

## DISTRICT MONTHLY REPORT: MARCH 2013

### ADMINISTRATIVE:

- 1) Secretary Stumpf attended a State Budgeting, Accounting and Reporting System (BARS) training on March 13<sup>th</sup>; the class covered recent changes in the system.
- 2) Secretary Stumpf and Chief VanCamp attended a strategic budgeting workshop on March 14<sup>th</sup> where examples of automated systems were demonstrated.

### Action Item Summary List:

No.	Topic	Date	Priority	Action/Status
2	Project Master Plan	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> <li>▪ Special Use Permit</li> <li>▪ Policy recommendation to place balance of project on hold until 2017 approved by Board at 17 Sep meeting</li> <li>▪ Thurston County: storm water plan has been found to be preliminarily in compliance with the <i>Storm-water Manual</i> (4 Dec)</li> </ul>
27	Review Training Center options	FY 2013	Med	<u>LeMay:</u> <ul style="list-style-type: none"> <li>▪ District Training Plan updated March 2012</li> <li>▪ SBFFA Committee for Training Center Project formed</li> </ul>
31	Intern-Temporary Firefighter Program Status Report	April 18	High	<u>VanCamp/LeMay:</u> <ul style="list-style-type: none"> <li>▪ Report on program objectives and performance recommendations at April 11<sup>th</sup> BoFC meeting</li> <li>▪ Board requested modification to training &amp; education segments; filling of vacancy put on hold</li> </ul>
40	Emergency Services Integration with North Olympia FD7	April 18	High	<u>Small/Harper:</u> <ul style="list-style-type: none"> <li>• Joint meetings March 27; April 18; draft collaboration plan document issued</li> <li>• Community Advisory Group (CAG)</li> <li>• Facilities &amp; equipment inventory</li> <li>• Schedule</li> </ul>

### PLANNING SERVICES:

- 1) Commissioner Small and Commissioner Harper from North Olympia FD7 facilitated a joint meeting of both District's Boards on March 27<sup>th</sup> at Station 8-1. The four basic objectives of the meeting were 1) review the process proposed for joint operation of a fire department, 2) review and comment on the draft consolidation plan prepared by them, 3) discussion about the content of the plan, and 4) discussing next steps. The Boards jointly agreed to meet again on April 18<sup>th</sup> at Station 7-1 to provide comments on the plan and further discuss next steps.

A draft Consolidation Plan describes the various factors involved in the proposed process. The plan is to have both Districts execute an intergovernmental agreement to operate as a joint fire department with the eventual goal of combining the two jurisdictions into one.

### PUBLIC RELATIONS & COMMUNITY SERVICES:

- 1) On March 10<sup>th</sup>, we sent a team of five that included Sean Murphy, Brent McBride, Ben Dicke, Jeff Beaulieu and Becci Syrek to the the Scott Firefighter Stairclimb at Columbia Center in Seattle. We have participated in this event for the past seven years, a benefit for the Leukemia & Lymphoma Society. Due to the popularity of the event 15 other people from South Bay weren't able to be registered before the event sold out in 11 minutes. In the 7 years since Department members started competing in fundraising they have raised nearly \$60,000 with \$11,111 coming from 2013 alone. Congratulations team for your hard work!

**EMERGENCY RESPONSE:** Total of 186 calls to date, 139 for 1999-2012 average; (see attached Monthly Call Summary Report)

1) Type of responses for the month:

	Fire	ALS	BLS	Pub Svc	False	Total
2013	6	20	43	2	1	72
2012	4	12	21	1	1	39
99-12 Average	5	16	18	3	3	46

2) Average number of responders for the month:

	Total	Daytime	Night	Weekend
2013	4.0	2.9	4.8	5.3
2012	4.3	3.3	5.4	5.2
99-12 Average	4.4	3.5	5.4	4.7

3) Performance measures to *Target Levels of Service\** for the month/year:

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Station 8-1	35	29	83%	1	1	100%
Station 8-2	5	0	0%	0	0	0%
Station 8-3	3	1	33%	2	1	50%
<b>2013 to Date</b>	<b>37.0</b>	<b>21.3</b>	<b>58%</b>	<b>1.7</b>	<b>1.0</b>	<b>60%</b>
<b>2012</b>	<b>35.8</b>	<b>22.8</b>	<b>64%</b>	<b>1.4</b>	<b>1.3</b>	<b>88%</b>
<b>99-12 Average</b>	<b>27.9</b>	<b>17.1</b>	<b>61%</b>	<b>2.5</b>	<b>2.1</b>	<b>85%</b>

