

# DISTRICT MONTHLY REPORT: MARCH 2015

## ADMINISTRATIVE:

- 1) Chief McBride coordinated an application to Thurston County Medic One for its annual special projects grant. Included in the application were requests for replacement automatic electronic defibrillators, new mobile data terminal equipment for Engine 83 and Rescue 83 and other training materials.

## Action Item Summary List:

No.	Topic	Date	Priority	Action/Status
2	North-end Firestation Project Master Plan	Ongoing	Medium	<u>VanCamp:</u> <ul style="list-style-type: none"> <li>▪ Included in strategic planning discussion (March 13<sup>th</sup>)</li> <li>▪ Goals drafted, objectives to be developed covering this subject</li> </ul>
44	District Training Center	Ongoing	Medium	<u>Kessel (and Vector Engineering):</u> <ul style="list-style-type: none"> <li>▪ Application made to Thurston County, March 26<sup>th</sup></li> </ul>
46	Union-Management relations	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> <li>▪ Labor Management Committee met March 25<sup>th</sup>; Union provided proposal for deferred compensation plan, will be submitting options for Holiday compensation</li> </ul>
48	Community Risk Assessment Project	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> <li>▪ Included in strategic planning discussion (March 13<sup>th</sup>)</li> <li>▪ Goals drafted, objectives to be developed covering this subject</li> </ul>
51	District Strategic Planning	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> <li>▪ Included in strategic planning discussion (March 13<sup>th</sup>)</li> <li>▪ Goals drafted, objectives to be developed covering this subject</li> </ul>
52	Verizon Wireless Tower at Station 8-3 (Boston Harbor)	Ongoing	Medium	<u>Gleckler:</u> <ul style="list-style-type: none"> <li>▪ Awaiting response back from Verizon on District counter on Agreement proposal</li> </ul>
53	Organizational performance management system	Ongoing	High	<u>Board Chair/VanCamp:</u> <ul style="list-style-type: none"> <li>▪ Included in strategic planning discussion (March 13<sup>th</sup>)</li> <li>▪ Goals drafted, objectives to be developed covering this subject</li> </ul>
55	Consideration of apparatus sizing	?	?	<u>Getchman:</u> consideration of use of mini-pumper or minimal size dimension Class 1 pumper in fleet specifications
56	Staffing Planning Workshop	Workshop Complete; Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> <li>▪ Workshop conducted March 26<sup>th</sup>; Board directed Chief to evaluate option to staff 3 stations</li> </ul>
58	Five-member Board	Nov 3 <sup>rd</sup>	Medium	<u>Board/Dist Secty:</u> <ul style="list-style-type: none"> <li>▪ Resolution 15-02 adopted to place issue on General Election ballot, November 3<sup>rd</sup></li> </ul>

## PLANNING SERVICES:

- 1) On March 13<sup>th</sup>, the Board, Fire Chief and District Secretary met for a strategic planning workshop. As a result of the discussion, modifications were made to the Mission and Vision statements, and five goals drafted. The drafts will be shared widely for stakeholder review, comment and input.
- 2) On March 26<sup>th</sup>, as part of the regular Board meeting, Chief VanCamp facilitated a workshop regarding the roles of the Assistant Chiefs and Daytime staffing.

## PUBLIC RELATIONS & COMMUNITY SERVICES:

- 1) On March 9<sup>th</sup>, Chief VanCamp attended a meeting held by the Thurston County Board of Commissioners regarding ballot measures for the Primary

and General Elections in the fall of 2015. Discussion included the possibility of a county-wide public safety sales tax funding measure.

- 2) On March 14<sup>th</sup>, the 37<sup>th</sup> Annual Crab Feed was held at Station 8-3; this was the first time the event was hosted by the pre-merger fire district. Erik Mueller was the “incident commander” for the event and while the total number of customers was smaller than last year, everyone (including all the members that supported the effort) had a good time.

