

# DISTRICT MONTHLY REPORT: JANUARY 2014

## ADMINISTRATIVE:

- 1) Both Secretary Stumpf and FD7 Chief/Secretary Harry worked during the month to prepare for the final merger activities including transition of the FD7 full-time career employees.

## Action Item Summary List:

No.	Topic	Date	Priority	Action/Status
2	North-end Firestation Project Master Plan	Ongoing	Medium	<u>VanCamp:</u> <ul style="list-style-type: none"> <li>▪ Thurston County Board of County Commissioner held hearing on January 9<sup>th</sup> for appeal on November 5<sup>th</sup> 2013 ruling; denied appeal on January 16<sup>th</sup> 2014</li> <li>▪ Updated project estimate provided October 1<sup>st</sup> 2014</li> </ul>
40	Merger with North Olympia FD7	Ongoing	High	<i>Completed 1 January 2015</i>
44	District Training Center	Ongoing	Medium	<u>Kessel (and Vector Engineering):</u> <ul style="list-style-type: none"> <li>▪ Construction work on hold until spring</li> <li>▪ Planning, design &amp; permitting process ongoing</li> </ul>
46	Union-Management relations	Ongoing	High	<u>VanCamp: (from Nov 17 Workshop)</u> <ul style="list-style-type: none"> <li>▪ Currently engaged in negotiations with Local 2903 on CBA for Dayshift Firefighters &amp; Lieutenant positions</li> </ul>
47	Vendor & local business relations	Ongoing	Medium	<u>Stumpf/Harry/Kessel: (from Nov 17 Workshop)</u> <ul style="list-style-type: none"> <li>▪ Coordinating purchasing practices as part of Transition Items check-list, major contracts already being standardized (e.g. insurance, apparatus maintenance, etc)</li> </ul>
48	Community Risk Assessment Project	?	High	<u>VanCamp: (from Nov 17 Workshop)</u> <ul style="list-style-type: none"> <li>▪ Received proposal from CPSE</li> <li>▪ Initial presentation to Board November 20<sup>th</sup></li> </ul>
49	Sleeping area concerns at firestations	?	?	? <u>(from Nov 17 Workshop)</u>
50	Firefighter Associations	January-March 2015	Medium	<u>Kilpatrick/Olsen: (from Nov 17 Workshop)</u> <ul style="list-style-type: none"> <li>▪ North Olympia FD Inc proposed merger with South Bay Firefighter Association on December 1<sup>st</sup></li> <li>▪ Joint Executive Committee to be formed to evaluate options and develop proposal for memberships to consider for approval</li> </ul>
51	District Strategic Planning	?	High	<u>VanCamp: (from Nov 17 Workshop)</u> <ul style="list-style-type: none"> <li>▪ 2015 update of FD8 Strategic Plan, coordinate with Community Risk Assessment Project (Item # 48)</li> </ul>
52	Organizational performance management system	?	High	<u>Board Chair/VanCamp: (from Nov 17 Workshop)</u> <ul style="list-style-type: none"> <li>▪ Determine scope and definition of project/process</li> </ul>

## PLANNING SERVICES:

- 1) On December 4<sup>th</sup>, Chief VanCamp hosted the re-constituted Thurston County Open Burning Permit Committee as the request of the Olympic Region Clean Air Agency (ORCAA) to discuss proposal on updated permit technology and the potential for fees for permits. The meeting was held at Station 8-1.
- 2) On December 9<sup>th</sup> and 10<sup>th</sup>, Chief VanCamp participated in a strategic planning exercise for the Washington Fire Chiefs in Yakima as a member of their Board of Directors.

## PUBLIC RELATIONS & COMMUNITY SERVICES:

- 1) Chief VanCamp and SBFFA President Kilpatrick represented the District at the annual Holiday Kids' Tree Lighting Ceremony at the Legislative Building rotunda on December 5<sup>th</sup>. A check for \$1,000 was presented by the

Association of Washington Business for the annual holiday bequests by the SBFFA to the North Thurston Education Foundation, Acme Fuel, Puget Sound Energy and Thurston County Food Bank for local families in need.

