Jul 16	82A	B19	9845 Johnson Point Lp NE	21:44	12.59	ALS Chest Pain	4	8
557	17214	29 Jul 16	86A	F21	7620 Sandy Point Rd NE	06:46	9.26	ALS Breathing Prob	4	
558	17218	29 Jul 16	83A	H15	125 41st Ave NE	08:25	6.06	ALS Breathing Prob	3	
559	17237	29 Jul 16	85A	D18	8448 Libby Rd NE	11:15	9.51	BLS Fall	3	
560	17248	29 Jul 16	81C	H16	3825 Libby Rd NE	12:49	3.36	BLS Fall	3	
561		29 Jul 16	81B	G17	5220 Lemon Rd NE	17:45	7.24	Wires Down	5	
562		29 Jul 16	84A	E15	7200 Boston Harbor Ext Rd NE	21:17	13.36	Structure Fire	8	9
563	17295	29 Jul 16	81D	I17	2610 South Bay Rd NE	21:19	10.59	BLS Diabatic Prob	2	9
564	17298	29 Jul 16	318	H22	8843 Ellsworth Ct NE	22:32	4.47	Structure Fire (MA)	5	9
565		30 Jul 16	81A	I17	2814 33rd Trl NE	12:51	8.06	Burn Ban Violation	3	1
566		31 Jul 16	313	O22	9341 58th Ave SE	09:33	7.08	Structure Fire (MA)	1	2



## 2016 BUDGET VS ACTUAL, CASH BALANCE

