

DISTRICT MONTHLY REPORT: JULY 2015

ADMINISTRATIVE:

- 1) At their July 7th regular meeting, the Board adopted some minor changes to *Policy 3-04 Salaries & Benefits*.

Action Item Summary List:

No.	Topic	Date	Priority	Action/Status
2	North-end Firestation Project Master Plan	Ongoing	Medium	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ A briefing on the background of the project will be conducted on August 11th
44	District Training Center	Ongoing	Medium	<u>Kessel (and Vector Engineering):</u> <ul style="list-style-type: none"> ▪ Decommissioning of well on site required prior to issuance of permit; work in progress by contractor ▪ Permit application and construction bidding documents ready for issuance on completion of well project
48	Community Risk Assessment Project	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Goals drafted, objectives to be developed covering this subject
51	District Strategic Planning	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Goals drafted, objectives to be developed covering this subject
52	Verizon Wireless Tower at Station 8-3 (Boston Harbor)	Ongoing	Medium	<u>Gleckler:</u> <ul style="list-style-type: none"> ▪ Subsequent to Verizon's application denial by Thurston County, new design being developed (mono-pole) and beginning process of review & comment again
53	Organizational performance management system	Ongoing	High	<u>Board Chair/VanCamp:</u> <ul style="list-style-type: none"> ▪ Goals drafted, objectives to be developed covering this subject
55	Consideration of apparatus sizing	?	?	<u>Getchman:</u> consideration of use of mini-pumper or minimal size dimension Type 1 pumper in fleet specifications
58	Five-member Board	Nov 3 rd	Medium	<u>Board/Dist Secty:</u> <ul style="list-style-type: none"> ▪ CAT information sheet drafted, reviewed by PDC and adopted by Board at July 7th meeting ▪ Committee "For" appointed; County will advertise for Committee "Against"

PLANNING SERVICES:

- 1) District staff met with Chief Brooks and Chief Pearson from Lacey Fire District 3 and Rob Bradley from Olympia Fire Department about Washington Survey & Rating Bureau evaluations of public protection classifications. Both departments recently completed their reviews and the meeting helped District staff better prepare for District 8's upcoming review (probably in January).

PUBLIC RELATIONS & COMMUNITY SERVICES:

- 1) On July 3rd, the District participated in the annual Boston Harbor Independence Day celebration with a parade and evening fireworks. The District was represented with parade engine 822, with an engine and aid car as well. There were no reported incidents of fire or medical emergencies, and lots of good contacts with neighbors and their kids!
- 2) The Spring-Summer 2015 *District Newsletter* was mailed to all District residents during the month.
- 3) Chief VanCamp led a team consisting of CAT Chair Camille Pederson, Captain Clemens and Chief Robinette on developing a survey instrument to address the question of the District's in-formal name, now South Bay Fire Department. The survey should be ready to post on the District's website by the first of next month.

EMERGENCY RESPONSE: Total of 604 calls to date; 550 for 2008-14 average (composite for pre-merger FD7 and FD8); (see attached Monthly Call Summary Report)

1) Type of responses for the month of July:

	Fire	ALS	BLS	Pub Svc	False	Total
2015	12	21	44	16	5	98
2014 <small>NOTE 1</small>	8	63 (Tot EMS)		16	0	87
Average <small>NOTE 2</small>	8	62 (Tot EMS)		11	2	83

2) Average number of responders-per-incident for July:

	Total	Daytime	Night	Weekend
2015	3.6	3.0	3.8	4.5
FD7 <small>NOTE 3</small>	3.3	2.6	3.8	3.6
FD8 <small>NOTE 4</small>	4.2	3.1	5.3	4.7

3) Performance measures to *Target Levels of Service** for the month/year:

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Station 8-1	22	19	86%	4	4	100%
Station 8-2/8-6	7	1	14%	1	0	0%
Station 8-3	19	10	53%	2	2	100%
Avg 2015 To Date	55.1	35.6	65%	4.3	3.4	80%
Avg 2014 <small>NOTE 5</small>	49.2	34.9	71%	3.9	2.2	56%
Avg 08-14 <small>NOTE 6</small>	49.5	32.4	65%	3.7	2.4	65%

*KEY: *EMS targets: minimum 2 responders on scene within 8 minutes*
Fire targets: minimum 4 responders on scene within 10 minutes
 Does not include false alarms, service calls, mutual aid outside District

