

## **DISTRICT MONTHLY REPORT: SEPTEMBER 2015**

### **ADMINISTRATIVE:**

- 1) Secretary Stumpf attended the Washington Fire Commissioners' Association health care workshop on September 15<sup>th</sup> at the Great Wolf Lodge.

### **Action Item Summary List:**

No.	Topic	Date	Priority	Action/Status
2	North-end Firestation Project Master Plan	Ongoing	Medium	<u>VanCamp:</u> <ul style="list-style-type: none"> <li>▪ A briefing on the background of the project will be conducted on August 11<sup>th</sup></li> </ul>
44	District Training Center	Ongoing	Medium	<u>Kessel (and Vector Engineering):</u> <ul style="list-style-type: none"> <li>▪ Status report to Board at October 15<sup>th</sup> meeting</li> </ul>
48	Community Risk Assessment Project	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> <li>▪ Recommendation to modify approach provided with the 2016 Budget Policy Recommendations</li> </ul>
52	Verizon Wireless Tower at Station 8-3 (Boston Harbor)	Ongoing	Medium	<u>Gleckler:</u> <ul style="list-style-type: none"> <li>▪ Subsequent to Verizon's application denial by Thurston County, new design being developed (mono-pole) and beginning process of review &amp; comment again</li> </ul>
53	Organizational performance management system	Ongoing	High	<u>Board Chair/VanCamp:</u> <ul style="list-style-type: none"> <li>▪ Member job description and performance evaluation process included in 2016-2016 Business Plan</li> </ul>
55	Consideration of apparatus sizing	?	?	<u>Getchman:</u> consideration of use of mini-pumper or minimal size dimension Type 1 pumper in fleet specifications
58	Five-member Board	Nov 3 <sup>rd</sup>	Medium	<u>Board/Dist Secty:</u> <ul style="list-style-type: none"> <li>▪ On ballot for November 3 General Election</li> </ul>
59	IR&R Staffing Planning	Oct 15	High	<u>VanCamp:</u> <ul style="list-style-type: none"> <li>▪ Draft of recommendations to be presented to Board at the October 15<sup>th</sup> meeting</li> </ul>

### **PLANNING SERVICES:**

- 1) On September 1<sup>st</sup>, the Board met in a special meeting regarding Incident Readiness & Response staffing issues; Chief VanCamp will be following up with recommendations based on input received during the planning process.
- 2) Chief McBride met with Thurston County Planning staff on September 14<sup>th</sup> regarding proposals for planning standards for roads and drive-ways, particularly considering storm-water management. Some of the proposals call for narrower roads and drive-way to reduce impermeable surfaces.
- 3) Chief VanCamp attended the initial meeting for the Medic One Transport Utilization Resource Committee on September 28<sup>th</sup>; the committee is evaluating present and future demands for BLS transport capabilities in Thurston County.
- 4) District staff continued to work on preparation for the 2016 Budget. Secretary Stumpf presented the first draft of the 2016 Expense Budget and Chief Kessel presented drafts of the updated District Capital Repairs & Replacements Schedule and Budget.

### **PUBLIC RELATIONS & COMMUNITY SERVICES:**

- 1) A draft of the Policy 1-32 "Community Use of District Facilities" and the attendant Facility Rental Agreement form and General Rules for Fire District Meeting Room Use were shared with the community for public input. The Citizen Advisory Team facilitated the distribution during September.

**EMERGENCY RESPONSE:** Total of 796 calls to date; 704 for 2008-14 average (composite for pre-merger FD7 and FD8); (see attached Monthly Call Summary Report)

1) Type of responses for the month of September:

	Fire	ALS	BLS	Pub Svc	False	Total
<b>2015</b>	6	20	38	11	4	<b>79</b>
<b>2014</b> <sup>NOTE 1</sup>	8	64	(Tot EMS)	14	2	<b>88</b>
<b>Average</b> <sup>NOTE 2</sup>	5	54	(Tot EMS)	10	2	<b>71</b>

2) Average number of responders-per-incident for September:

	Total	Daytime	Night	Weekend
<b>2015</b>	<b>3.7</b>	2.9	4.4	4.0
<b>FD7</b> <sup>NOTE 3</sup>	<b>4.3</b>	3.3	5.0	4.7
<b>FD8</b> <sup>NOTE 4</sup>	<b>3.5</b>	3.3	3.6	3.9

3) Performance measures to *Target Levels of Service\** for the month/year:

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Station 8-1	13	12	92%	2	2	100%
Station 8-2/8-6	10	3	30%	0	0	0%
Station 8-3	25	20	80%	1	0	0%
<b>Avg 2015 To Date</b>	<b>54.8</b>	<b>35.6</b>	<b>65%</b>	<b>4.6</b>	<b>3.8</b>	<b>83%</b>
<b>Avg 2014</b> <sup>NOTE 5</sup>	<b>49.2</b>	<b>34.9</b>	<b>71%</b>	<b>3.9</b>	<b>2.2</b>	<b>56%</b>
<b>Avg 08-14</b> <sup>NOTE 6</sup>	<b>49.5</b>	<b>32.4</b>	<b>65%</b>	<b>3.7</b>	<b>2.4</b>	<b>65%</b>

\*KEY: EMS targets: minimum 2 responders on scene within 8 minutes  
Fire targets: minimum 4 responders on scene within 10 minutes  
 Does not include false alarms, service calls, mutual aid outside District

NOTE 1: Combination of pre-merger FD7 and FD8, for September 2014  
 NOTE 2: Combination of pre-merger FD7 and FD8, for September 2008-2014 (average)  
 NOTE 3: Average for pre-merger FD7, for September 2008-2014  
 NOTE 4: Average for pre-merger FD8, for September 2008-2014  
 NOTE 5: Combination of pre-merger FD7 and FD8, average for 2014  
 NOTE 6: Combination of pre-merger FD7 and FD8, average for 2008-2014

**IR&R STAFFING:** Staffing levels for the month:

Position (Night/Weekend)	Station 8-1		Station 8-3	
	Target	Actual	Target	Actual
Battalion Chief (Vol)	1	81%		
Company Officer (Vol)	1	39%	1	13%
Driver-Operator (Vol)	Y/N	97%	Y/N	39%
Firefighters (Vol)	3	89%	3	34%
EMTs (Vol)	2	92%	2	45%
<b>Shifts, less than 3 FFs:</b>		8%		55%
<b>Shifts, less than 2 EMTs:</b>		5%		66%
<b>Shifts, less FF &amp; EMT:</b>		3%		55%

**Notes:**

- 1) Shifts Station 8-3 unstaffed night/weekend: 19
- 2) Station 8-2 staffed: day-shift: 0
- 3) Average *daytime* daily on-duty staffing, Assistant Chiefs: 1.8
- 4) Average *daytime* daily on-duty staffing, Lieutenants/Firefighters: 4.5
- 5) Average *daytime* daily on-duty staffing, total: 6.3

**PERSONNEL MANAGEMENT, SAFETY & TRAINING:**

- 1) Drills for the Month:
  - Quarterly skills required:

- o SCBA quarterly timed-donning
  - o AED refresher
  - o Standard Evolution Drill
  - o Vehicle Extrication
  - o Two-Hour Drive Time (Driver/Operators)
  - o Haz-Mat Awareness Refresher
  - August 31: Business & SBFFA Meeting (Sta 8-1)
  - Sept 14: OTEP-Neurological Emergencies (Medic One, Sta 8-1)
  - Sept 21: OTEP-Neurological Emergencies (Medic One, Sta 8-3)
- 2) Management Team for the Month:
- Sept 10: Officer meeting (Sta 8-1)
- 3) Chief Byers attended the annual Medic One Training Advisory Committee retreat hosted by the District at Station 8-1 on September 29<sup>th</sup>.
- 4) Lieutenant Hall is working on updates for the District Map Book.

