

DISTRICT MONTHLY REPORT: MAY 2014

ADMINISTRATIVE:

- 1) The collective bargaining agreement between the District and IAFC Local 2903 for the District's Assistant Chiefs was formally approved by the Board again (with revised dates) at their May 15th regular meeting, the agreement taking effect June 1st 2014.

Action Item Summary List:

No.	Topic	Date	Priority	Action/Status	
40	Merger with North Olympia FD7		Ongoing	High	<u>Small/Harper:</u> <ul style="list-style-type: none"> ▪ Joint meetings 27 March, 18 April, 7 May, 14 May, 30 May, 6 June, 13 June, 18 July, 25 July, 22 August, 6 September, 3 February (2014), 21 April and 14 May. ▪ <i>Emergency Services Integration Plan</i>, revised for merger process, adopted by joint boards on 3 Feb. ▪ FD7 Board adopted and delivery <i>Petition to Merge</i> to Board of FD8 on 3 February; second <i>Petition to Merge</i> adopted and delivered to Board of FD8 on 2 June. ▪ District public meetings held March 22nd and 25th ▪ Determination of Non-significance issued as of 19 May without comment or appeal ▪ Thurston County Boundary Review Board contacted 6 June with draft Notice of Intention (application)
44	District Training Center		Ongoing	Medium	<u>LeMay/LaDue:</u> <ul style="list-style-type: none"> ▪ Phase I proposal made to Board at Sep 19 meeting; approved; purchases complete during November ▪ Master plan (first) draft presented at Oct 17 meeting; follow-up long-term options being developed <u>Kessel:</u> <ul style="list-style-type: none"> ▪ Board approved funding for Phase II on 16 January ▪ Vector Engineering preparing drawings for permit & contracting ▪ Survey of property lines conducted in April ▪ Wetlands study will be required for project: change order to be processed
45	Citizen Advisory Group		Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Format and plan approved by Board 20 February ▪ Recruiting process included with FD7-FD8 merger public meetings on March 22nd and 25th ▪ First meeting held on April 30th: 19 citizens attended; basic charter and schedule adopted (plan to meet on second Tuesday of month, 6pm at Station 8-1) ▪ Meeting to be scheduled for 12 June where group leadership will be elected
46	District IR&R Staffing		Ongoing	High	<u>VanCamp/McBride:</u> (reported 15 May) <ul style="list-style-type: none"> ▪ Senior IR&R Management Team ▪ Volunteer Battalion Chief coverage plan ▪ Captain and Acting-Captain program ▪ Interim staffing at Station 8-2 ▪ Skills for Driver-Operator & EMT for Members ▪ Recruitment requirements planning: <ul style="list-style-type: none"> ▪ Staffing at Station 8-2 ▪ Staffing at Station 7-1 (post-merger)

PLANNING SERVICES:

- 1) Secretary Stumpf attended the annual Washington Fire Administrative Support conference in Vancouver May 4th through 7th.

- 2) Chief VanCamp attended the Association of Washington Cities Labor Relations Institute in Yakima on May 7th through 9th and the Washington Fire Chiefs Conference in Kennewick May 19th through 23rd.
- 3) A joint Board meeting between FD7 and FD8 was held on May 14th where two basic options were presented by Chief VanCamp; the resulting discussion and comments were reviewed by the Board and the public at the meeting.
- 4) At the regular Board meeting held on May 15th, SBFFA President Doug Kilpatrick read a statement position regarding the FD7-FD8 merger, generally supporting it with certain conditions.
- 5) Also at the regular Board meeting held on May 15th, the Board approved the agreements for energy savings projects (ESCO) for Station 8-1 that would involve upgrades to environmental equipment (with funding matched with grants) and installation of solar panel equipment (paid through grant funding). Work will begin within a month on the project.

PUBLIC RELATIONS & COMMUNITY SERVICES:

- 1) On May 1st, Brent McBride, Becci Syrek and Sean Murphy attended the awards ceremony for the Annual Firefighter Stairclimb benefit in Seattle on behalf of South Bay Firefighters Association and the District.
- 2) The SBFFA sponsored a birthday party for South Bay Elementary School auction winner on May 18th.
- 3) Legacy Engine 822 (1954 International) was entered into the Lacey Spring Fun Fair, winning the "Favorite Emergency Vehicle" award! Thanks to Doug Kilpatrick for shining her up and showing her off!