NOTE 1: Combination of pre-merger FD7 and FD8, for July 2014
 NOTE 2: Combination of pre-merger FD7 and FD8, for July 2008-2014 (average)
 NOTE 3: Average for pre-merger FD7, for July 2008-2014
 NOTE 4: Average for pre-merger FD8, for July 2008-2014
 NOTE 5: Combination of pre-merger FD7 and FD8, average for 2014
 NOTE 6: Combination of pre-merger FD7 and FD8, average for 2008-2014

4) During the month, the county experienced several large scale (multi-alarm and mutual aid) brush fire events; while the District only experienced one significant during the month, it provided mutual-aid resources to several of the alarms. Washington is also experiencing unprecedented wild-land fires in both eastern and western portions of the state. High temperatures and lack of any measurable precipitation have created a significant fire hazard.

IR&R STAFFING: Staffing levels for the month:

Position (Night/Weekend)	Station 8-1		Station 8-3	
	Target	Actual	Target	Actual
Battalion Chief (Vol)	1	82%		
Company Officer (Vol)	1	36%	1	56%
Driver-Operator (Vol)	Y/N	92%	Y/N	92%
Firefighters (Vol)	3	74%	3	82%
EMTs (Vol)	2	95%	2	87%
Shifts, less than 3 FFs:		25%		17%
Shifts, less than 2 EMTs:		5%		12%
Shifts, less FF & EMT:		2%		5%

Notes:

- 1) Shifts Station 8-3 unstaffed night/weekend: 2
- 2) Station 8-2 staffed: day-shift: 0
- 3) Average *daytime* daily on-duty staffing, Assistant Chiefs: 1.5
- 4) Average *daytime* daily on-duty staffing, Lieutenants/Firefighters: 3.9
- 5) Average *daytime* daily on-duty staffing, total: 5.4

PERSONNEL MANAGEMENT, SAFETY & TRAINING:

- 1) Drills for the Month:
 - Quarterly skills required:
 - SCBA quarterly timed-donning
 - AED refresher
 - Standard Evolution Drill
 - Vehicle Extrication
 - Two-Hour Drive Time (Driver/Operators)
 - Haz-Mat Awareness Refresher
 - June 6: Business & SBFFA Meeting (Sta 8-1)
 - June 13: OTEP-Cardiac Emergencies (Medic One, Sta 8-1)
 - June 20: OTEP-Cardiac Emergencies (Medic One, Sta 8-3)
- 2) Management Team for the Month:
 - June 6: Officer meeting (Sta 8-1)
- 3) At the July 7th Board meeting, Washington State Firefighter Association President TJ Nedrow made a formal presentation to Adam Walker who won the Association's annual Firefighter of the Year award. Congratulations Adam!

PERSONNEL MANAGEMENT, RELATIONS:

- 1) New member orientation was conducted on July 15th; continuation of the new "production-line" process appears to help with the larger number of new members being processed.
- 2) New members that are being enrolled into the Thurston County EMT School are Tyler Bain, Matthew Hankins, Andrew Hellman, Benjamin Lacy, Skylar Morelos and Cody Pollock. New members that are being enrolled into the Thurston County Recruit Academy are Cameron Akita, Kenneth Chang, Justin Cross, Jennifer Leyva, Kyle McClellan and Terry Toth.

EQUIPMENT & FACILITIES:

- 1) Apparatus & Equipment:
 - a. Chief Kessel and OFD Mechanic Larry Elliot are planning on inspecting the new Pierce pumper at the Florida factory in August; the truck should be ready for delivery by the end of that month.
 - b. Engine 83 (1993 Pierce) was taken out of service for a variety of small problems, and all are being repaired by the OFD Shop crew.
- 2) Facilities:
 - a. Chief Kessel is working with Sunset Air to perform final training on the Station 8-1 NVAC controls and completion of the "punch-list" of outstanding items.

FINANCIAL: (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
Beg. 1 Jan 15	\$ 703,367		\$ 1,079,700		\$ 1,026,099		\$ 1,712,742	
Current Month	\$ 986,146	1,5	\$ 915,053	1	\$ 1,029,642	1	\$ 1,678,839	1
Ending 31Dec15	\$ 818,561	2,4,5	\$ 1,192,513	2,4	\$ 1,031,500	2	\$ 1,180,992	2

Notes:

- 1: As of 1 August 2015.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: Interest rates for current period:
 LGIP Pool: 0.14 %
 TCIP Pool: 0.61 %.
- 4: Includes transfer of \$230,075 from Fund 6680 to Fund 6681 (November 2015).
- 5: Includes refund of \$232,909 from Social Security for past OASI contributions (pass-through).

