

DISTRICT MONTHLY REPORT: SEPTEMBER 2016

ADMINISTRATIVE:

- 1) Secretary Stumpf met with County Assessor's Office staff to obtain initial estimates on District real property assessed valuations and calculations for property tax levies and rates.
- 2) Secretary Stumpf worked during the month with each of the managers of each of the District's budgets to coordinate the 2017 Budget proposal for the Board's review. Initial Thurston County revenue figures were provided and some of the key expenditures numbers (e.g. insurance, payroll taxes, utilities) were reviewed. Chief VanCamp recommended that the initial budget proposal reflect much the same expenditures patterns at the current budget in lieu of any strategic changes that may result from planning scheduled for later in 2016 and 2017.

Action Item Summary List:

No.	Topic	Date	Priority	Action/Status
2	North-end Firestation Project Master Plan	Ongoing	Medium	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ At 4 Oct BoFC meeting, Chief VanCamp provided data regarding 2-station versus 3-station strategy
44	District Training Center	Ongoing	Medium	<u>Kessel (and Vector Engineering):</u> <ul style="list-style-type: none"> ▪ 2017 Capital Plan to include a) old firestation roof, and b) painting & finishing exterior old firestation & shop
48	Community Risk Assessment Project	Ongoing	On Hold	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Thurston County CEMP Natural Hazard Mitigation Project ▪ Medic One BLS strategic study (2015-2016)
52	Verizon Wireless Tower at Station 8-3 (Boston Harbor)	Ongoing	Medium	<u>Gleckler:</u> <ul style="list-style-type: none"> ▪ Subsequent to Verizon's application denial by Thurston County, new design being developed (mono-pole) and beginning process of review & comment again
53	Organizational performance management	Ongoing	High	<u>Board Chair/VanCamp:</u> <ul style="list-style-type: none"> ▪ Fire Chief 2017 Performance Goal 4
55	Consideration of apparatus sizing	?	?	<u>Kessel:</u> <ul style="list-style-type: none"> ▪ CR&R scheduled replacement of next pumper in 2018
59	IR&R Staffing Planning	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Fire Chief 2017 Performance Goals 1 and 2

PLANNING SERVICES:

- 1) Secretary Stumpf and Chief VanCamp met with the owners of Ategan Technologies (Ryan Hanscom and Keith Welch) to review several key IT issues and interests for the District; a future series of informative meetings will be established to help address some communications issues.
- 2) On September 23rd, Commissioner Harper, Secretary Stumpf and Chiefs McBride and VanCamp met to begin planning for the 2017 Members' Awards Banquet (to be held on February 4th at the Red Lion Inn).
- 3) The Incident Readiness & Response Integrated Decision Making Team (led by Chiefs McBride and Kilpatrick) met on September 28th as part of the ongoing coordination of IR&R operations. The meeting was followed up by a meeting with Chief VanCamp and the Night-Weekend IR&R command team that evening.
- 4) Chief VanCamp participated in meetings of the Thurston County Radio Communications Strategic Planning Committee during the month. On September 29th, representatives from Motorola Solutions provided a presentation on system options in the county.

- 5) On September 30th, Captain Clemens and Chiefs Byers, LeMay and VanCamp met to review the District's process for preparing members for the Thurston County EMT School, and how it could improve the success rate of students. Recommendations from the meeting will be used in the next cycle in the spring.

PUBLIC RELATIONS & COMMUNITY SERVICES:

- 1) On September 23rd, Chief VanCamp met with the new North Thurston Public Schools Superintendent, Dr. Debra Clemens; she is new to the area from Cheney School District, and is in the process of meeting local stakeholders. Welcome Dr. Clemens!

