

DISTRICT MONTHLY REPORT: FEBRUARY 2016

ADMINISTRATIVE:

- 1) No report.

Action Item Summary List:

No.	Topic	Date	Priority	Action/Status
2	North-end Firestation Project Master Plan	Ongoing	Medium	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Subject included in strategic planning (2016)
44	District Training Center	Ongoing	Medium	<u>Kessel (and Vector Engineering):</u> <ul style="list-style-type: none"> ▪ Contractor began work during the month with demolition of exiting parking & drainage
52	Verizon Wireless Tower at Station 8-3 (Boston Harbor)	Ongoing	Medium	<u>Gleckler:</u> <ul style="list-style-type: none"> ▪ Subsequent to Verizon's application denial by Thurston County, new design being developed (mono-pole) and beginning process of review & comment again
53	Organizational performance management system	Ongoing	High	<u>Board Chair/VanCamp:</u> <ul style="list-style-type: none"> ▪ Basic system discussion at 1 Dec Board meeting; draft set of performance measures being developed by VanCamp
59	IR&R Staffing Planning	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Staffing at Sta 8-1 and 8-3: min 1 engine & 1 aid unit ▪ Recruiting expansion to maintain base level and progressive increase for multi-station staffing ▪ Orientation & training: continued focus ▪ Mentoring & supervision: address "choke-point" to staffing expansion ▪ Volunteer retention: evaluation of attrition ▪ Communications: IR&R Chief of Staff and increased emphasis on face-to-face ▪ Leadership: OSP ▪ Accountability: see <i>Item 53</i> ▪ Health & safety: initial focus on driver safety

PLANNING SERVICES:

- 1) On February 3rd and 10th, the Board held strategic planning workshop to look at key subjects including financial benchmarks, historical incident response data, training program accomplishments, recruitment and retention efforts and District mission, vision, values and goals. The purpose of the workshops were to set priorities for the 2016-2017 business cycle. Continued emphasis on expansion of qualified volunteer responders to meet night and weekend duty shift requirements was identified as the top priority.
- 2) On February 18th, the Board held a planning workshop in preparation for upcoming negotiations for the collective bargaining agreement with IAFF Local 2903. This will be the first renewal of the agreement since its initial incorporation in June 2014.
- 3) Secretary Stumpf attended the annual BIAS software conference in Spokane during February 16th through 19th.

PUBLIC RELATIONS & COMMUNITY SERVICES:

- 1) The group from the Citizen Access Residential Resources organization toured Station 8-1 on February 10th.

EMERGENCY RESPONSE: Total of 140 calls to date; 162 for 2008-15 average (composite for pre-merger FD7 and FD8); (see attached *Monthly Call Summary Report*)

1) Type of responses for the month of February:

	Fire	ALS	BLS	Pub Svc	False	Total
2016	5	16	33	6	2	62
2015	2	68	(Tot EMS)	2	4	76
Average ^{NOTE 1}	4	59	(Tot EMS)	8	4	75

2) Average number of responders-per-incident for February:

	Total	Daytime	Night	Weekend
2016	3.7	3.3	4.2	3.6
2015	4.0	3.5	4.2	4.4
FD7 ^{NOTE 2}	3.8	3.0	4.0	4.3
FD8 ^{NOTE 3}	4.4	3.6	5.0	4.7

3) Performance measures to *Target Levels of Service** for the month/year:

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Station 8-1	23	13	57%	0	0	0%
Station 8-2/8-6	11	0	0%	1	1	100%
Station 8-3	8	6	75%	1	1	100%

Average	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Avg 2016 To Date	47.0	26.0	55%	4.0	4.0	100%
Avg 2015	54.5	34.3	63%	4.6	3.5	76%
Avg 08-15 ^{NOTE 4}	50.1	32.6	65%	3.8	2.5	67%

*KEY: *EMS targets: minimum 2 responders on scene within 8 minutes*
Fire targets: minimum 4 responders on scene within 10 minutes
 Does not include false alarms, service calls, mutual aid outside District

NOTE 1: Combination of pre-merger FD7 and FD8, for February 2008-2015 (average)

NOTE 2: Average for pre-merger FD7, for February 2008-2014

NOTE 3: Average for pre-merger FD8, for February 2008-2014

NOTE 4: Combination of pre-merger FD7 and FD8, average for 2008-2015

IR&R STAFFING: Staffing levels for the month:

Position (Night/Weekend)	Station 8-1		Station 8-3	
	Target	Actual	Target	Actual
Battalion Chief (Vol)	1	49%		
Company Officer (Vol)	1	65%	1	22%
Driver-Operator (Vol)	Y/N	95%	Y/N	70%
Firefighters (Vol)	3	92%	3	70%
EMTs (Vol)	2	92%	2	68%
Shifts, less than 3 FFs:		8%		32%
Shifts, less than 2 EMTs:		8%		30%
Shifts, less FF & EMT:		0%		30%