EMERGENCY RESPONSE: Total of 285 calls to date, 235 for 1999-2013 average; (see attached Monthly Call Summary Report)

- 1) Type of responses for the month:

	Fire	ALS	BLS	Pub Svc	False	Total
2014	5	16	23	1	2	47
2013	1	20	29	2	0	52
99-13 Average	3	19	20	3	3	49

- 2) Average number of responders for the month:

	Total	Daytime	Night	Weekend
2014	4.3	3.6	4.4	5.2
2013	3.9	2.7	4.6	4.9
99-13 Average	4.3	3.5	4.9	4.8

- 3) Performance measures to *Target Levels of Service** for the month/year:

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Station 8-1	18	15	83%	1	0	0%
Station 8-2	4	1	25%	1	1	100%
Station 8-3	3	0	0%	0	0	0%
2014 to Date	32.2	21.0	65%	2.0	1.2	60%
2013	36.3	20.4	56%	2.2	1.6	73%
99-13 Average	28.5	17.4	61%	2.5	2.1	83%

*KEY: *EMS targets: minimum 2 responders on scene within 8 minutes*
Fire targets: minimum 4 responders on scene within 10 minutes
 Does not include false alarms, service calls, mutual aid outside District

- 4) On May 12th, the District responded to a residential structure fire at 8326 Libby Rd NE, with the attached garage area fully involved upon arrival. The house was large (over 5,000 sf) and consisted of several remodeled areas. An extensive tender supplied water system was implemented and an estimated 75 thousand gallons of

water delivered. Eight departments helped to battle the fire, but unfortunately, the house could not be saved.

- 5) On May 25th, the District responded to a boat on fire at Zittel's Marina. Fortunately, the burning boat was isolated from the rest of the marina and other exposures. The Port of Olympia-TCSO response boat responded and helped to extinguish the fire (it's first fire response since acquired last year).

PERSONNEL MANAGEMENT, SAFETY & TRAINING:

- 1) Drills for the Month: *(in addition to shift-based drills)*
 - May 4: Fireground Survival (MNRFTC)
 - May 5: Business & SBFFA mtg "Cinco de Mayo" (Sta 8-1)
 - May 11: Fireground Survival (MNRFTC)
 - May 12: OTEP: Respiratory Emergencies (Medic One, Sta 8-1)
 - May 18: Fireground Survival (MNRFTC)
 - May 19: OTEP: Respiratory Emergencies (Medic One, Sta 7-1)
 - May 19: IFSAC Testing (Sta 8-1)
- 2) Management Team for the Month:
 - May 27: All Officer Meeting (VanCamp, Sta 8-1)
- 3) Regular sessions have been scheduled for each shift at the Olympia Fire Department Mark Noble Regional Fire Training Center (MNRFTC) for live-fire experience, in compliance with recent Department of Labor & Industries Firefighter Safety Vertical Standards requirements for firefighter exposure to live-fire (within a three-year cycle). This is part of the overall program that the District has with OFD for joint use of the facility.

PERSONNEL MANAGEMENT, RELATIONS:

- 1) Congratulations to the following members on their promotions: Damian Longmire to Battalion Chief, Les Robinette to Battalion Chief, Chris LaDue to Shift Captain and Tony Warfield to Shift Captain. These promotions are as a result of the implementing the volunteer battalion chief program, starting on May 16th. Chiefs McBride, Longmire and Robinette are working together to manage the District's IR&R program in expectation of expansion to staffing at Station 8-2 and future merger related staffing. Doug Kilpatrick and Walker Armstrong were appointed as Acting Battalion Chiefs and Justin Beard and Peik Andersen were appointed as Acting Shift Captains. *Thanks to all for stepping up to new leadership roles!*
- 2) Lateral orientation training was conducted on May 16th for Oscar Adams, Max Hollander, Aubrey Stoda and Braxton Traylor.
- 3) Sean Murphy resigned during the month due to relocation and career demands. Thanks for your eight years of dedicated service Sean and good luck!
- 4) Jerry Johnson stepped down as Shift Captain due to demands on his time at work and home; he will remain as a Member in the Operations Support Program.
- 5) At their May 15th regular meeting, the Board approved Chief VanCamp's request to extend the agreement for the Temporary Firefighters' employment until the end of August to accommodate the hiring process for the two permanent Daytime Firefighter positions.