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
513		1 Jul 15	82A	F19	63rd @ Puget Rd NE	02:51	13.26	Service Call	4	1
514		1 Jul 15	82A	F20	Marvin @ 63rd Ave NE	05:47	8.31	Service Call	3	
515	14737	1 Jul 15	81A	I17	3506 Shincke Rd NE	11:08	0.00	BLS Bee Sting	4	
516		1 Jul 15	81E	H19	South Bay @ Hawks Prairie Rd NE	15:03	1.22	Brush Fire	3	
517		2 Jul 15	83A	F17	Woodard Bay @ Whitham Rd NE	08:20	8.00	Tree Down	2	
518		2 Jul 15	81H	H18	3845 Sleater Kinney Rd NE	10:52	3.38	Fire Alarm Activation	2	
519		2 Jul 15	317	J22	Martin @ River Ridge Dr SE	13:54	N/A	Brush Fire	3	
520	14892	2 Jul 15	308	J18	1513 Alonda Ln NE	16:15	5.44	ALS Sick Person	3	
521	14852	2 Jul 15	81A	F18	3624 56th Ave NE	16:31	4.28	BLS Medical Alarm	5	
522		3 Jul 15	320	J19	1505 Draham Rd NE	08:48	8.27	Smoke Investigation	3	
523		3 Jul 15	84A	E15	6813 Zangle Rd NE	18:07	6.27	Electrical Fire	8	4
524		4 Jul 15	81A	I17	3033 South Bay Rd NE	13:57	4.57	Grass Fire	10	5
525	15002	4 Jul 15	82A	F19	6217 Puget Rd NE	16:50	8.00	ALS Heat Stroke	2	5
526		4 Jul 15	81J	I16	2072 26th Ave NE	23:19	11.08	Burn Ban Violation	2	5
527	15048	5 Jul 15	83A	G15	4805 Cushman Rd NE #30	04:30	15.16	ALS Chest Pain	3	6
528		5 Jul 15	86B	G20	5201 Blacktail Ct NE	18:30	12.07	Burn Ban Violation	3	6
529	15111	6 Jul 15	81J	I16	2717 Friendly Grove Rd NE	18:59	5.28	BLS Broken Leg	4	6
530	15146	6 Jul 15	83A	I15	Gull Harbor @ 36th Ave NE	09:05	4.49	BLS Unk Med Prob	3	
531	15179	6 Jul 15	82A	B19	Johnson Point @ Cascade Lp NE	17:37	10.29	BLS Fall	4	
532	15255	7 Jul 15	83A	G15	4806 Cushman Rd NE #112	17:29	4.38	BLS Fall	2	
533		8 Jul 15	61A	P17	3225 78th Ave SE	02:47	N/A	Structure Fire (MA)	3	8
534		8 Jul 15	81J	I16	2056 26th Ave NE	08:31	4.42	Fire Alarm Activation	3	
535	15306	8 Jul 15	83C	G16	5003 Libby Rd NE	09:47	5.18	BLS Dizziness	2	
536	15304	8 Jul 15	83A	F16	6332 Woodard Bay Rd NE	09:49	8.24	ALS Unconscious	2	
537		9 Jul 15	85A	D17	7840 Shore Acres Dr NE	11:28	10.03	Burn Ban Violation	2	