Notes:

- Shifts Station 8-3 unstaffed night/weekend: 11 (2015 Average: 19%)
- Shifts Station 8-3 with Aid only: 0 (2015 Average: 4%)
- Station 8-2 staffed: day-shift: 0
- Station 8-2 staffed: nights & weekends: 0
- Average *daytime* daily on-duty staffing, Assistant Chiefs: 1.9
- Average *daytime* daily on-duty staffing, Lieutenants/Firefighters: 4.3
- Average *daytime* daily on-duty staffing, total: 6.2

- 4) During the month, members Ryan Ikerd, Chris Neuman took a leave of absence. Tony Warfield returned from his leave of absence and was assigned to Shift 4.
- 5) Brian Olson returned as a member and was assigned to Shift 5. Also, Joe Brooks, a lateral transfer, was assigned to Shift 4.
- 6) The new engine was placed into provisional service during the month; both the old Engine 81 and the new one will remain in service as driver-operators are qualified on the new apparatus.

PERSONNEL MANAGEMENT, SAFETY & TRAINING:

- 1) Drills for the Month:
 - Quarterly skills required:
 - S-130 Wildland Firefighting
 - SCBA quarterly timed-donning
 - Quarterly Cardiac Arrest Review
 - Standard Evolution Drill
 - Fire Control Operations
 - Search & Rescue Operations
 - Two-Hour Drive Time (Driver/Operators)
 - Jan 4: Business & SBFFA Meeting (Sta 8-1)
 - Jan 4: Company Officer Round-table (Sta 8-1)
 - Jan 25: All-Officer Quarterly Meeting (Sta 8-1)
- 2) On February 4th, the semi-annual Fire Academy class begun with its orientation session at Station 9-5. Good luck recruits!

PERSONNEL MANAGEMENT, RELATIONS:

- 1) On February 6th, the District celebrated its annual recognition of achievement for its membership. At the ceremony, members are recognized for their tenure and special awards given for "above and beyond the call of duty". Our group of officers selected Diana Estrada as Firefighter of the Year. Senior management selected Jonathan Clemens as Officer of the Year. The Bulldog Award was presented by Chief VanCamp to Erik Mueller. Retiring Commissioner Art Getchman was presented with a special award recognizing his 35 years of service. Members recognized for 1 year of service included Rachael Anderson, Drew Bonser, Jeff Brown, Diana Estrada, Anson Friar, Max Hollander, Donnie Kiernan, Ashlie Lehmann, Dave Liukkonen, Ryan Luensman, Jess Pagoria, Lucas Springstead, Aubrey Stoda, Apryl Weikel and Tom Engle. 2 years of service: David Dodge, Ryan Ikerd, Erik Mueller, Joanne Mulder and Ian Stenerson; 3 years of service: Christopher Edwards, Alex McManus, Travis Osborne, Christopher Pawlowski, Zach Skorna, Rebecca Welsh and Kaleb Wilson; 4 years of service: Jeffrey Beaulieu, Ron Henson, Mara Osborn, Tony Warfield and Jacob Zvirsdys; 5 years of service: Peik Andersen, Robert Gormley, Dale Hayes, Kyle Iverson, Chris LaDue, Brandon LeMay, Dustin McCann and Justin Russell; 8 years of service: Ray Meyers; and 15 years of service: Brent McBride. Commissioner Harper, South Bay Firefighter Association President Doug Kilpatrick and Chief VanCamp hosted the ceremony. Membership tokens of gratitude were fully functional folding chairs and a "comfy" blanket (*just right for outdoor sporting events*). A fine dinner and good time was had by all. Congratulations to all of you for your service to the community!
- 2) Chief LeMay, Firefighter Estrada and Acting Captain Hollander attended the annual State Fire Training, Safety and Officer Conference in Yakima February 26th through March 2nd. Chief LeMay stepped down as a board member for the group after serving for four years and being instrumental in

the overhaul and revitalization of the emergency vehicle incident prevention program.