EMERGENCY RESPONSE: Total of 736 calls to date; 707 for 2008-15 average (composite for pre-merger FD7 and FD8); (see attached Monthly Call Summary Report)

- 1) Type of responses for the month of September:

	Fire	ALS	BLS	Pub Svc	False	Total
2016	2	20	41	6	1	70
2015	6	58	(Tot EMS)	11	4	79
Average ^{NOTE 1}	5	55	(Tot EMS)	10	2	72

- 2) Average number of responders-per-incident for September:

	Total	Daytime	Night	Weekend
2016	3.8	3.3	3.9	4.5
2015	3.7	2.9	4.4	4.0
FD7 ^{NOTE 2}	3.5	3.3	3.6	3.9
FD8 ^{NOTE 3}	4.3	3.3	5.0	4.7

- 3) Performance measures to *Target Levels of Service** for the month/year:

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Station 8-1	28	26	93%	1	1	100%
Station 8-2/8-6	11	3	27%	0	0	0%
Station 8-3	14	9	64%	0	0	0%

Average	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Avg 2016 To Date	56.1	32.9	59%	3.2	3.0	93%
Avg 2015	54.5	34.3	63%	4.6	3.5	76%
Avg 08-15 ^{NOTE 4}	50.1	32.6	65%	3.8	2.5	67%

*KEY: EMS targets: minimum 2 responders on scene within 8 minutes
Fire targets: minimum 4 responders on scene within 10 minutes
 Does not include false alarms, service calls, mutual aid outside District

NOTE 1: Combination of pre-merger FD7 and FD8, for September 2008-2015 (average)

NOTE 2: Average for pre-merger FD7, for September 2008-2014

NOTE 3: Average for pre-merger FD8, for September 2008-2014

NOTE 4: Combination of pre-merger FD7 and FD8, average for 2008-2015

- 4) Delayed responses:
- Incident 702 (15 Sep, 16m:55s): approx. 3:30 turn-out and 12:20 drive-time, also forcible entry required into home.
 - Incident 712 (17 Sep, 17m:58s): dispatch had multiple addresses for this call, finally able to narrow down to 2350 Sleater Kinney Rd NE.

- c. Incident 713 (18 Sep, 13m:31s): delayed due to E83 training EVIP course at District Training Center, non-priority response indicated for travel.

IR&R STAFFING: Staffing levels for September:

Staffing Targets by Position:		Station 8-1	Station 8-3	Note
Day-shift	Assistant Chief (as BC) (Career):	91%		A
	Firefighter/Lieutenant (Career): 2	100%	95%	
	Station Staffed:	100%	95%	
Night & Weekends	Battalion Chief (Volunteer):	89%		B
	Company Officer (Volunteer):	71%	11%	
	Driver-Operator (Volunteer):	97%	24%	C
	Fire Personnel (Volunteer): 3	100%	16%	D
	EMS Personnel (Volunteer): 2	100%	21%	D
	Station Staffed:	100%	29%	E

Notes:

- A) Includes Labor Day holiday (weekday), BC not staffed;
- B) Includes BC assigned to Engine 81, with or without Company Officer;
- C) Driver-Operator assigned may be Company Officer or other position;
- D) May be cross-trained/certified staff (e.g. Firefighter-EMT); and
- E) Includes minimum target staffing of Aid Unit 83 only.

Volunteer Staffing Levels: for the month of September:

Position	Aug	Sept	Comments
Battalion Chief	5	5	Incl AC Kilpatrick
Company Officer (incl "Acting")	8	8	
Firefighter-EMT	13	12	
Firefighter	20	20	
EMT	6 (4)	5 (4)	(Awaiting State Cert)
In-training: Firefighter	6	5	New members
In-training: Firefighter (existing)	0	0	Currently FD8 EMTs
In-training: EMT	2	2	New members
In-training: EMT (existing)	2	2	Currently FD8 FFs
Member Leave-of-Absence	8		Beaulieu, Cook, Mulder, Osborn, Springstead, Stoda, Pickett & Leunsmann
Leave Service, Resignation			

PERSONNEL MANAGEMENT, SAFETY & TRAINING:

1) Drills for the Month:

- Quarterly skills required:
 - Haz-Mat refresher
 - L-180 wildland module (NFA)
 - Standard evolution: wildland fire
 - SCBA-donning quarterly
 - Two-hour drive time (Driver/Operators)
- Medic-One OTEP:
 - Burns & trauma examination
 - Glasgow Coma Scale & trauma extrication examination

- Pediatric respiratory & cardiac annual review
 - Sick or not sick (no examination)
- 2) Optional Blue-Card training was held on September 27th.
 - 3) Secretary Stumpf attended technical training during the month for Adobe In-design at SPSCC and a Municipal Research & Services Center (MR&SC) webinar on vendor & contractor rosters.

PERSONNEL MANAGEMENT, RELATIONS:

- 1) On September 15th and 26th, Chiefs McBride and VanCamp, along with District Legal Counsel Dave Luxenberg and IAFF Local 2903 President Chris Ross met for the ongoing collective bargaining agreement negotiations. The current agreement expires at the end of this year.
- 2) During the month, volunteer recruitment marketing efforts were re-started with advertisements on Intercity Transit buses and Coffee News publications.
- 3) Welcome to new volunteer reception staff member Janet Notarianni!

EQUIPMENT & FACILITIES:

- 1) Apparatus & Equipment:
 - a. The 1996 Pierce Saber (E-83) and 1996 Spartan (E-84) pumpers received their annual pump test during the month.
 - b. The 2005 Kenworth (T-82), 2010 Kenworth (T-81) and 2010 Kenworth (T-83) tenders received their annual pump test during the month.
- 2) Facilities:
 - a. Spare apparatus bay space in Station 8-6 has been allocated to the Thurston County Incident Management Team (IMT) to store their response trailers; a reserve engine from Lacey Fire District 3 was also moved to spare space in the shop area of the Training Center. The IMT will provide reimbursement to the District for the space.

FINANCIAL: (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
Beg. 1 Jan 16	\$ 1,077,381		\$ 1,075,949		\$ 1,033,189		\$ 1,662,409	
Current Month	\$ 893,217	1	\$ 1,139,665	1	\$ 1,038,839	1	\$ 1,239,900	1
Est. End 31Dec16	\$ 1,110,728	2,4	\$ 514,802	2,4	\$ 1,036,500	2	\$ 1,217,700	2

Notes:

- 1: As of 1 October 2016.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: Interest rates for current period:
 LGIP Pool: 0.23 %
 TCIP Pool: 0.82 %.
- 4: Includes transfer of \$231,000 from Fund 6680 to Fund 6681 (November 2016).