\*KEY: *EMS targets: minimum 2 responders on scene within 8 minutes*  
*Fire targets: minimum 4 responders on scene within 10 minutes*  
*Does not include false alarms, service calls, mutual aid outside District*

**PERSONNEL MANAGEMENT, SAFETY & TRAINING:**

- 1) Drills for the Month: (in addition to shift-based drills)
  - Mar 4: District & Association business mtg (Sta 8-1)
  - Mar 11: Standard evolution & ladders (Sta 8-1)
  - Mar 18: Standard evolution & forcible entry (Sta 8-1)
  - Mar 25: IFSAC Haz-Mat/FFI study group (Sta 8-1)
- 2) Management Team for the Month:
  - Mar 4: Policy discussion (VanCamp)
  - Mar 11: Blue Card study group (LeMay)
  - Mar 18: Officer round-table
  - Mar 25: Training Program (LeMay)
- 3) The South Bay Firefighters' Association sponsored "Get Fit for Summer" competition was kicked off during the month, with contestants attempting to improve their body mass index; the competition is run through the end of May.
- 4) On March 25<sup>th</sup>, twelve members tested in-house for IFSAC firefighter certification.

**PERSONNEL MANAGEMENT, RELATIONS:**

- 1) Comings & goings:
  - AC Bates was recently hired by West Thurston RFA, resigned at the end of March; thanks and good luck AC!
  - Robert Gormley left the department to pursue medical school; good luck Robert and thanks for your service!
  - Ashley Raben's last day as an intern- Ashley was March 29<sup>th</sup>. She has accepted a new career opportunity outside the department. Congrats again Ashley, thanks for your time with us and best wishes. Ashley will remain as a volunteer and was assigned to shift 7.
  - Kevin Watson became a lateral-entry member during the month. He is already a FF-EMT and is being assigned to Shift 1. Welcome Kevin!

- 2) During the March 21<sup>st</sup> regular meeting, the Board approved a revised Policy 1-01 "Compensation & Reimbursement" with modifications including
  - splitting daytime availability period into two 6-hour segments;
  - adjusting Firefighter, EMT, Firefighter-EMT and Captain rates for nights & weekends;
  - creating a new daytime stipend rate for each rank;
  - creating a new premium rate for certified Driver-Operator position for days, nights & weekends;
  - creating a new rate for Battalion Chief (new position); and
  - creating a new rate for Operations Support Captain & Operator (new positions).
- 3) During the March 21<sup>st</sup> regular meeting, the Board also approved the new Policy 2-30 "Operations Support Program" for volunteers not assigned to shift based incident readiness & response.

**EQUIPMENT & FACILITIES:**

- 1) Apparatus & Equipment:
  - a. Both Tender 81 and 82 have had their annual safety inspection and maintenance completed. No majors safety issues were found or major repairs were needed.
  - b. E-81 is currently out of service at Meridian Hughes (contract mechanical) going through its annual inspections.
- 2) Facilities:
  - a. We are continuing to work with the Washington State Department of Enterprise and Sunset Air on the ESCO grant for energy improvements to Station 8-1.

**FINANCIAL:** (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6682 96 GO Bond	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
<b>Beg. 1 Jan 13</b>	\$ 520,644		\$ 1,199,405		\$ 22,083	3	\$ 273,248		\$ 1,431,783	
<b>Current Month</b>	\$ 320,850	1	\$ 1,200,669	1	\$ 33,083	1,3	\$ 273,719	1	\$ 1,430,771	1
<b>Est. Ending</b>	\$ 520,644	2,5	\$ 948,308	2,5	\$ 0	2,3,6	\$ 274,400	2	\$ 1,398,783	2

**Notes:**

- 1: As of 1 April 2013.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: All "pass-through" revenues & expenses; managed by Thurston County Treasurer.
- 4: Interest rates for current period:  
 LGIP Pool: 0.17 %  
 TCIP Pool: 0.59 %.
- 5: Includes transfer of \$107,500 from Fund 6680 to Fund 6681 (November 2013).
- 6: GO Bond to be paid off in December 2013.

## MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
116	4259	1 Mar 13	81G	I20	6248 33rd Ln NE	01:14	12.58	BLS DoA	7	4
117	4283	1 Mar 13	81G	H20	Carpenter @ Hawks Prairie Rd NE	10:38	5.59	ALS Bicycle Crash	4	
118	4340	1 Mar 13	81H	G18	4301 54th Ave NE	21:45	5.42	ALS Chest Pain	6	5
119	4375	2 Mar 13	308	J18	1320 Alonda Ln NE	12:00	N/A	BLS Unk Med Prob	6	6
120		3 Mar 13	72A	D15	433 77th Ave NE	07:45	10.34	Gas Leak Inside	8	7
121	4517	4 Mar 13	81H	H18	3620 Sleater Kinney Rd NE	18:54	5.32	ALS Chest Pain	5	8
122	4532	5 Mar 13	81H	G18	5110 Sleater Kinney Rd NE	01:34	6.36	BLS Illness	6	8
123	4588	5 Mar 13	81H	I18	4325 36th Ave NE	17:11	4.52	ALS Seizure	2	
124	4616	6 Mar 13	81A	I18	Lilly @ 26th Ave NE	07:55	6.49	BLS MVA	4	
125	4697	7 Mar 13	81E	I20	7245 32nd Ave NE #12-B	09:18	5.58	ALS Unconscious	2	
126	4742	8 Mar 13	81E	H20	3620 Eagle Dr NE	03:40	7.38	BLS Abdom Pain	6	2
127	4743	8 Mar 13	81A	I17	3001 South Bay Rd NE	04:43	6.31	BLSY Fall	4	2
128	4752	8 Mar 13	81A	I16	2416 31st Ct NE	08:52	5.48	BLSY Fall	2	
129	4766	8 Mar 13	82A	C19	8940 Baird Rd NE	11:45	10.34	BLS Fall	3	
130	4770	8 Mar 13	308	J18	1511 Alonda Ln NE	14:10	N/A	BLS Sick Person	2	
131	4781	8 Mar 13	81A	I18	26th @ Lilly Rd NE	15:12	4.18	BLS MVA	3	
132	4784	8 Mar 13	71A	F16	1901 Tellkmap Rd NE	15:47	8.00	ALS Abdom Pain	5	
133	4790	8 Mar 13	315	L19	4701 14th Ave SE	11:31	3.04	ALS Unresponsive	2	
134	4313	1 Mar 13	307	J17	1944 Meixner St NE	16:48	6.20	BLS CVA	2	
135	4797	8 Mar 13	319	I20	7416 33rd Wy NE	19:28	N/A	ALS Unconscious	5	3
136	4799	8 Mar 13	307	K17	515 Pattison St NE	20:34	N/A	BLS Suicide	5	3
137	4867	9 Mar 13	81H	I18	2811 Sleater Kinney Rd NE	22:54	11.23	BLS Illness	4	4
138		10 Mar 13	83C	G19	5240 Puget Rd NE	12:17	7.53	Structure Fire	5	5
139	4292	1 Mar 13	308	J18	1422 Alonda Ln NE	12:17	N/A	BLSY Patient Assist	2	
140	4968	11 Mar 13	81A	I16	2701 Libby Rd NE	15:22	7.04	BLS Fall	2	
141	4970	11 Mar 13	81E	H20	3612 Eagle Dr NE	15:26	6.35	BLS Domestic Prob	2	
142		12 Mar 13	318	G21	4740 Orcas St NE	13:35	10.00	Structure Fire (MA)	4	
143	5032	12 Mar 13	81A	I17	Shincke @ 36th Ave NE	13:42	3.53	BLS MVA	2	
144	5084	13 Mar 13	81H	I18	4109 36th Ave NE	09:53	13.00	BLS Sick Person	2	
145	5662	14 Mar 13	81A	I18	3600 South Bay Rd NE	08:12	2.05	BLS Sick Person	2	
146	5202	14 Mar 13	81H	H18	South Bay @ Sleater Kinney Rd NE	19:25	4.45	BLS MVA	8	9
147		16 Mar 13	83B	F21	6012 Butterball Ln NE	11:51	13.22	Electrical Fire	6	2
148	5351	16 Mar 13	308	J18	4211 20th Ln NE	18:05	N/A	BLS Stroke	5	2
149	5429	17 Mar 13	307	K16	2326 Bigelow Ave NE	18:59	8.43	ALS Respiratory Dx	4	3
150	5434	17 Mar 13	81F	G19	5242 Johnson Point Rd NE	20:12	5.35	ALS MVA	8	3
151	5466	18 Mar 13	307	K17	810 South Bay Rd NE	09:57	4.29	BLS MVA	3	
152	5495	18 Mar 13	81E	I20	7235 32nd Ave NE	17:44	8.20	BLS Dog Bite	2	
153	5514	18 Mar 13	81E	I20	7245 32nd Ave NE #12-A	22:37	12.18	BLS Fall	2	4
154	5518	19 Mar 13	81F	F19	4700 Johnson Point Rd NE	00:18	4.52	ALS ALoC	2	4
155	5540	19 Mar 13	308	J18	1920 Abernethy Rd NE	11:07	N/A	BLS Unk Med Prob	2	
156	5576	19 Mar 13	81B	H17	3200 41st Ave NE	19:41	8.21	BLSY Patient Assist	5	5
157	5583	19 Mar 13	81B	H17	3200 41st Ave NE	22:01	4.24	BLS Bleeding	4	5
158		20 Mar 13	81A	I18	Lilly @ 26th Ave NE	13:00	8.07	Wires Down	2	
159		20 Mar 13	O3E	I18	Lilly @ 23rd Ave NE	13:24	N/A	Wires Down	2	
160	5622	20 Mar 13	81H	H18	3805 South Bay Lp NE	16:35	3.47	BLS Stroke	2	
161	5640	20 Mar 13	307	J17	1329 South Bay Rd NE	21:27	2.53	ALS Chest Pain	3	6
162	5706	21 Mar 13	83B	F21	6034 Butterball Ln NE	19:45	20.56	BLSY Illness	3	7
163		22 Mar 13	81D	I18	3520 26th Ave NE	05:36	4.58	Structure Fire	10	7
164	5729	22 Mar 13	82B	D20	7631 Marvin Rd NE	06:34	10.39	BLS Syncope	2	7
165	5766	22 Mar 13	83B	F21	7924 58th Ave NE	19:40	14.04	BLS Illness	4	8
166	5768	22 Mar 13	81E	H20	6715 Falcon Wy NE	20:21	6.09	ALS Seizure	4	8

## MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
167	5771	22 Mar 13	308	J18	2007 Alonda Ln NE	20:51	N/A	BLS Choking	4	8
168		23 Mar 13	81B	I17	3031 36th Ave NE	08:02	7.51	ALS Rapid HR	2	
169		23 Mar 13	81A	I17	3349 South Bay Rd NE	20:59	N/A	Fire Alarm Activation	0	
170	5865	24 Mar 13	307	K17	2620 5th Ave NE #5	07:32	5.28	BLS Abdom Pain	5	1
171	5868	24 Mar 13	81A	H18	3619 South Bay Rd NE	08:33	2.14	ALS Diabetic	6	1
172	5915	25 Mar 13	307	J17	1511 South Bay Rd NE	23:53	5.24	ALS Chest Pain	6	2
173	5948	25 Mar 13	81B	H17	3200 41st Ave NE	13:58	N/A	BLS Illness	5	
174		26 Mar 13	71A	H15	3818 Boston Harbor Rd NE	10:33	7.52	Structure Fire	8	
175	5997	26 Mar 13	83B	G20	6842 47th Lp NE	11:30	N/A	ALS DoA	5	
176	6013	26 Mar 13	81C	I16	2704 Friendly Grove Rd NE	14:54	5.14	BLS Medical Alarm	3	
177	6032	26 Mar 13	81H	H18	3800 Sleater Kinney Rd NE #10	19:02	3.43	ALS Chest Pain	5	3
178	6039	26 Mar 13	81B	H17	3134 46th Ave NE	20:15	5.20	BLS Seizure	6	3
179	6200	29 Mar 13	319	I20	3340 Bali St NE	11:50	N/A	BLS Seizure	3	
180					<i>Dispatch Error</i>					
181	6209	29 Mar 13	81F	H19	Johnson Point @ Hawks Prairie Rd NE	13:09	4.21	BLS MVA	4	
182	6210	29 Mar 13	83B	H20	7401 44th Ave NE	13:11	7.29	ALS Abdom Pain	2	
183	6225	29 Mar 13	81A	I17	South Bay @ Shincke Rd NE	16:46	0.00	BLS MVA	4	
184	6250	30 Mar 13	81F	H20	6908 Falcon Wy NE	03:33	6.57	BLS Assault	5	6
185	6320	30 Mar 13	307	J17	1329 South Bay Rd NE	22:13	7.07	BLS Assist in Meds	3	7
186	6337	31 Mar 13	82A	C18	8731 Fernwood St NE	03:25	12.08	ALS Unconscious	5	7
187	6399	31 Mar 13	82A	E18	4328 68th Ave NE	21:37	11.11	BLSY Patient Assist	4	8
188	6406	31 Mar 13	82A	C19	9511 Johnson Point Lp NE	23:17	12.14	BLS MVA	5	8

# 2013 BUDGET VS ACTUAL, CASH BALANCE