EQUIPMENT & FACILITIES:

- 1) Apparatus & Equipment:
 - a. With the exception of Tender 81 which is currently being serviced, all other apparatus have been serviced and are in good operational condition. Engine 81 is the only apparatus that required some repairs (due to some electrical issues).
 - b. Apparatus Committee: their goal is to present a recommendation to the Fire Chief and Commissioners at the July Board meeting. Preliminary cost estimates for the new pumper range from \$385k (Rosenbauer) to \$431k (Pierce).

2) Facilities:

- a. Station 8-1: floors in the administrative areas are being replaced; the lobby area and both restrooms will be laid in tile, while the hallways, offices and classroom will be in rolled-good carpet.
- b. Station 8-2: painting of the exterior is scheduled for July.
- c. The mobile home behind Station 8-3 has been refurbished and prepared for re-occupancy. Two Members in good standing will be sought as renters in the unit during June
- d. Training Center Project: Thurston County Resource Stewardship is requiring a wetlands study for the site. Vector Engineering has contacted Landau Associates to complete the study, keeping the project on track; a change-order for \$13,300 will be issued to cover the cost of this work. While the impacts of the project are being evaluated to minimize the effects to a wetland, the work by wetland and geotechnical staff will be able to provide a solution to design and construction work related to the project.

FINANCIAL: (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
Beg. 1 Jan 14	\$ 398,210		\$ 1,305,319		\$ 274,966		\$ 1,565,776	
Current Month	\$ 625,565	1	\$ 1,301,806	1	\$ 275,656	1	\$ 1,534,195	1
Ending 31Dec14	\$ 399,514	2,4	\$ 857,585	2,4	\$ 276,200	2	\$ 1,045,800	2

Notes:

- 1: As of 1 June 2014.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: Interest rates for current period:
 LGIP Pool: 0.13 %
 TCIP Pool: 0.54 %.
- 4: Includes transfer of \$118,250 from Fund 6680 to Fund 6681 (November 2014).