**PERSONNEL MANAGEMENT, RELATIONS:**

- 1) During the month, Kevin Watson took a leave-of-absence to attend paramedic school, Mara Osborn to a leave-of-absence due to work related scheduling & demands, and Tony Warfield to a leave-of-absence due to work related scheduling & demands. Patricia Tarnowski submitted her resignation during the month due to medical reasons.

**EQUIPMENT & FACILITIES:**

- 1) Apparatus & Equipment:
- a. All four tenders received their regular servicing and safety inspection during the month. Tender 81's pump experienced some problems and will need to be repaired.
- 2) Facilities:
- a. We are currently accepting bids for interior painting at Station 8-1 and interior painting and carpet for Station 8-3.
- 3) The new pumper should be placed in service in late November; work to install equipment and train Driver-Operators is currently underway.

**FINANCIAL:** (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
<b>Beg. 1 Jan 15</b>	\$ 703,367		\$ 1,079,700		\$ 1,026,099		\$ 1,712,742	
<b>Current Month</b>	\$ 749,723	1,5	\$ 900,395	1	\$ 1,030,865	1	\$ 1,675,203	1
<b>Ending 31Dec15</b>	\$ 818,561	2,4,5	\$ 1,192,513	2,4	\$ 1,031,500	2	\$ 1,180,992	2

**Notes:**

- 1: As of 1 October 2015.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: Interest rates for current period:  
LGIP Pool: 0.17 %  
TCIP Pool: 0.82 %.
- 4: Includes transfer of \$230,075 from Fund 6680 to Fund 6681 (November 2015).
- 5: Includes refund of \$232,909 from Social Security for past OASI contributions (pass-through).

## MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
726	19899	1 Sep 15	81J	I16	2056 26th Ave NE	16:25	5.30	BLS Fall	3	
727	19985	1 Sep 15	83A	G15	4806 Cushman Rd NE #157	16:20	2.36	BLSY Patient Assist	2	
728	19995	1 Sep 15	83A	G15	4805 Cushman Rd NE #21	17:43	3.55	BLS CVA	2	
729	20006	2 Sep 15	83A	H16	4345 Canter Ln NE	20:30	6.22	ALS Diabetic	6	2
730	20017	3 Sep 15	83A	G15	4805 Cushman Rd NE #30	00:49	6.25	ALS Respiratory Dx	6	2
731		3 Sep 15	83A	G15	4806 Cushman Rd NE #157	10:35	4.05	BLS Unk Med Prob	2	
732	20110	4 Sep 15	81A	I17	3030 South Bay Rd NE	02:01	8.09	ALS Seizure	4	3
733	20126	4 Sep 15	86B	H20	7420 40th Ct NE	10:19	7.49	BLS Unconscious	3	
734	20262	5 Sep 15	81A	H17	4217 Shincke Rd NE #1	21:14	4.57	ALS Chest Pain	7	5
735		6 Sep 15	81F	G19	5443 Johnson Point Rd NE	11:07	0.00	Burn Ban Violation	4	6
736	20304	6 Sep 15	83A	H16	4345 Canter Ln NE	12:36	5.52	ALS Diabetic	5	6
737	20446	8 Sep 15	83A	G15	4806 Cushman Rd NE #157	06:07	5.43	BLSY Fall	2	
738	20495	8 Sep 15	83A	H16	4345 Canter Ln NE	19:27	7.57	ALS Diabetic	2	8
739		10 Sep 15	83D	I15	3341 Gull Harbor Rd NE	04:29	7.52	Smoke Investigation	3	9
740	20633	10 Sep 15	84A	E15	6813 Zangle Rd NE	13:13	5.32	BLS Bee Sting	2	
741	20641	10 Sep 15	81A	I17	3506 Shincke Rd NE	15:58	0.00	ALS Sick Person	5	
742	20702	11 Sep 15	83A	H15	4307 Boston Harbor Rd NE	13:00	4.48	ALS Chest Pain	2	
743		11 Sep 15	81H	I18	Sleater Kinney @ 31st Ave NE	14:08	N/A	Private Vehicle Fire	4	
744		11 Sep 15	82A	C19	Johnson Point @ 92nd Ave NE	21:04	11.53	Burn Ban Violation	5	
745		12 Sep 15	81E	H20	6807 Condor Lp NE	13:24	5.30	Structure Fire	5	3
746	20825	13 Sep 15	83A	G15	4806 Cushman Rd NE #157	00:30	11.04	BLS Fall	5	3
747	20826	13 Sep 15	84A	E15	Boston Harbor @ Boston Hbr Ext Rd N	00:31	N/A	BLS MVA	4	3
748		13 Sep 15	307	K17	South Bay @ 8th Ave NE	11:30	4.16	BLS MVA	4	4
749	20869	13 Sep 15	83A	G15	4806 Cushman Rd NE #157	18:16	2.04	BLS Fall	3	4
750		13 Sep 15	307	J16	1221 Frederick Ln NE	19:33	5.10	BLSY Patient Assist	3	4
751	20875	13 Sep 15	O2A	J14	2002 Elliot Ave NW	19:44	4.52	Chaplain Call	3	4
752	20882	13 Sep 15	83A	F16	5935 Woodard Bay Rd NE	21:58	3.27	BLS Unk Med Prob	4	4
753	20891	14 Sep 15	86C	F19	5836 Puget Rd NE	02:14	10.18	ALS SoB	3	4
754	20903	14 Sep 15	82B	E20	6915 Marvin Rd NE	06:56	9.42	ALS Gall Bladder Prob	3	
755	20904	14 Sep 15	81A	F18	3624 56th Ave NE	07:32	7.54	BLS Medical Alarm	2	
756		14 Sep 15	81B	H17	4111 Lemon Rd NE	19:36	6.05	Burn Ban Violation	4	5
757		15 Sep 15	81H	H18	South Bay @ South Bay Lp NE	12:47	8.20	Burn Ban Violation	3	
758		15 Sep 15	84A	E16	6631 Brinkwood St NE	15:07	10.30	Natural Gas Leak	7	
759	21085	16 Sep 15	81D	I17	2830-1/2 26th Ave NE	16:40	3.22	BLS Medical Alarm	3	
760	21091	16 Sep 15	85A	D18	7628 Shore Acres Dr NE	17:30	8.20	BLS Sick Person	2	
761	21169	17 Sep 15	82B	E20	7344 Marvin Rd NE	14:47	8.57	BLS Fall	3	
762	21179	17 Sep 15	307	J16	2246 25th Ln NE	16:08	5.06	BLSY Sick Person	5	
763		18 Sep 15	83A	G16	5520 Boston Harbor Rd NE	14:01	4.59	Wires Down	2	
764	21268	19 Sep 15	83A	F16	6332 Woodard Bay Rd NE	00:19	10.01	BLS Patient Assist	3	9
765	21408	20 Sep 15	81H	I18	4445 31st Ave NE	16:07	7.43	BLS MVA	3	2
766	21445	21 Sep 15	82A	D18	4545 86th Ave NE	07:40	10.23	BLS Mental Prob	3	
767		21 Sep 15	81A	G17	4723 Shincke Rd NE	14:19	11.29	Fire Alarm Activation	3	
768	21510	21 Sep 15	307	K17	605 Devoe St NE	21:49	8.48	BLS Side Pain	4	3
769		21 Sep 15	82A	F18	4535 65th Ave NE	21:54	11.16	Burn Ban Violation	7	3
770	21536	22 Sep 15	81D	I17	2830 26th Ave NE #1/2	05:44	7.09	BLS Medical Alarm	4	4
771	21548	22 Sep 15	83A	G15	4806 Cushman Rd NE #157	09:12	6.05	ALS Fall	2	
772		23 Sep 15	21A	S28	11123 Shaw Rd SE	08:24	N/A	Structure Fire (MA)	1	
773		23 Sep 15	83A	F17	7000 Woodard Bay Rd NE	13:40	5.08	Service Call	2	
774	21661	23 Sep 15	86B	G20	7220 Highlands Dr NE	15:16	8.49	ALS Abdom Pain	4	
775	21683	23 Sep 15	86C	F19	6032 Puget Rd NE	19:41	N/A	BLS Back Pain	4	5
776	21688	23 Sep 15	81E	I20	3126 Bonanza Ct NE	21:09	N/A	BLSY Weakness	5	5

## MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
777		24 Sep 15	82B	D20	7606 Andrews Beach Rd NE	02:48	17.20	Fire Alarm Activation	7	5
778	21749	24 Sep 15	81D	I17	3110 26th Ave NE #A	19:37	5.24	ALS Seizure	3	6
779		24 Sep 15	O3E	K17	3333 Martin Wy E	21:12	N/A	Structure Fire (MA)	4	6
780	21763	24 Sep 15	83A	H15	4010 Gull Harbor Rd NE	23:31	6.18	BLS Nausea	4	6
781	21805	25 Sep 15	83A	G15	4805 Cushman Rd NE #47	13:35	4.28	BLS Stroke	2	
782	21859	26 Sep 15	83A	G16	1530 Merchantile Ln NE	10:08	8.00	BLS Illness	4	8
783		26 Sep 15	81B	H17	3726 Lemon Rd NE	11:20	8.13	Burn Ban Violation	4	8
784	21866	26 Sep 15	84A	E15	7418 Boston Harbor Rd NE	13:36	13.16	BLS DoA	4	8
785	21896	26 Sep 15	82A	C19	8818 Buttonwood Ln NE	22:09	13.32	ALS Respiratory Dx	4	8
786	21902	27 Sep 15	81H	H18	Sleater Kinney @ South Bay Rd NE	00:25	4.54	BLS MVA	5	8
787	21915	27 Sep 15	81E	I20	6902 32nd Ct NE	06:40	N/A	BLS Respiratory Prob	2	9
788	21919	27 Sep 15	81A	I17	2843 South Bay Rd NE	08:05	5.44	ALS Chest Pain	4	9
789		27 Sep 15	83A	G16	5046 Boston Harbor Rd NE	12:58	N/A	Fire Alarm Activation	4	9
790	21944	27 Sep 15	81A	E18	6714 Shincke Rd NE	14:16	N/A	BLS Patient Assist	4	9
791	21946	27 Sep 15	81A	E18	6714 Shincke Rd NE	14:24	N/A	BLS Patient Assist	4	9
792	21985	27 Sep 15	83A	H15	300 39th Ave NE	22:53	7.06	BLSY Knee Pain	4	9
793	21989	28 Sep 15	83A	H16	3611 Baker Ames Rd NE	23:28	7.23	ALS Rapid HR	4	9
794	22017	28 Sep 15	83A	F16	6332 Woodard Bay Rd NE	08:53	4.00	BLS Fall	2	
795		28 Sep 15	83A	G16	5046 Boston Harbor Rd NE	09:43	0.00	Fire Alarm Activation	2	
796	22032	28 Sep 15	81H	I18	4539 31st Ave NE	11:40	5.37	ALS Chest Pain	2	
797	22061	28 Sep 15	82A	E18	7237 Kellogg Dr NE	17:30	8.00	ALS Heart Attack	3	
798	22075	28 Sep 15	83D	I15	503 Flora Vista Rd NE	19:53	7.09	BLS Syncope	3	1
799		28 Sep 15	86A	E20	7410 Puget Beach Rd NE	23:03	13.44	CO Alarm	5	1
800	22091	29 Sep 15	82A	E18	7537 Kerbaugh Rd NE	00:01	9.57	ALS Syncope	4	1
801	22111	29 Sep 15	82A	F19	61st @ Johnson Point Rd NE	08:43	5.51	BLS MVA	7	
802		29 Sep 15	81E	I20	5925 32nd Ct NE	20:14	5.54	Structure Fire	6	2
803	22186	30 Sep 15	81A	H18	3730 South Bay Rd NE	10:07	2.59	BLS Unk Med Prob	4	
804	22255	30 Sep 15	84A	E15	508 72nd Ave NE	22:09	12.49	ALS Diabetic	3	3

## 2015 BUDGET VS ACTUAL, CASH BALANCE

