

DISTRICT MONTHLY REPORT: JANUARY 2013

ADMINISTRATIVE:

- 1) During the month, the State Auditor's Office performed its routine 3-year audit (2009-2011) on District finances and internal controls.
- 2) Secretary Stumpf initiated the use of new software called BIAS to manage the District's financial systems. The new system is currently being used by various other local fire departments, and is more closely linked with the State Basic Accounting and Reporting System (BARS) format.

Action Item Summary List:

No.	Topic	Date	Priority	Action/Status
2	Project Master Plan	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Special Use Permit ▪ Wakefield Property Agreement & Easement ▪ Follow-up on project alternatives (from public input at 25 Oct meeting) ▪ Policy recommendation to place balance of project on hold until 2017 approved by Board at 17 Sep meeting ▪ Thurston County: storm water plan has been found to be preliminarily in compliance with the <i>Storm-water Manual</i> (4 Dec)
21	Dress Code Policy Review	TBD	Low	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Review Pol 3-05 ▪ Chief McBride surveying other FDs for their practice
27	Review Training Center options	FY 2013	Med	<u>VanCamp/LeMay:</u> <ul style="list-style-type: none"> ▪ Requested at August 9th mtg ▪ Updated District Training Plan ▪ Policy recommendation to examine near-term improvements & long-term strategy approved at 13 Sep Board meeting; Chief LeMay to charter committee
27A	Report on District Training Program	21 Feb	Med	<u>LeMay:</u> <ul style="list-style-type: none"> ▪ Briefing on District Training Plan (rev 2013)
30	Future Meeting Topic: Mobile Home use for responders	21 Feb	Low	<u>VanCamp</u> <ul style="list-style-type: none"> ▪ Public request at Nov 29, 2012 meeting ▪ Preparing report to Board for Feb meeting
31	Intern-Temporary Firefighter Program Status Report	21 Feb	High	<u>LeMay:</u> <ul style="list-style-type: none"> ▪ Report on program objectives and performance

PLANNING SERVICES:

- 1) No report.

PUBLIC RELATIONS & COMMUNITY SERVICES:

- 1) No report.

EMERGENCY RESPONSE: Total of 61 calls to date, 51 for 1999-2012 average; (see attached *Monthly Call Summary Report*)

- 1) Type of responses for the month:

	Fire	ALS	BLS	Pub Svc	False	Total
2013	4	21	32	4	0	61
2012	3	9	29	48	3	92
99-12 Average	4	15	21	7	3	51

2) Average number of responders for the month:

	Total	Daytime	Night	Weekend
2013	3.5	2.8	4.3	4.6
2012	4.0	2.3	4.7	5.7
99-12 Average	4.6	3.7	5.4	5.1

3) Performance measures to *Target Levels of Service** for the month/year:

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Station 8-1	27	18	67%	1	1	100%
Station 8-2	5	2	40%	1	0	0%
Station 8-3	9	1	11%	0	0	0%
2013 to Date	41.0	21.0	51%	2.0	1.0	50%
2012	35.8	22.8	64%	1.4	1.3	88%
99-12 Average	27.9	17.1	61%	2.5	2.1	85%

*KEY: *EMS targets: minimum 2 responders on scene within 8 minutes*
Fire targets: minimum 4 responders on scene within 10 minutes
Does not include false alarms, service calls, mutual aid outside District

PERSONNEL MANAGEMENT, SAFETY & TRAINING:

- 1) Drills for the Month: *(in addition to shift-based drills)*
 - Jan 7: District & Association business mtg, BBQ (Sta 8-1)
 - Jan 14: IFSAC Cert orientation (Sta 8-1)
 - Jan 28: Fire behavior, train-the-trainer (Sta 8-1)
- 2) Management Team for the Month:
 - Jan 7: Policy discussion (VanCamp)
 - Jan 14: Quarterly training program briefing (LeMay)
 - Jan 21: Blue Card training (Longmire)
- 3) Secretary Stumpf attended *MS Powerpoint* training on January 15th.
- 4) Captain Terhune provided fire-aid & CPR training for non-EMS members on Jan 5th.
- 5) Chief LeMay is providing an in-house IFSAC Firefighter I and Haz Mat Operations certification class; 11 current members are enrolled.
- 6) Captain Longmire coordinated and lead the fourth quarter District Safety Committee meeting on January 31st.

PERSONNEL MANAGEMENT, RELATIONS:

- 1) The District welcomes new members Brent Collins, Ryan Ikerd and Dean Parine; they are planning on attending the next Recruit Academy. Welcome!
- 2) Because of the budget related vacancy for one of the Intern positions, Tuesdays & Thursday daytime periods are being covered by only one Intern. Chief McBride is working to recruit volunteer for one or both 6-hour shift periods during the daytime.
- 3) Sean Jones took a leave of absence during the month.
- 4) Jeremiah Dickinson resigned as a volunteer and has moved to Hawaii to join his family in their local construction business. Good luck Jerry!
- 5) Chief LeMay assisted East Olympia FD6 in an assessment center for lieutenant promotional process on Jan 24th.