**EMERGENCY RESPONSE:** Total of 227 calls to date; (see attached *Monthly Call Summary Report*)

- 1) Type of responses for the month:

	Fire	ALS	BLS	Pub Svc	False	Total
2015	2	22	39	1	2	66

- 2) Average number of responders for the month:

	Total	Daytime	Night	Weekend
2015	3.8	3.2	3.6	4.7

- 3) Performance measures to *Target Levels of Service\** for the month/year:

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Station 8-1	17	14	82%	0	0	0%
Station 8-2/8-6	10	2	20%	1	0	0%
Station 8-3	21	15	71%	0	0	0%
<b>2015 to Date</b>	<b>53.3</b>	<b>35.0</b>	<b>66%</b>	<b>2.7</b>	<b>2.3</b>	<b>88%</b>

\*KEY: *EMS targets: minimum 2 responders on scene within 8 minutes*  
*Fire targets: minimum 4 responders on scene within 10 minutes*  
*Does not include false alarms, service calls, mutual aid outside District*

**IR&R STAFFING:** Staffing levels for the month:

Position (Night/Weekend)	Station 8-1		Station 8-3	
	Target	Actual	Target	Actual
Battalion Chief (Vol)	1	95%		
Company Officer (Vol)	1	28%	1	46%
Driver-Operator (Vol)	Y/N	100%	Y/N	93%
Firefighters (Vol)	4	74%	3	88%
EMTs (Vol)	2	93%	2	93%
Shifts, less than 3 FFs:		15%		15%
Shifts, less than 2 EMTs:		13%		25%
Shifts, less FF & EMT:		8%		8%

**Notes:**

- 1) Shifts Station 8-3 unstaffed night/weekend: 2
- 2) Average *daytime* daily on-duty staffing, Assistant Chiefs: 2.1
- 3) Average *daytime* daily on-duty staffing, Lieutenants/Firefighters: 4.6
- 4) Average *daytime* daily on-duty staffing, total: 6.7

**PERSONNEL MANAGEMENT, SAFETY & TRAINING:**

- 1) Drills for the Month:
  - Quarterly skills required:
    - SCBA quarterly timed-donning
    - Standard evolution drill
    - “Blue Card” residential firefighting (on-line)
    - Forcible entry

- Mar 2: Business & SBFFA Quarterly (meatloaf dinner) and Cardiac Review (Sta 8-1)
- 2) Management Team for the Month:
    - Mar 2: Officer meeting (Sta 8-1)
  - 3) Medic One and District staff (coordinated by Captain Clemens) received final training in the new automated incident reporting tool, called "Safety Pad". These devices are tablet-type computers which upload all EMS data to Medic One and will replace the writing medical incident report form used in the past. A pilot period will be exercised during April when both forms are used to ensure that all data is correctly posted and submitted.
  - 4) Chief LeMay attended state sponsored training on conducting live-fire training sessions at the North Bend Fire Training Academy during March 23-25. This will help District members receive safe training for the required live-fire experience at the Mark Nobel Regional Training Center.

**PERSONNEL MANAGEMENT, RELATIONS:**

- 1) On March 8<sup>th</sup>, the District sent a team to compete in the annual Muscular Dystrophy Stairclimb Challenge in Seattle. The team consisting of Peik Andersen, Ben Dicke, Diana Estrada, Nicci Fox, Anson Friar, Brent McBride, Jess Pagoria, Chris Pawlowski, Justin Russell, Zach Skorna, Aubrey Stoda, Braxton Traylor, Tony Warfield, Kevin Watson, Kaleb Wilson and Jake Zvirzdys raised a total of \$12,553, the highest amount for a Thurston County team. Good work team!

**EQUIPMENT & FACILITIES:**

- 1) Apparatus & Equipment:
  - a. All District pumpers have been inspected and evaluated by the staff at the Olympia FD maintenance facility and will be a topic of reporting and discussion at the April 14<sup>th</sup> Board meeting.
- 2) Facilities:
  - a. As part of the modification to the Station 8-3 Annex, asbestos containing material was discovered and will be inspected by a qualified party prior to continuing the work.

**FINANCIAL:** (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
<b>Beg. 1 Jan 15</b>	\$ 703,367		\$ 1,079,700		\$ 1,026,099		\$ 1,712,742	
<b>Current Month</b>	\$ 387,405	1	\$ 940,752	1	\$ 1,027,374	1	\$ 1,684,959	1
<b>Ending 31Dec15</b>	\$ 818,561	2,4	\$ 1,192,513	2,4	\$ 1,031,500	2	\$ 1,180,992	2

**Notes:**

- 1: As of 1 April 2015.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: Interest rates for current period:  
 LGIP Pool: 0.13 %  
 TCIP Pool: 0.54 %.
- 4: Includes transfer of \$230,075 from Fund 6680 to Fund 6681 (November 2015).

## MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
164	4821	1 Mar 15	81E	H20	6809 Falcon Wy NE	09:43	N/A	ALS Breathing Diff	4	6
165	4855	1 Mar 15	83A	G16	4711 Bellwood Dr NE	17:38	5.35	BLS Broken Hand	3	6
166	4916	2 Mar 15	83A	H16	4345 Canter Ln NE	14:21	6.34	ALS Diabetic	3	
167	5022	3 Mar 15	81A	I17	36th @ Libby Rd NE	21:16	4.51	BLS MVA	5	8
168	5037	4 Mar 15	83A	G15	4806 Cushman Rd NE #118	01:27	8.00	ALS Chest Pain	4	8
169	5040	4 Mar 15	81H	I19	2824 Jorgenson Rd NE	03:20	9.01	BLS Head Injury	5	8
170	5060	4 Mar 15	84A	E16	7010 Zangle Rd NE	10:06	5.22	BLS CVA	3	
171	5083	4 Mar 15	82A	C19	8731 Johnson Point Rd NE	13:37	10.11	Brush Fire	4	
172	5126	4 Mar 15	81E	I20	7245 32nd Ave NE #17-A	21:18	N/A	BLS Seizure	3	9
173	5145	5 Mar 15	81A	I17	3132 33rd Ln NE	08:02	4.16	BLS SoB	3	
174	5164	5 Mar 15	83A	G15	4806 Cushman Rd NE #157	12:13	4.33	BLS Fall	3	
175	5209	6 Mar 15	83A	G15	4806 Cushman Rd NE #112	02:43	6.16	BLS Fall	4	1
176	5242	6 Mar 15	81A	I17	3506 Shincke Rd NE	13:16	0.00	ALS Chest Pain	4	
177	5267	6 Mar 15	307	K17	605 Devoe St NE	20:00	9.07	BLSY Sick Person	3	2
178	6065	6 Mar 15	307	K17	605 Devoe St NE	20:27	5.46	BLSY Sick Person	3	2
179	5299	7 Mar 15	81E	I20	6925 32nd Ct NE	05:43	N/A	BLS Chest Injury	3	2
180	5310	7 Mar 15	81E	I20	7245 32nd Ave NE #A-17	09:54	6.55	ALS Heart Attack	4	3
181	5328	7 Mar 15	81H	I19	2946 Jorgenson Rd NE	15:33	6.33	ALS Chest Pain	6	3
182					<i>Dispatch Error</i>					
183		8 Mar 15	328	J19	15th @ Woodland Creek St NE	09:40	8.00	Structure Fire (MA)	5	4
184	5417	8 Mar 15	83C	H16	4443 Libby Rd NE	19:15	6.32	ALS Unconscious	9	4
185	5429	9 Mar 15	82B	D20	8302 Walnut Rd NE	23:36	12.24	BLS Hallucinations	3	4
186	5438	9 Mar 15	84A	E15	346 73rd Ave NE	03:19	9.22	ALS Breathing Diff	3	4
187	6064	9 Mar 15	85A	C17	3320 Fishtrap Lp NE	12:03	10.11	BLS CVA	2	
188	5472	9 Mar 15	84A	D16	7925 Zangle Rd NE	12:59	6.48	BLS Allergic Reaction	2	
189	5489	9 Mar 15	307	J17	2521 South Bay Rd NE	16:04	3.20	ALS Breathing Diff	4	
190	5566	10 Mar 15	86B	G20	7040 Highlands Dr NE	13:00	1.53	BLSY Patient Assist	2	
191	5586	10 Mar 15	83A	E16	2426 66th Ave NE	17:01	8.00	BLS Fall	2	
192	5592	10 Mar 15	81H	H18	3800 Sleater Kinney Rd NE #6	19:11	4.35	ALS Breathing Diff	3	6
193	5601	10 Mar 15	82A	F19	5236 63rd Ave NE	21:18	8.13	ALS SoB	3	6
194	5633	11 Mar 15	81F	H19	5526 42nd Ct NE	11:02	7.03	ALS Chest Pain	2	
195	5798	13 Mar 15	83A	G15	4806 Cushman Rd NE #104	09:20	5.00	BLS Breathing Diff	2	
196	5803	13 Mar 15	82A	E19	Johnson Point @ 68th Ave NE	09:51	5.46	BLS MVA	3	
197		13 Mar 15	307	I17	3031 36th Ave NE	12:38	5.57	Fire Alarm Activation	3	
198	5841	13 Mar 15	82A	E18	4301 68th Ave NE #C	19:22	9.11	BLS Neck Injury	4	9
199	5880	14 Mar 15	84A	D16	8041 Zangle Rd NE	05:30	11.51	BLS CVA	2	1
200					<i>Dispatch Error</i>					
201	5885	14 Mar 15	307	J17	2745 26th Ave NE	08:26	5.23	ALS Neck Pain	2	1
202	5895	14 Mar 15	81A	I17	3001 South Bay Rd NE	10:39	8.56	BLSY Patient Assist	6	1
203	5925	14 Mar 15	81E	I20	7245 32nd Ave NE #4-B	17:45	13.53	BLS Respiratory Prob	5	1
204	5952	14 Mar 15	307	J17	2521 South Bay Rd NE	21:18	4.14	BLS Psych Prob	5	1
205	5989	15 Mar 15	83A	G15	4806 Cushman Rd NE #106	13:36	8.51	ALS Non-responsive	7	2
206	6007	15 Mar 15	81F	H19	4519 Johnson Point Rd NE	17:07	4.50	BLS MVA	9	2
207		15 Mar 15	81A	I17	36th @ Libby Rd NE	17:39	2.12	Wires Down	4	2
208	6052	16 Mar 15	83A	G15	4806 Cushman Rd NE #157	05:46	8.00	BLS Fall	3	2
209	6085	16 Mar 15	83A	H16	4345 Canter Ln NE	14:30	5.34	ALS DLoC	7	
210	6149	17 Mar 15	81A	I18	Lilly @ 26th Ave NE	13:26	2.41	ALS MVA	5	
211	6173	17 Mar 15	82B	D20	8302 Walnut Rd NE	18:39	10.53	BLS CVA	4	4
212	6176	17 Mar 15	86B	H20	4047 Marvin Rd NE	19:32	10.36	BLS DLoC	4	4
213	6319	19 Mar 15	83A	G16	4710 Boston Harbor Rd NE	14:49	3.15	BLS MVA	5	
214	6326	19 Mar 15	86B	G20	7148 Deerfield Park Dr NE	16:15	11.13	BLS Breathing Diff	4	

## MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FDS	Med-1									
215	6373	20 Mar 15	81E	I20	7245 32nd Ave NE #4-B	04:37	N/A	ALS Asthma	4	6
216	6388	20 Mar 15	307	J17	2305 Dove Ln NE	09:19	5.30	BLS Possible CVA	3	
217	6401	20 Mar 15	307	J17	3315 26th Ave NE	12:16	4.28	ALS DLoC	4	
218	6469	21 Mar 15	84A	E15	7421 Zangle Rd NE	09:12	10.03	BLSY Patient Assist	3	
219	6491	21 Mar 15	307	J17	2618 19th Ct NE	16:29	5.57	BLS Illness	5	8
220	6507	21 Mar 15	307	J17	South Bay @ 18th Ave NE	19:56	5.06	BLS MVA	5	8
221	6534	22 Mar 15	81D	I17	2830-1/2 26th Ave NE	04:35	7.46	BLS Breathing Diff	4	8
222	6609	23 Mar 15	86B	G20	5433 St Charles Lp NE	06:47	12.00	BLSY Patient Assist	3	
223	6618	23 Mar 15	81F	H18	4449 Johnson Point Rd NE	09:51	4.50	BLS Pain	3	
224	6679	24 Mar 15	83A	H16	3605 Baker Ames Rd NE	23:29	9.30	ALS Allergic Reaction	3	9
225	6773	25 Mar 15	81H	I18	4230 31st Ave NE	04:00	7.16	ALS Chest Pain	4	3
226	6777	25 Mar 15	86B	G20	7221 47th Ave NE	07:24	10.32	ALS Chest Pain	2	
227		26 Mar 15	82B	D20	8324 Walnut Rd NE	11:47	N/A	Fire Alarm Activation	2	
228	7012	28 Mar 15	81A	I17	2815 Lilly Rd NE	09:46	3.52	BLS Check Welfare	3	6
229	7024	28 Mar 15	81H	I18	26th @ Sleater Kinney Rd NE	13:15	5.30	BLS MVA	4	6
230	7111	29 Mar 15	83A	I16	1426 33rd Ave NE	14:33	8.00	BLS Anxiety Attack	4	7
231	7123	29 Mar 15	83A	H16	4345 Canter Ln NE	16:20	6.30	ALS Diabetic	4	7

## 2015 BUDGET VS ACTUAL, CASH BALANCE