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
671	20206	1 Sep 16	81D	I17	3348 26th Ave NE	08:17	7.19	ALS SoB	3	
672		2 Sep 16	81E	H20	3618 Eagle Dr NE	01:21	9.09	Smoke Investigation	2	7
673		2 Sep 16	83A	G15	4805 Cushman Rd NE #21	07:09	4.52	BLS Fall	4	
674		2 Sep 16	81B	I17	3200 36th Ave NE	09:37	6.58	Burn Ban Violation	2	
675	20281	2 Sep 16	82A	C19	8835 Johnson Point Rd NE	10:37	9.31	ALS Breathing Prob	2	
676	20309	2 Sep 16	322	K20	Kinwood @ Martin Way E	14:25	3.34	BLS MVA	2	
677	20341	2 Sep 16	307	J17	2725 12th Ave NE	22:37	5.52	BLS Fall	4	8
678	20385	3 Sep 16	81F	G19	5535 Johnson Point Rd NE	12:18	5.27	BLS MVA	6	9
679	20386	3 Sep 16	81E	H20	3725 Owl Ln NE	12:19	6.25	ALS Diabetic Prob	5	9
680	20390	3 Sep 16	81E	F19	4711 61st Ave NE	13:06	5.20	BLS MVA	6	9
681	20399	3 Sep 16	83A	H15	3838 Boston Harbor Rd NE	15:39	6.12	BLS Medical Alarm	5	9
682		4 Sep 16	81H	H18	3927 South Bay Rd NE	17:48	4.41	Smoke Investigation	4	1
683	20508	4 Sep 16	81A	I17	3506 Shincke Rd NE	20:37	0.00	BLS Head Injury	4	1
684	20551	5 Sep 16	85A	D17	3221 77th Ave NE	14:16	7.24	ALS Suicide	2	
685	20558	5 Sep 16	81E	H20	3716 Milton Ln NE	16:57	6.50	BLS Overdose	2	
686	20644	6 Sep 16	83A	G16	4711 Bellwood Dr NE	15:10	6.03	BLS Sick Person	3	
687	20691	7 Sep 16	83A	G16	4738 Bellwood Dr NE	06:55	4.34	ALS Sick Person	2	
688	20787	8 Sep 16	81J	I15	2840 Gull Harbor Rd NE	10:24	6.22	BLSY Illness	4	
689		8 Sep 16	81J	I15	2842 Gull Harbor Rd NE	13:50	5.25	BLS Fall	4	
690	20842	8 Sep 16	83A	G16	4610 Boston Harbor Rd NE	20:06	4.58	ALS CVA	3	5
691	20847	8 Sep 16	81A	F18	56th @ Shincke Rd NE	21:20	5.18	BLS MVA	4	5
692	20894	9 Sep 16	82A	F19	5730 65th Ave NE	15:40	11.18	BLS Medical Alarm	2	
693		10 Sep 16	81H	I19	5331 Pleasant Glade Rd NE	11:24	N/A	Burn Ban Violation	5	7
694	20965	10 Sep 16	84A	E15	602 Bromley Ln NE	12:49	10.34	ALS Seizure	5	7
695	21000	11 Sep 16	307	K17	503 Devoe St NE #A	21:16	8.00	BLS Unk Med Prob	4	7
696	21077	11 Sep 16	308	J18	4226 15th Ave NE	20:49	12.27	ALS GSW	4	8
697	21080	11 Sep 16	81F	H19	5315 Hawks Prairie Rd NE	22:26	5.21	BLS MVA	5	8
698	21130	12 Sep 16	307	K17	605 Devoe St NE	15:54	5.17	BLS Laceration	2	
699	21153	12 Sep 16	81A	H17	4211 Shincke Rd NE	21:58	4.30	ALS Sick Person	4	9
700	21246	14 Sep 16	81J	I16	2717 Friendly Grove Rd NE	04:01	6.00	BLSY Sick Person	4	1
701	21319	14 Sep 16	81A	I17	3210 South Bay Rd NE	20:43	4.09	BLS Domestic Violence	7	2
702	21333	15 Sep 16	86A	F21	7646 Sandy Point Rd NE	02:14	16.55	BLS Medical Alarm	7	2
703	21356	15 Sep 16	81C	H17	4014 Libby Rd NE	12:27	4.05	ALS CHF	3	
704	21412	15 Sep 16	81F	H19	South Bay @ Hawks Prairie Rd NE	22:01	5.23	ALS Unk Med Prob	6	3
705	21464	16 Sep 16	81G	H20	Carpenter @ Hawks Prairie Rd NE	14:02	1.58	BLS MVA	6	
706	21468	16 Sep 16	81A	I17	3210 South Bay Rd NE	15:04	2.32	ALS Seizure	3	
707		16 Sep 16	81B	H17	3244 41st Ave NE	19:05	6.17	Fire Alarm Activation	4	
708		16 Sep 16	81H	I18	4532 31st Ave NE	21:24	6.44	BLS Back Pain	4	4
709	21500	16 Sep 16	85A	E17	7311 Libby Rd NE	21:35	6.22	BLS Vomitting	3	4
710		17 Sep 16	307	J16	2531 Friendly Grove Rd NE	01:40	5.35	BLS MVA	4	4
711		17 Sep 16	81E	I20	3211 Eagle Dr NE	16:24	9.10	BLS Medical Alarm	4	5
712	21578	17 Sep 16	81H	J18	2350 Sleater Kinney Rd NE	19:11	17.58	BLSY Patient Assist	4	5
713	21629	18 Sep 16	83A	G15	4805 Cushman Rd NE #21	13:47	13.31	BLSY Patient Assist	2	6
714	21653	18 Sep 16	86B	F21	7645 58th Ave NE	19:58	8.34	ALS Breathing Prob	4	6
715	21670	19 Sep 16	81D	I17	2619 South Bay Rd NE	02:18	7.17	BLS Fall	3	6
716		19 Sep 16	81B	I17	Lemon @ 36th Ave NE	09:37	3.04	Wires Down	4	
717	21708	19 Sep 16	307	K17	334 Devoe St NE #6	14:10	5.29	ALS Back Pain	2	
718	21723	19 Sep 16	307	K17	2620 5th Ave NE #5	17:39	N/A	BLS Unk Med Prob	2	
719	21860	19 Sep 16	81A	I17	3225 South Bay Rd NE	10:58	2.45	ALS Seizure	4	
720	21876	21 Sep 16	81F	G19	4922 Puget Rd NE #1-16	14:08	7.08	BLS Illness	3	
721		21 Sep 16	84A	E15	6927 Boston Harbor Rd NE	23:03	12.14	Service Call	3	9