538	15423	9 Jul 15	81D	I17	3225 26th Ave NE	13:48	6.31	BLS Patient Assist	4	
539	15427	9 Jul 15	81F	I19	3324 Hollywood Dr NE	14:26	8.20	ALS Unconscious	6	
540	15428	9 Jul 15	81A	F18	3624 56th Ave NE	14:32	4.46	BLS Medical Alarm	2	
541	15475	9 Jul 15	307	J17	2521 South Bay Rd NE	22:09	13.08	BLSY Patient Assist	4	1
542	15505	10 Jul 15	307	J17	2521 South Bay Rd NE	08:52	4.00	ALS Unconscious	2	
543	15520	10 Jul 15	83C	G16	5003 Libby Rd NE	12:19	5.27	BLS Fall	2	
544	15543	10 Jul 15	81E	H20	3726 Eagle Dr NE	17:57	6.30	ALS Heart Attack	3	
545	15552	10 Jul 15	81A	F18	3624 56th Ave NE	19:43	5.15	BLS Medical Alarm	4	2
546	15592	11 Jul 15	81H	I18	2835 Sleater Kinney Rd NE	08:11	N/A	BLS Seizure	4	3
547	15599	11 Jul 15	84A	E15	645 73rd Ave NE	09:07	8.00	BLS Possible OD	5	3
548	15659	11 Jul 15	82A	E19	5205 70th Ave NE	22:40	9.39	ALS Heart Problem	5	3
549	15666	12 Jul 15	84A	E15	7028 Boston Harbor Rd NE	02:05	9.52	BLS MVA	8	3
550	15697	12 Jul 15	81A	F18	3624 56th Ave NE	12:07	4.26	ALS Unk Med Prob	5	4
551	15725	12 Jul 15	81D	I17	2830-1/2 26th Ave NE	17:51	N/A	BLS Medical Alarm	5	4
552	15754	12 Jul 15	86B	G20	7018 Highlands Dr NE	23:05	12.37	BLS Pain	4	4
553		13 Jul 15	83C	G16	5115 Libby Rd NE	07:38	8.22	Service Call	2	
554		13 Jul 15	81J	I16	2056 26th Ave NE	08:22	4.45	Fire Alarm Activation	3	
555	15789	13 Jul 15	81C	H17	4240 Libby Rd NE	12:38	3.48	ALS Suicide	3	
556	15809	13 Jul 15	83A	H16	1804 36th Ave NE	18:22	N/A	BLS MVA	2	5
557	15819	13 Jul 15	83A	H16	1804 36th Ave NE	19:49	N/A	BLS Trauma	2	5
558	15931	15 Jul 15	81D	I17	2830-1/2 26th Ave NE	09:42	3.09	BLS SoB	1	
559	15933	15 Jul 15	81A	H18	4308 Shincke Rd NE	10:48	2.55	BLS Fall	3	
560		15 Jul 15	81A	H18	4308 Shincke Rd NE	21:11	6.09	BLS Syncope	3	7
561	16028	16 Jul 15	81A	H18	4308 Shincke Rd NE	15:10	2.08	BLSY Fall	3	
562	16088	17 Jul 15	307	J17	South Bay @ 26th Ave NE	13:04	3.49	BLS MVA	3	
563	16114	17 Jul 15	83A	H15	4307 Boston Harbor Rd NE	19:24	20.26	BLS Abdom Pain	4	9