- 2) The Friendly Grove Preschool visited Station 8-1 again on December 10<sup>th</sup>.
- 3) On December 16<sup>th</sup>, Firefighters Zvirzdys and Friar hosted Pack 101 Cub Scouts at Station 8-1 who were working on a fire service badge; the scouts had an opportunity to see and try on actual firefighting equipment.

**EMERGENCY RESPONSE:** Total of 707 calls to date, 596 for 1999-2013 average; (see attached *Monthly Call Summary Report*)

- 1) Type of responses for the month:

	Fire	ALS	BLS	Pub Svc	False	Total
2014	4	12	31	8	4	59
2013	5	27	36	4	4	76
99-13 Average	5	19	22	6	4	55

- 2) Average number of responders for the month:

	Total	Daytime	Night	Weekend
2014	4.6	3.9	3.9	6.0
2013	4.3	3.5	4.5	5.1
99-13 Average	4.5	3.6	5.2	4.8

- 3) Performance measures to *Target Levels of Service\** for the month/year:

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Station 8-1	17	15	88%	1	1	100%
Station 8-2	1	0	0%	0	0	0%
Station 8-3	2	0	0%	0	0	0%
Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
2014 to Date	29.9	20.5	69%	2.3	1.9	85%
2013	36.3	20.4	56%	2.2	1.6	73%
99-13 Average	28.5	17.4	61%	2.5	2.1	83%

\*KEY: EMS targets: minimum 2 responders on scene within 8 minutes  
Fire targets: minimum 4 responders on scene within 10 minutes  
 Does not include false alarms, service calls, mutual aid outside District

**PERSONNEL MANAGEMENT, SAFETY & TRAINING:**

- 1) Drills for the Month: (in addition to shift-based drills)
  - December 1: Business & SBFFA mtg, Cardiac Review (Sta 8-1)
  - December 3: Officer May Day Training (MNRFTC)
  - December 8: Christmas Party (IC: Santa Claus)
- 2) Management Team for the Month:
  - December 1: Officer meeting (Sta 8-1)
- 3) Mission to gain 15 new volunteer responders status report: a joint effort between FD7 and FD8; 4 FF recruit students scheduled to graduate, 8 EMT students scheduled to graduate. Current status: 54 applications on file (pending processing).
- 4) Established the *Sbfd Google Online Tour* and boosted Google search results for recruitment and marketing purposes.

**PERSONNEL MANAGEMENT, RELATIONS:**

- 1) On December 12<sup>th</sup>, Chief VanCamp, Chief LeMay and EMSO Terhune met with Medic One BLS Coordinator Cindy Hambly to discuss EMT student preparation and retention in order to improve student success-rates for completion of the course.
- 2) On December 16<sup>th</sup>, Chief VanCamp and legal counsel Dave Luxenberg met with IAFF Local 2903 representative Chris Ross and Brent McBride on the collective bargaining agreement for Dayshift Firefighters and Lieutenants.

**EQUIPMENT & FACILITIES:**

- 1) Apparatus & Equipment:
  - a. All apparatus are in service with no issues.
  - b. **The new pumper** has been ordered with a completion date to be sometime in June 2015. The drawings have been reviewed by the Apparatus Committee with a few minor changes. Andy Kline will be here again on January 20<sup>th</sup> to discuss the updated drawings.
- 2) Facilities:
  - a. **Station 81** – ESCO project, the lighting portion of the project is 100% complete. All parking lot lighting, flag pole and signage have been changed. All solar panels have been activated and we are making power. All duct work is complete. All thermostats and wiring have been replaced. Everything is up and running and balancing the units is in process. Owner training should take place at any time.
  - b. **Station 83** – Stanley Security will provide a price quote to upgrade the lock system at Station 83.
  - c. **Training Center Status:** Carpet, paneling and ceiling panels are being removed.