EQUIPMENT & FACILITIES:

- 1) Apparatus & Equipment:
 - a. Engine 83 was loaned to North Olympia FD7 for two days while their engine was out of service for maintenance.
- 2) Facilities:
 - a. Parking lot lighting at Station 8-1 was upgraded during the month.
 - b. The wind-storm damaged fencing at Station 8-1 was repaired during the month.

FINANCIAL: (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6682 96 GO Bond	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
<i>Beg. 1 Jan 12</i>	\$ 520,644		\$ 1,199,405		\$ 22,083	3	\$ 273,248		\$ 1,431,783	
<i>Current Month</i>		1	\$ 1,199,767	1	\$ 22,247	1,3	\$ 273,343	1	\$ 1,431,338	1
<i>Est. Ending</i>	\$ 520,644	2,5	\$ 948,308	2,5	\$ 0	2,3,6	\$ 274,400	2		2

Notes:

- 1: As of 1 Feb 2013.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: All "pass-through" revenues & expenses; managed by Thurston County Treasurer.
- 4: Interest rates for current period:
 LGIP Pool: 0.17 %
 TCIP Pool: 0.59 %.
- 5: Includes transfer of \$107,500 from Fund 6680 to Fund 6681 (November 2013).
- 6: GO Bond to be paid off in December 2013.