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
722	21963	22 Sep 16	83A	H16	1310 36th Ave NE	16:17	5.20	ALS Heart Prob	2	
723	22020	23 Sep 16	81A	I17	3425 Shincke Rd NE	12:36	2.14	BLS MVA	7	
724	22083	23 Sep 16	82A	E19	7044 Johnson Point Rd NE	21:43	7.15	BLS Sick Person	3	2
725	22132	24 Sep 16	82B	D20	7941 Walnut Rd NE	14:51	10.40	BLSY Fall	2	3
726		24 Sep 16	81F	H19	5301 Hawks Prairie Rd NE	15:34	5.53	Brush Fire	7	3
727	22179	25 Sep 16	84A	D16	2039 81st Ave NE	06:36	11.37	ALS Chest Pain	6	4
728		25 Sep 16	81J	I16	1518 26th Ave NE	20:03	5.53	BLS Fall	4	4
729	22255	26 Sep 16	86B	F21	6034 Butterball Ln NE	05:06	11.36	BLSY Fall	4	4
730	22262	26 Sep 16	85A	D17	8336 Libby Rd NE	07:21	9.47	BLS DoA	4	
731	22349	27 Sep 16	83A	G15	4806 Cushman Rd NE #115	01:29	7.44	BLSY Patient Assist	3	5
732	22408	27 Sep 16	82A	E19	7533 Granite Ln NE	15:27	8.25	BLS CVA	3	
733		27 Sep 16	81H	H18	3800 Sleater Kinney Rd NE	17:00	3.46	Private Vehicle Fire	5	
734	22424	27 Sep 16	81A	I17	3411 Kegley Meadows Ct NE	19:42	3.40	BLS Weakness	5	6
735	22448	28 Sep 16	86A	E20	7318 Puget Beach Rd NE	08:36	10.47	ALS CHF	3	
736	22458	28 Sep 16	81A	F18	3617 Snug Harbor Dr NE	11:42	4.47	ALS CVA	7	
737	22489	28 Sep 16	86B	H20	6829 Prairie Ridge Dr NE	21:04	7.32	BLS Fall	3	7
738	22571	30 Sep 16	81F	G19	4644 Johnson Point Rd NE	00:52	10.25	BLSY Fall	3	8
739	22578	30 Sep 16	307	J17	South Bay @ 24th Ave NE	05:04	6.18	BLS MVA	3	8
740	22619	30 Sep 16	82A	F20	6248 63rd Ave NE	14:29	7.04	ALS Breathing Prob	3	

2016 BUDGET VS ACTUAL, CASH BALANCE