**FINANCIAL:** (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
<b>Beg. 1 Jan 14</b>	\$ 398,210		\$ 1,305,319		\$ 274,966		\$ 1,565,776	
<b>Ending 31Dec14</b>	\$ 376,344	1,2,4	\$ 869,700	1,2,4	\$ 276,609	1,2	\$ 1,512,742	1,2

**Notes:**

- 1: As of 1 January 2015.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: Interest rates for current period:  
LGIP Pool: 0.13 %  
TCIP Pool: 0.54 %.
- 4: Includes transfer of \$118,250 from Fund 6680 to Fund 6681 (November 2014).

## MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
657		3 Dec 14	318	I22	9305 White Top Ave NE	17:56	5.34	Structure Fire (MA)	4	8
658	26142	4 Dec 14	81F	G19	4845 Johnson Point Rd NE	06:51	7.09	BLS CVA	4	
659	26187	4 Dec 14	81B	F17	5739 Lemon Rd NE	20:02	6.24	BLS Overdose	5	9
660	26226	5 Dec 14	71A	G15	4806 Cushman Rd NE # 151	11:20	3.06	BLS Illness	3	
661	26268	5 Dec 14	307	K17	605 Devoe St NE #1/2	19:57	5.38	BLSY Illness	3	1
662	27003	5 Dec 14	81F	G19	4922 Puget Rd NE #44-3	22:00	8.00	BLS DoA	8	1
663	26295	6 Dec 14	307	J17	2725 12th Ave NE	05:41	3.54	ALS MVA	7	1
664	26409	7 Dec 14	307	K17	605 Devoe St NE #1/2	19:57	6.01	BLS Abdom Pain	7	3
665	26448	8 Dec 14	81A	H17	4209 Shincke Rd NE	09:33	2.53	BLS Choking	2	
666	26610	10 Dec 14	81E	I20	7300 32nd Ave NE #8	09:42	9.31	BLS Back Pain	4	
667		10 Dec 14	323	L21	7727 Union Mills Rd SE	09:39	N/A	Fire Alarm Activation	4	
668		10 Dec 14	322	J21	7810 13th Ave NE	09:41	N/A	Fire Alarm Activation	4	
669	26681	11 Dec 14	81F	H19	5119 Foxhall Dr NE	11:05	3.57	ALS Unconscious	4	
670		11 Dec 14	81H	H18	3918 South Bay Lp NE	17:27	4.43	Wires Down	7	7
671		11 Dec 14	82A	D19	78th @ Johnson Point Rd NE	17:36	6.58	Wires Down	7	7
672	26712	11 Dec 14	81E	I20	7300 32nd Ave NE #8	18:01	6.57	ALS Unconscious	3	7
673		11 Dec 14	81H	I18	Abernethy @ Pleasant Glade Rd NE	19:15	6.06	Wires Down	2	7
674		11 Dec 14	71A	H15	36th @ Boston Harbor Rd NE	19:37	N/A	Wires Down	2	7
675		11 Dec 14	81B	F17	6220 Lemon Rd NE	20:08	N/A	Service Call	2	7
676		11 Dec 14	81A	H17	4100 Shincke Rd NE	20:18	N/A	Wires Down	2	7
677		11 Dec 14	327	N26	12819 Yelm Hwy SE	20:49	N/A	Structure Fire (MA)	3	7
678	26865	11 Dec 14	323	K21	312 Trailblazer St SE #D	21:51	N/A	BLS Seizure	2	7
679		11 Dec 14	318	H22	9335 Earhart St NE	22:13	N/A	Gas Leak Inside	3	7
680	26732	12 Dec 14	81E	I20	7300 32nd Ave NE #39	00:43	10.42	BLS CVA	6	7
681	26733	12 Dec 14	83B	F21	5612 Whispering Pines St NE	00:54	9.18	ALS Unconscious	6	7
682		12 Dec 14	81E	K24	Eagle @ 32nd Ave NE	08:05	N/A	Wires Down	2	
683	26781	12 Dec 14	71A	G15	4806 Cushman Rd NE #116	14:33	8.00	BLSY Sick Person	2	