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
J1	0006	1 Jan 13	307	J16	Friendly Grove @ 25th Ln NE	00:47	N/A	BLS OD	4	8
002	0024	1 Jan 13	81A	I17	3449 Forrest Parse Ln NE	05:17	2.26	BLS Abdom Pain	4	8
003	0043	1 Jan 13	83A	E20	7120 Puget Beach Rd NE	12:11	6.15	BLS Illness	2	
004		1 Jan 13	81H	H18	4211 Sleater Kinney Rd NE	12:43	2.38	Wires Down	2	
005	0052	1 Jan 13	82A	F19	6410 Johnson Point Rd NE	14:56	7.00	BLSY Patient Assist	4	
006	0061	1 Jan 13	83B	H20	7034 Prairie Ridge Dr NE	17:45	10.40	BLS Fall	3	9
007					<i>Dispatch Error</i>					
008	0117	2 Jan 13	81E	H20	3716 Milton Ln NE	13:35	6.15	ALS Diabetic	2	
009	0442	2 Jan 13	81A	I17	South Bay @ Shincke Rd NE	17:41	0.00	BLS MVA	5	1
010	0140	2 Jan 13	318	H22	4105 Jude Ct NE	18:32	N/A	BLS Sick Person	5	1
011	0159	3 Jan 13	83A	E20	7240 Puget Beach Rd NE	03:39	11.59	ALS Heart Problem	6	7
012		3 Jan 13	81H	I18	Sleater Kinney @ 26th Ave NE	07:12	N/A	Smoke Investigation	3	
013	0258	4 Jan 13	82A	D19	7642 Taryn Ln NE	17:30	9.14	BLS Breathing Prob	4	
014	0301	5 Jan 13	81B	H17	3310 36th Ave NE	05:10	4.30	ALS Heart Problem	5	3
015	0305	5 Jan 13	83B	G20	5332 St Charles Dr NE	07:32	13.29	BLSY Patient Assist	2	4
016	0317	5 Jan 13	83A	F20	7130 Sandy Point Rd NE	10:13	10.09	BLSY Fall	6	4
017	0428	7 Jan 13	81E	I20	7235 32nd Ave NE	02:53	11.04	ALS OD	6	5
018	0447	7 Jan 13	308	J18	1320 Alonda Ln NE	10:50	N/A	ALS Chest Pain	2	
019	0526	8 Jan 13	81F	H19	5726 Hawks Prairie Rd NE	11:53	5.46	BLS Breathing Prob	2	
020	0536	8 Jan 13	81A	I17	2812 28th Ln NE	14:20	4.08	ALS Chest Pain	3	
021		8 Jan 13	307	J17	2519 South Bay Rd NE	14:25	8.05	Electrical Fire	2	
022	0535	8 Jan 13	81E	I20	7245 32nd Ave NE #9-A	14:40	7.33	ALS Chest Pain	4	
023	0555	8 Jan 13	71A	G15	4806 Cushman Rd NE #115	18:39	8.29	BLSY Fall	3	7
024	0582	9 Jan 13	83B	F21	7830 61st Ave NE	04:17	13.00	ALS Chest Pain	2	7
025	0584	9 Jan 13	82A	E19	5828 67th Ave NE	06:45	10.26	BLS Seizure	2	
026	0612	9 Jan 13	81F	H19	5521 Hawks Prairie Rd NE	16:01	6.57	BLSY Patient Assist	2	
027	0643	10 Jan 13	81F	H19	4105 Johnson Point Rd NE	03:56	10.39	ALS Seizure	6	9
028	0647	10 Jan 13	81F	H19	4908 Hawks Prairie Rd NE	05:52	8.00	BLS CVA	4	9
029	0699	10 Jan 13	81E	I20	7245 32nd Ave NE #1-A	19:41	8.23	BLS Assault	4	9
030		11 Jan 13	71A	H15	4000 Boston Harbor Rd NE	07:39	0.00	BLS MVA	1	
031	0747	11 Jan 13	83B	G20	6735 47th Lp NE	14:49	11.42	BLS Fall	3	
032		13 Jan 13	82B	E20	6336 75th Ave NE	02:32	11.28	Structure Fire	7	2
033	0852	13 Jan 13	81B	H17	4036 Lemon Rd NE	08:11	6.08	BLS Dizziness	3	3
034	0901	13 Jan 13	81A	I17	2812 28th Ln NE	21:52	8.00	ALS Chest Pain	6	3
035	0912	14 Jan 13	81B	F17	6106 Lemon Rd NE	02:19	10.29	BLS Breathing Prob	2	3
036	0933	14 Jan 13	71C	H16	3715 Libby Rd NE	10:21	N/A	ALS Breathing Prob	2	
037	0943	14 Jan 13	81H	I19	5004 Pleasant Glade Rd NE	12:41	6.23	BLS Seizure	2	
038	1164	17 Jan 13	81F	H19	6028 44th Way NE	15:26	6.35	BLS Fall	2	
039		17 Jan 13	81B	G17	5411 Lemon Rd NE	19:36	9.56	Burn Ban Violation	5	7
040	1195	18 Jan 13	308	J18	3916 18th Ave NE	05:34	7.52	ALS Rapid HR	2	7
041	1200	18 Jan 13	307	J17	2531 Woolworth Ct NE	06:47	8.51	ALS Syncope	2	
042	1230	18 Jan 13	81E	I20	7235 32nd Ave NE	15:10	6.54	ALS Overdose	3	
043	1285	19 Jan 13	81F	H19	5726 Hawks Prairie Rd NE	14:15	6.28	BLS Breathing Prob	3	9
044	1291	19 Jan 13	308	J18	Sleater Kinney @ 15th Ave NE	15:02	9.02	BLS MVA	3	9
045	1317	19 Jan 13	83B	F21	6034 Butterball Ln NE	21:36	15.59	BLS Bleeding	4	9
046	1417	21 Jan 13	81E	I20	7300 32nd Ave NE #25	09:49	8.44	BLS Fall	2	
047		21 Jan 13	83C	G19	5219 Puget Rd NE	13:12	5.42	Wires Down	4	
048	1491	22 Jan 13	81E	I20	7300 32nd Ave NE #28	09:25	7.46	BLS Fall	2	
049		14 Jan 13	71A	G16	5533 Boston Harbor Rd NE	07:24	5.28	Structure Fire (MA)	6	
050		24 Jan 13	81C	I16	2228 Tom Evans Rd NE	09:53	6.46	Structure Fire	4	
051	1754	25 Jan 13	81E	I20	7300 32nd Ave NE #8	19:28	9.18	ALS Diabetic	3	6

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
52	1775	26 Jan 13	308	J18	4321 20th Ln NE	06:25	N/A	ALS Seizure	4	6
053	1789	26 Jan 13	81E	I20	7430 32nd Ave NE	10:06	8.28	ALS Laceration	6	7
054	1800	26 Jan 13	81F	H19	5002 Hawks Prairie Rd NE	15:02	4.37	BLS MVA	7	7
055	1802	26 Jan 13	81E	I20	7300 32nd Ave NE #50	15:07	10.44	BLS Medical Alarm	3	7
056	2047	29 Jan 13	81E	I20	7300 32nd Ave NE #38	13:41	7.24	ALS Illness	2	
057	2077	30 Jan 13	307	K17	2000 South Bay Rd NE	00:32	4.49	ALS OD	6	8
058	2081	30 Jan 13	83B	G20	5202 Blacktail Ct NE	02:08	10.09	ALS Diabetic	6	8
059	2091	30 Jan 13	81E	I20	7300 32nd Ave NE #14	08:19	8.42	BLS Fall	2	
060	2114	30 Jan 13	82A	F18	6126 Swayne Dr NE	14:50	5.03	ALS Chest Pain	4	
061	2196	31 Jan 13	82A	B19	9647 Johnson Point Rd NE	15:46	9.40	BLS Cyanotic	3	
062	2169	31 Jan 13	307	J17	1511 South Bay Rd NE	08:54	6.17	BLS Diabetic	2	