

DISTRICT MONTHLY REPORT: APRIL 2014

ADMINISTRATIVE:

- 1) At the April 17th regular Board meeting, the positions of Chair and Vice-Chair were re-affirmed, with Chair being held by Commissioner Small and Vice-Chair being held by Commissioner Engle.
- 2) A special joint FD7-FD8 Board meeting was held on April 21st at Station 8-1 to review financial issues surrounding the merger. Various proposals from the public and Chief VanCamp were discussed.

Action Item Summary List:

No.	Topic	Date	Priority	Action/Status
40	Merger with North Olympia FD7	Ongoing	High	<u>Small/Harper:</u> <ul style="list-style-type: none"> ▪ Joint meetings 27 March 18 April, 7 May, 14 May, 30 May, 6 June, 13 June, 18 July, 25 July, 22 August, 6 September, 3 February (2014) and 21 April. ▪ <i>Emergency Services Integration Plan</i>, revised for merger process, adopted by joint boards on 3 Feb. ▪ FD7 Board adopted and delivery <i>Petition to Merge</i> to Board of FD8 on 3 February. ▪ District public meetings held March 22nd and 25th ▪ Memorializing capital plan commitments (Resolution 14-02) at April 17th Board meeting ▪ Board plan to respond to FD7 Petition at May 15th Board meeting
44	District Training Center	Ongoing	Medium	<u>LeMay/LaDue:</u> <ul style="list-style-type: none"> ▪ Phase I proposal made to Board at Sep 19 meeting; approved; purchases complete during November ▪ Master plan (first) draft presented at Oct 17 meeting; follow-up long-term options being developed <u>Kessel:</u> <ul style="list-style-type: none"> ▪ Board approved funding for Phase II on 16 January ▪ Vector Engineering preparing drawings for permit & contracting ▪ Survey of property lines conducted in April
45	Citizen Advisory Group	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Format and plan approved by Board 20 February ▪ Recruiting process included with FD7-FD8 merger public meetings on March 22nd and 25th ▪ First meeting held on April 30th: 19 citizens attended; basic charter and schedule adopted (plan to meet on second Tuesday of month, 6pm at Station 8-1)
46	District IR&R Staffing	Report to Board 15 May	High	<u>VanCamp/McBride:</u> <ul style="list-style-type: none"> ▪ Senior IR&R Management Team ▪ Volunteer Battalion Chief coverage plan ▪ Captain and Acting-Captain program ▪ Interim staffing at Station 8-2 ▪ Skills for Driver-Operator & EMT for Members ▪ Recruitment requirements planning: <ul style="list-style-type: none"> ▪ Staffing at Station 8-2 ▪ Staffing at Station 7-1 (post-merger)

PLANNING SERVICES:

- 1) Both Chief McBride and Chief LeMay continued to work with a group of operating and training chiefs of each of the Thurston County fire departments on an operational standards plan and related county-wide training plan as requested by the Thurston County Fire Commissioners, Thurston County Fire Chiefs and the Thurston Fire & Rescue Training Consortium. It is planned that the reports will be presented to the fire chiefs in May.

PUBLIC RELATIONS & COMMUNITY SERVICES:

- 1) The Johnson Point Home-owners met at Station 8-1 on April 5th; Sheriff Snaza and a member of the Department of Natural Resources (for the Firewise Communities Program) provided presentations to the group.
- 2) On April 9th, the South Bay Elementary School held its annual Fun Fair; members of the Shift 9 team provided a “fire experience” for the attendees.
- 3) On April 21st the District hosted a tour by the Citizens’ Access for Residential Resources Group at Station 8-1.

EMERGENCY RESPONSE: Total of 238 calls to date, 186 for 1999-2013 average; (see attached Monthly Call Summary Report)

- 1) Type of responses for the month:

	Fire	ALS	BLS	Pub Svc	False	Total
2014	2	15	22	7	1	47
2013	5	14	19	4	3	52
99-13 Average	5	16	24	2	5	44

- 2) Average number of responders for the month:

	Total	Daytime	Night	Weekend
2014	3.9	3.1	4.3	5.0
2013	3.9	2.9	4.8	4.9
99-13 Average	4.3	3.5	5.1	4.7

- 3) Performance measures to *Target Levels of Service** for the month/year:

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Station 8-1	19	16	84%	2	2	100%
Station 8-2	5	3	60%	0	0	0%
Station 8-3	1	1	100%	0	0	0%
2014 to Date	34.0	22.3	65%	2.0	1.3	63%
2013	36.3	20.4	56%	2.2	1.6	73%
99-13 Average	28.5	17.4	61%	2.5	2.1	83%

*KEY: *EMS targets: minimum 2 responders on scene within 8 minutes*
Fire targets: minimum 4 responders on scene within 10 minutes
 Does not include false alarms, service calls, mutual aid outside District

PERSONNEL MANAGEMENT, SAFETY & TRAINING:

- 1) Drills for the Month: (in addition to shift-based drills)
 - Apr 7: Business & SBFPA mtg (Sta 8-1)
 - Apr 14: OTEP: Orthopedic Emergencies (Medic One, Sta 8-1)
 - Apr 21: OTEP: Orthopedic Emergencies (Medic One, Sta 7-1)
 - Apr 28: EVIP Part 1 (Kilpatrick, Robinette, Sta 8-1)
 - Apr 29: EVIP Part 2 (Kilpatrick, Robinette, Sta 8-1)
- 2) Management Team for the Month:
 - (None)
- 3) On April 24th, Secretary Stumpf acted as hostess for BIAS Software training at Station 8-1, on the State Financial Reporting System.
- 4) On April 26th, Commissioners Engel, Getchman and Small and Chief VanCamp attended Washington Fire Commissioners’ Association fire commissioner training by attorney Brian Snure at Ocean Shores; some of the training qualified for required public meeting training credits for elected officials.

PERSONNEL MANAGEMENT, RELATIONS:

- 1) At their April 17th regular meeting, the Board approved the Fire Chief’s recommendation to open the recruitment and hiring process for two full-time career Daytime Firefighters. Chief McBride will be coordinating the process with an anticipated hiring date of late July or early August. The contracts for Firefighters

- Pawlowski and Zvirzdys will be extended until the end of August to continue to provide daytime IR&R coverage.
- 2) During the month, Chief McBride conducted the recruitment and testing process for Shift Captain position; one vacancy currently exists on Shift 5.
 - 3) On April 23rd, lateral-entry candidate testing was conducted and offers for membership were extended to Oscar Adams, Max Holander, Aubrey Stoda, Braxton Taylor and Thomas Winslow. Our newest members will be going through orientation and joining the shifts in the near future, welcome!

EQUIPMENT & FACILITIES:

- 1) Apparatus & Equipment:
 - a. Engine 81: out of service for its annual inspection, pump test and servicing.
 - b. The Apparatus Committee is continuing to meeting to review manufacturer specifications and has invited dealers to send examples of their equipment to the District for inspection.
- 2) Facilities:
 - a. The District was notified that the ESCO project grant applications were approved by the State during the month; the Board, at its April 17th meeting, directed Chief Kessel to continue to develop the contract documents.
 - b. Station 8-2: bids are being sought for exterior painting of the building.
 - c. Station 8-3: all required repairs have been made to the mobile home behind the firestation.
 - d. District Training Center Project Phase II: inspection for asbestos in the old firestation is complete, and it appears that the sub-flooring material in the kitchen may contain some asbestos, however it does not present an exposure problem. A final report will be provided. A pre-submission conference with Thurston County Resource Stewardship Department for the construction permit is scheduled for May 8th at 11:00 am.
 - e. At the April 17th regular Board meeting, Resolution 14-02 "Use of Capital Facilities Project Funds" was adopted which confirmed the use of the funds for the future firestation project.

FINANCIAL: (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
Beg. 1 Jan 14	\$ 398,210		\$ 1,305,319		\$ 274,966		\$ 1,565,776	
Current Month	\$ 611,524	1	\$ 1,300,997	1	\$ 275,482	1	\$ 1,538,275	1
Ending 31Dec14	\$ 399,514	2,4	\$ 857,585	2,4	\$ 276,200	2	\$ 1,045,800	2

Notes:

- 1: As of 1 May 2014.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: Interest rates for current period:
 LGIP Pool: 0.13 %
 TCIP Pool: 0.54 %.
- 4: Includes transfer of \$118,250 from Fund 6680 to Fund 6681 (November 2014).