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
564		18 Jul 15	21A	S29	15685 109th Ave SE	17:31	N/A	Brush Fire (MA)	4	1
565		18 Jul 15	82A	D18	8241 Kerbaugh Rd NE	19:25	N/A	BLS Medical Alarm	4	1
566	16193	18 Jul 15	65A	P21	8049 Sisikin Ct SE	19:16	N/A	BLSY Fall	4	1
567		18 Jul 15	82A	E19	6005 67th Ave NE	22:41	9.05	Smoke Investigation	5	1
568	16206	18 Jul 15	O3E	I18	26th @ Lilly Rd NE	23:25	9.43	BLS Unk Med Prob	4	1
569	16226	19 Jul 15	83A	G16	2308 46th Ave NE	08:20	8.25	BLS COPD	5	2
570	16292	20 Jul 15	81E	I20	3403 Eagle Dr NE	03:48	15.47	BLS Seizure	2	2
571	16344	20 Jul 15	81A	I17	3411 Kegley Meadows Ct NE	16:58	2.27	ALS Chest Pain	2	
572		21 Jul 15	85A	E16	6941 Libby Rd NE	14:53	6.05	Motor Home Fire	7	
573	16483	22 Jul 15	81F	G19	4922 Puget Rd NE	10:05	5.51	ALS Cardiac Arrest	7	
574	16498	22 Jul 15	81H	I19	4642 31st Ave NE	12:35	7.39	BLS Syncope	3	
575	16540	22 Jul 15	83C	F17	6130 Libby Rd NE	21:48	9.24	ALS Unconscious	5	5
576	16551	23 Jul 15	94A	H12	3420 Sunset Beach Rd NW	06:57	N/A	Chaplain Call	1	
577	16580	23 Jul 15	307	K16	829 Chambers St NE	13:38	7.18	BLS Chest Pain	3	
578		23 Jul 15	81E	I20	3211 Eagle Dr NE	18:55	N/A	Burn Ban Violation	3	6
579	16634	24 Jul 15	83A	G15	4805 Cushman Rd NE	00:57	6.03	ALS Chest Pain	4	6
580		24 Jul 15	81H	H18	3800 Sleater Kinney Rd NE	16:05	6.55	Brush Fire	5	7
581	16678	24 Jul 15	307	J17	2718 24th Ave NE	19:59	5.33	ALS Sick Person	5	7
582	16680	24 Jul 15	307	J13	2190 Friendly Grove Rd NE	20:06	N/A	BLSY Fall	4	7
583	16729	25 Jul 15	307	K17	2712 5th Ave NE	14:50	6.43	BLS Assault	4	8
584	16733	25 Jul 15	82A	E19	Johnson Point @ 76th Ave NE	15:01	9.11	BLS MVA	7	8
585	16768	25 Jul 15	83A	H16	1240 38th Ln NE	22:15	9.01	ALS Coughing Blood	4	8
586	16791	26 Jul 15	81F	G19	4922 Puget Rd NE#50-2	06:34	19.10	ALS Respiratory Dx	4	9
587		26 Jul 15	81A	H17	3640 Shincke Rd NE	16:47	4.17	Brush Fire	4	9
588	16848	26 Jul 15	83A	G15	4806 Cushman Rd NE #115	19:16	5.42	BLS Fall	4	9
589	16861	26 Jul 15	83A	G15	4806 Cushman Rd NE #157	22:41	6.26	BLS Welfare Check	4	9
590	16872	27 Jul 15	81F	H19	5929 Foxhall Ct NE	05:41	N/A	BLS Unk Med Prob	4	9
591		27 Jul 15	84A	E15	6927 Boston Harbor Rd NE	08:29	5.14	Smoke Investigation	3	
592		27 Jul 15	81H	F18	5640 Sleater Kinney Rd NE	09:03	N/A	Fire Alarm Activation	4	
593		27 Jul 15	82B	D20	6500 79th Ave NE	10:38	14.40	Brush Fire	5	
594	16889	27 Jul 15	82A	B19	9928 Johnson Point Rd NE	11:02	8.34	ALS Bleeding	3	
595		27 Jul 15	83A	G15	4806 Cushman Rd NE #157	19:37	3.18	BLS Medical Alarm	4	
596	16933	27 Jul 15	81E	H20	3725 Owl Ln NE	21:16	6.37	ALS Diabetic	4	1
597		27 Jul 15	81E	H20	6900 Falcon Wy NE	21:39	5.38	Burn Ban Violation	4	1
598		28 Jul 15	81A	I17	3506 Shincke Rd NE	08:45	0.00	Fire Alarm Activation	4	
599	17029	29 Jul 15	81A	I17	3132 33rd Ln NE	04:19	4.56	BLS CVA	3	2
600	17030	29 Jul 15	84A	D15	1026 76th Ave NE	04:40	8.14	ALS Unconscious	4	2
601	17039	29 Jul 15	O3E	K17	413 Lilly Rd NE	07:41	3.05	Chaplain Call	1	
602	17049	29 Jul 15	307	J17	2707 24th Ave NE	10:15	4.38	BLS Fall	3	
603	17062	29 Jul 15	307	J17	1524 South Bay Rd NE	14:10	7.18	BLS Weakness	3	
604					<i>Dispatch Error</i>					
605		29 Jul 15	YE1	S28	10725 Mill Rd SE	15:45	N/A	Brush Fire (MA)	1	
606	17076	29 Jul 15	81A	G18	5230 Shincke Rd NE	16:06	4.39	BLS High Temp	1	
607	17075	29 Jul 15	83A	I16	1627 33rd Ave NE	16:37	4.55	ALS ALoC	6	
608		31 Jul 15	86B	F21	7714 56th Ave NE	07:02	N/A	Burn Ban Violation	3	
609		31 Jul 15	81H	I19	2825 Jorgenson Rd NE	09:21	4.57	Burn Ban Violation	3	
610		31 Jul 15	1A1	Z5	17923 Bonnie Ln SW	11:35	N/A	Structure Fire (MA)	1	
611	17274	31 Jul 15	83A	G15	4805 Cushman Rd NE #50	17:06	8.15	BLSY Patient Assist	3	

2015 BUDGET VS ACTUAL, CASH BALANCE