684	26848	13 Dec 14	81E	I20	7300 32nd Ave NE #8	10:13	N/A	BLS Patient Check	4	9
685	26851	13 Dec 14	71A	I16	1203 36th Ave NE	10:47	8.25	BLS Abdom Pain	3	9
686	26868	13 Dec 14	83B	F21	8300 61st Ave NE	15:53	N/A	BLS Medical Alarm	4	9
687	26891	13 Dec 14	307	J16	2520 Simon Ln NE	21:59	7.59	BLS Medical Alarm	2	9
688	26915	14 Dec 14	O1A	K15	1411 Bethel St NE	10:11	N/A	ALS Choking	2	1
689	27004	15 Dec 14	82B	D20	8210 Walnut Rd NE	13:18	12.40	BLSY Fall	2	
690		16 Dec 14	81A	I18	3611 34th Ln NE	15:22	2.30	Fire Alarm Activation	4	
691	27304	19 Dec 14	81A	I17	South Bay @ Kegley Meadows Ct NE	13:20	4.23	BLS MVA	5	
692	27317	19 Dec 14	307	J16	2505 Friendly Grove Rd NE	14:52	5.07	BLS Head Injury	4	
693	27391	20 Dec 14	83B	G20	5332 St Charles Dr NE	09:46	10.11	BLS Medical Alarm	3	7
694	27404	20 Dec 14	307	J17	1142 Fenske Dr NE	12:36	7.20	BLSY Patient Assist	8	7
695	27413	20 Dec 14	81D	I17	2610 South Bay Rd NE	14:34	3.26	ALS Overdose	7	7
696		21 Dec 14	81F	G19	4922 Puget Rd NE #3072	07:05	10.57	Structure Fire	13	8
697	27517	21 Dec 14	81G	H20	Carpenter @ Hawks Prairie Rd NE	18:28	N/A	BLS MVA	6	8
698					<i>Dispatch Error</i>					
699	27519	21 Dec 14	81E	I20	7300 32nd Ave NE #25	19:30	N/A	BLS Fall	6	8
700	27557	22 Dec 15	81A	G18	4832 Shincke Rd NE	09:51	3.33	BLS MVA	7	
701	27695	24 Dec 15	81F	H19	4123 Foxhall Dr NE	07:48	6.08	ALS Syncope	3	
702	27819	25 Dec 15	81F	H19	4013 Foxhall Dr NE	18:58	7.34	ALS Chest Pain	4	3
703	27835	25 Dec 15	81E	I20	7300 32nd Ave NE #40	23:05	N/A	BLS Breathing Prob	6	3
704	27989	27 Dec 15	307	J17	1511 South Bay Rd NE	18:22	5.03	ALS Unconscious	6	5
705	27998	27 Dec 15	81A	I16	2831 Libby Rd NE	22:21	N/A	BLS MVA	6	5
706	28030	28 Dec 15	71A	G15	4805 Cushman Rd NE #30	10:52	3.57	BLS Breathing Prob	7	6
707	28047	28 Dec 15	82A	C18	9545 Johnson Point Lp NE	14:36	N/A	ALS Choking	7	6

## MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
708	28052	28 Dec 15	81D	I16	2232 26th Ave NE	16:19	5.21	BLS Fall	7	6
709		28 Dec 15	82A	C19	8818 Buttonwood Ln NE	18:49	N/A	Fire Alarm Activation	8	6
710	20866	28 Dec 15	71A	F16	5640 Boston Harbor Rd NE	20:43	4.10	BLSY Patient Assist	7	6
711	28138	29 Dec 15	307	K17	605 Devoe St NE #1/2	19:16	6.13	BLSY Illness	7	7
712		30 Dec 15	71A	G15	4806 Cushman Rd NE #142	19:34	3.56	Service Call	3	
713	28227	30 Dec 15	81B	H17	3248 39th Wy NE #B	22:57	7.33	BLS High BP	4	8
714	28249	31 Dec 15	81E	I20	6703 Hawks Prairie Rd NE	07:30	7.08	BLS Sick Person	4	
715	28263	31 Dec 15	81H	G18	4301 54th Ave NE	11:29	4.49	ALS Chest Pain	2	
716	28274	31 Dec 15	81E	H20	3725 Owl Ln NE	13:29	N/A	ALS Diabetic	4	

## 2014 BUDGET VS ACTUAL, CASH BALANCE