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
192	6729	1 Apr 14	82A	F18	6229 Swayne Rd NE	15:37	6.14	ALS DLoC	4	
193		2 Apr 14	81H	F18	5401 Sleater Kinney Rd NE	00:02	7.06	Burn Ban Violation	5	5
195	6847	3 Apr 14	81H	H18	4126 36th Ave NE	08:57	3.18	ALS Unconscious	4	
196	6869	3 Apr 14	71A	G15	4806 Cushman Rd NE #160	14:31	4.54	ALS Diabetic	3	
197		4 Apr 14	81H	H18	4447 Sleater Kinney Rd NE	12:28	4.27	Burn Ban Violation	4	
198	7191	7 Apr 14	81H	H18	3805 South Bay Lp NE	16:42	2.26	BLS Fall	2	
199	7244	8 Apr 14	81B	H17	4214 Lemon Rd NE	09:19	4.47	ALS Resp Distress	3	
200	7253	8 Apr 14	81A	I17	3435 South Bay Rd NE	11:38	4.35	ALS Seizure	3	
201	7280	8 Apr 14	81B	H17	4214 Lemon Rd NE	17:43	3.40	ALS Resp Distress	2	
202	7293	8 Apr 14	82A	D19	8043 Johnson Point Rd NE	20:29	8.00	BLS Assault	5	3
203	7340	9 Apr 14	81A	I17	3139 South Bay Rd NE	18:13	5.22	BLSY Headache	2	4
204		10 Apr 14	81A	I17	South Bay @ Kegley Meadows Ct NE	07:55	3.29	Private Vehicle Fire	4	
205	7393	10 Apr 14	81F	H19	5105 Foxhall Dr NE	13:51	3.59	ALS Fall	4	
206	7399	10 Apr 14	81D	I17	2932 26th Ave NE	15:09	2.59	BLS Fall	2	
207	7407	10 Apr 14	81F	G19	4922 Pleasant Forest Rd NE	18:16	11.18	BLS Hip Pain	4	5
208	7415	10 Apr 14	82A	E18	7537 Kerbaugh Rd NE	21:16	8.52	BLS Fall	6	5
209	7438	11 Apr 14	81H	G18	5606 Sleater Kinney Rd NE	09:54	5.33	BLS Sick Person	2	
210	7522	12 Apr 14	81A	I17	2825 28th Ln NE	12:10	6.18	Fire Alarm Activation	4	7
211		12 Apr 14	81H	G18	5027 Sleater Kinney Rd NE	12:25	N/A	Smoke Investigation	4	7
212	7531	12 Apr 14	81E	H20	6706 Hawks Prairie Rd NE	15:41	6.32	BLS Trauma	4	7
213	7563	13 Apr 14	307	J17	2102 South Bay Rd NE	05:30	8.17	BLS Breathing Prob	3	7
214	7647	14 Apr 14	81B	F17	6106 Lemon Rd NE	16:25	8.00	ALS Stomach Ache	3	
215	7701	14 Apr 14	81E	I20	6937 32nd Ct NE	20:33	8.38	BLS Fall	5	9
216	6903	3 Apr 14	307	J17	1511 South Bay Rd NE	22:01	6.18	BLSY Patient Assist	3	7
217	7768	15 Apr 14	81H	I18	4445 31st Ave NE	19:33	6.60	BLS Illness	4	1
218		16 Apr 14	81E	H20	3604 Eagle Dr NE	20:20	8.22	Burn Ban Violation	4	2
219		17 Apr 14	73A	D17	8344 Libby Rd NE	18:01	N/A	Service Call	4	
220	7913	17 Apr 14	83B	G20	7027 47th Lp NE	18:44	6.26	ALS Chest Pain	3	3
221	7976	18 Apr 14	81E	I20	7245 32nd Ave NE #8-B	15:24	N/A	BLS Seizure	2	
222	8111	20 Apr 14	81F	G19	Puget @ Johnson Point Rd NE	12:46	5.33	BLS MVA	5	6
223	8132	20 Apr 14	81G	H20	6305 Hawks Prairie Rd NE	18:57	5.29	ALS MVA	10	6
224		20 Apr 14	81A	F18	3600 Snug Harbor Dr NE	20:15	5.35	Chimney Fire	8	6
225	8169	21 Apr 14	81H	G18	5212 Sleater Kinney Rd NE	11:45	4.07	BLS DoA	3	
226		22 Apr 14	81E	I20	6901 32nd Ct NE	14:11	7.42	Smoke Investigation	3	
227		22 Apr 14	81E	I20	6901 32nd Ct NE	15:24	N/A	Burn Ban Violation	3	
228	8253	22 Apr 14	82A	E18	7231 Kellogg Dr NE	16:16	7.44	BLS Breathing Prob	3	
229	8268	22 Apr 14	81E	H20	3627 Eagle Dr NE	20:01	N/A	BLS CVA	3	8
230	8402	24 Apr 14	71C	H16	4139 Libby Rd NE	15:18	N/A	ALS Unconscious	2	
231	8496	25 Apr 14	82A	B19	9845 Johnson Point Lp NE	21:55	11.55	ALS Overdose	5	2
232	8514	26 Apr 14	73A	C18	3602 Lovejoy Ct NE	06:07	N/A	ALS Chest Pain	3	3
233	8526	26 Apr 14	81A	F17	Chehalis Western Trl @ Woodard Bay	10:45	8.19	BLS Trauma	5	3
234	8537	26 Apr 14	81A	I17	3506 Shincke Rd NE	12:01	0.00	BLS Hypertension	4	3
235					<i>Dispatch Error</i>					
236	8799	30 Apr 14	82A	F19	5730 65th Ave NE	07:47	N/A	BLS Medical Alarm	3	
237	8801	30 Apr 14	83B	G20	6629 Prairie Ridge Dr NE	08:22	N/A	BLS Illness	3	
238	8815	30 Apr 14	307	J17	2010 Meixner St NE	11:40	5.27	ALS Unconscious	6	
239	8714	29 Apr 14	307	J17	2550 South Bay Rd NE	01:06	N/A	ALS Resp Distress	7	5
240	8808	30 Apr 14	307	J17	2521 South Bay Rd NE	10:17	3.32	BLS Weakness	3	

2014 BUDGET VS ACTUAL, CASH BALANCE