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
241	8887	1 May 14	81A	I17	3212 Libby Rd NE	10:58	3.36	BLS Low Oxygen	3	
242	8985	2 May 14	81E	I20	7300 32nd Ave NE #39	12:05	8.11	BLS Dizziness	2	
243	8989	2 May 14	82B	E20	6915 Marvin Rd NE	12:54	7.45	ALS Fall	2	
244		2 May 14	81H	H18	3928 South Bay Rd NE	17:08	4.50	Private Vehicle Fire	2	
245	9047	3 May 14	81A	E18	6714 Shincke Rd NE	12:26	N/A	BLSY Patient Assist	6	1
246		3 May 14	O1B	K16	600 Blk Boulevard Rd SE	17:59	N/A	Structure Fire (MA)	5	1
247	9081	3 May 14	307	J17	2725 12th Ave NE	21:50	5.11	BLS Fall	5	1
248	9083	3 May 14	81C	H17	4524 Libby Rd NE	22:42	6.27	BLSY Fall	2	1
249	9173	5 May 14	83A	E20	6726 Puget Beach Rd NE	08:46	9.18	ALS Unconscious	5	
250	9209	5 May 14	81G	H20	Carpenter @ Hawks Prairie Rd NE	15:16	5.15	BLS MVA	6	
251					<i>Dispatch Error</i>					
252					<i>Dispatch Error</i>					
253	9294	6 May 14	82A	F18	4502 61st Ave NE	19:34	9.10	BLSY Transport	3	4
254	9352	7 May 14	81F	G19	5445 Johnson Point Rd NE	15:27	5.54	ALS Breathing Prob	4	
255	9384	8 May 14	81A	H18	3705 South Bay Rd NE	02:04	3.15	BLSY Patient Assist	3	5
256	9520	9 May 14	81E	I20	7300 32nd Ave NE #41	21:47	N/A	BLS Overdose	5	7
257	9588	10 May 14	81C	H17	4524 Libby Rd NE	18:27	6.04	BLSY Patient Assist	6	8
258	9599	10 May 14	307	J17	1812 Meixner St NE	20:03	6.05	ALS Overdose	6	8
259	9690	12 May 14	71A	F16	5723 Boston Harbor Rd NE	08:53	5.20	BLS Syncope	3	
260	9688	12 May 14	72A	F15	6347 Zangle Rd NE	08:48	6.30	ALS Unconscious	4	
261	9719	12 May 14	73A	D17	8326 Libby Rd NE	11:41	9.22	Structure Fire (MA)	12	
262	9739	12 May 14	81A	I16	3235 Libby Rd NE	20:23	5.24	ALS Chest Pain	4	1
263		13 May 14	81B	H17	3310 36th Ave NE	15:25	3.07	Fire Alarm Activation	3	
264	9820	13 May 14	81A	I17	2937 27th Ln NE	21:21	17.12	BLS Stroke	3	2
265	9849	14 May 14	83A	E20	6738 Puget Beach Rd NE	09:24	8.01	ALS Dizziness	3	
266		14 May 14	307	J17	2414 South Bay Rd NE	13:38	3.34	ALS Unresponsive	2	
267	9953	15 May 14	O1C	K14	516 4th Ave W	12:34	0.00	(No response)	0	
268		16 May 14	71A	I15	3331 Boston Harbor Rd NE	23:49	8.11	Structure Fire (MA)	6	5
269	10013	16 May 14	307	K17	1142 Fenske Dr NE	03:44	N/A	BLS Medical Alarm	2	4
270	10134	17 May 14	81F	H19	4123 Foxhall Dr NE	16:03	5.14	ALS Rapid HR	8	6
271	10190	18 May 14	71C	H16	4307 Libby Rd NE	07:55	N/A	ALS Chest Pain	2	7
272	10276	19 May 14	82B	D20	8141 Walnut Rd NE	09:53	9.32	ALS Chest Pain	2	
273	10287	19 May 14	82A	F19	4821 65th Ave NE	11:37	8.33	BLS Breathing Prob	2	
274	10319	19 May 14	83A	F20	6136 Puget Beach Rd NE	18:16	9.00	BLS Abdom Pain	6	8
275		21 May 14	81H	G18	54th @ Sleater Kinney Rd NE	23:31	5.27	Wires Down	6	1
276	10435	21 May 14	307	J17	2429 South Bay Rd NE	06:40	4.17	BLS Leg Pain	2	
277	10681	24 May 14	81G	H20	3738 Carpenter Rd NE	15:23	5.50	ALS Chest Pain	6	4
278	10743	25 May 14	307	I17	3225 26th Ave NE	14:59	6.40	BLS Medical Alarm	2	5
279		25 May 14	82A	C19	9144 Gallea St NE	17:35	8.45	Boat Fire	8	5
280	10775	26 May 14	81E	H20	6804 Falcon Wy NE	00:26	10.47	BLS Back Pain	4	5
281	10810	26 May 14	81A	I16	3235 Libby Rd NE	13:31	5.12	ALS Dizziness	2	
282	10866	27 May 14	73A	E17	7541 Libby Rd NE	09:08	7.52	ALS MVA	10	
283	10881	27 May 14	81B	H17	3144 39th Wy NE	13:43	3.40	BLS SoB	3	
284	10913	27 May 14	81E	I20	7245 32nd Ave NE #18-A	20:42	7.26	BLSY Panic Attack	5	7
285	10949	28 May 14	82A	E19	5325 73rd Ave NE	09:32	9.15	Fire Alarm Activation	4	
286	11013	29 May 14	81H	H18	4343 Sleater Kinney Rd NE	06:36	3.23	ALS Chest Pain	3	
287	11125	30 May 14	307	J16	2508 20th Ave NE	12:40	5.17	ALS Fall	4	
288	11145	30 May 14	81A	I17	3405 South Bay Rd NE	18:24	5.01	BLS AoB	6	1
289	11223	31 May 14	81A	I17	3405 South Bay Rd NE	18:46	2.34	BLS AoB	6	2

2014 BUDGET VS ACTUAL, CASH BALANCE