EQUIPMENT & FACILITIES:

- 1) Apparatus & Equipment:
 - a. The new Pierce engine at Station 8-1 was placed into service with transition from the former Engine 81 as driver-operators are qualified on the new unit.
- 2) Facilities:
 - a. Work continues on upgrading the SCBA air compressor to meet current operating standards; Chief Kessel is working with SeaWestern and Commissioner Berman in the overall review of SCBA compressor systems in the District.
 - b. Lock upgrades began at Station 8-1 during the month; the BEST access coded lock system is being implemented throughout all District facilities (including the former FD7 facilities) and will have standardized coding for each member.
 - c. Training Center Project: Construction began during the month with demolition and land clearing; underground tanks and drainage utilities were removed and work started on new drainage and training hydrant systems. A cellular vendor has approached the District regarding permission for an easement on the property (to the existing tower location) for an underground conduit for their signal line. Work for this must be coordinated with the project engineer (Vector) and contractor (OSG).
- 3) Maintenance & Repair Work Orders:
 - a. Work Orders generated in the month: 6
 - b. Work Orders completed in the month: 9

FINANCIAL: (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
Beg. 1 Jan 16	\$ 1,077,381		\$ 1,075,949		\$ 1,033,189		\$ 1,662,409	
Current Month	\$ 812,112	1	\$ 1,034,170	1	\$ 1,046,553	1	\$ 1,644,761	1
Est. End 31Dec16	\$ 1,110,728	2,4	\$ 514,802	2,4	\$ 1,036,500	2	\$ 1,217,700	2

Notes:

- 1: As of 1 March 2016.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: Interest rates for current period:
 LGIP Pool: 0.23 %
 TCIP Pool: 0.82 %.
- 4: Includes transfer of \$231,000 from Fund 6680 to Fund 6681 (November 2016).

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
079	2487	1 Feb 16	84A	E15	7444 Boston Harbor Rd NE	06:26	8.18	ALS Abdom Pain	3	
080	2519	1 Feb 16	82A	E19	7402 Granite Ln NE	14:23	8.32	BLS Leg Pain	2	
081	2545	1 Feb 16	85A	E16	Libby @ Woodard Bay Rd NE	19:48	7.59	BLS Unk Med Prob	8	
082	2553	2 Feb 16	81A	F18	3624 56th Ave NE	00:06	6.47	BLSY Medical Alarm	4	1
083	2597	2 Feb 16	81J	I16	2056 26th Ave NE	15:23	5.54	BLS Sick Person	2	
084	2620	2 Feb 16	86A	F20	5830 Puget Beach Rd NE	21:57	11.45	BLS Back Pain	4	
085	2699	4 Feb 16	81J	F18	3624 56th Ave NE	04:50	9.11	BLS Medical Alarm	4	3
086	2767	4 Feb 16	85A	D16	2417 81st Ave NE	18:52	11.19	BLS Unk Med Prob	2	4
087		5 Feb 16	307	J17	2830 18th Ave NE	20:31	5.04	Structure Fire (MA)	8	4
088	2776	4 Feb 16	86B	G20	7160 50th Ave NE	23:00	15.58	BLS Back Pain	4	4
089		5 Feb 16	83A	G16	4932 Boston Harbor Rd NE	17:48	9.32	Chimney Fire	5	
090	2847	5 Feb 16	81A	F18	6714 Shincke Rd NE	18:09	N/A	BLSY Fall	3	5
091	2896	6 Feb 16	81E	I20	3403 Eagle Dr NE	10:34	6.27	BLS Seizure	3	6
092	2906	6 Feb 16	307	J16	2206 20th Ave NE	13:30	6.46	BLS Fall	3	6
093	3098	8 Feb 16	81A	F18	6306 Snug Harbor Ct NE	22:46	9.04	BLSY Unk Med Prob	4	8
094	3120	9 Feb 16	81A	F18	6306 Snug Harbor Ct NE	08:30	8.44	BLS Overdose	4	
095	3155	9 Feb 16	83A	G16	4710 Boston Harbor Rd NE	16:13	7.32	BLS Fall	4	
096	3168	9 Feb 16	81H	I18	3330 Sleater Kinney Rd NE	20:24	7.30	BLS MVA	4	9
097	3198	10 Feb 16	83A	G15	5341 Cushman Rd NE	08:01	5.31	ALS Overdose	3	
098		10 Feb 16	O1C	K15	711 Capitol Way SE	18:22	N/A	Gas Leak Inside	3	1
099	3267	10 Feb 16	81H	H18	3924 South Bay Lp NE	18:39	3.56	ALS Not Breathing	4	1
100		11 Feb 16	86B	H20	7301 40th Ct NE	16:43	6.02	Chimney Fire	4	
101	3383	11 Feb 16	81H	I18	4445 31st Ave NE	23:26	16.05	BLS Illness	4	2
102	3396	12 Feb 16	81F	H19	Foxhall @ Foxtrail Dr NE	06:13	6.09	BLS MVA	6	
103	3404	12 Feb 16	81H	I19	2930 Jorgenson Rd NE	08:30	6.11	BLS Gen Pain	3	
104		12 Feb 16	81E	I20	Eagle @ Tolmie Dr NE	14:44	6.18	Service Call	3	
105	3456	12 Feb 16	82A	C18	8619 Fernwood St NE	22:51	12.50	ALS DLoC	4	3
106					<i>Dispatcher Error</i>					
107	3474	13 Feb 16	81J	I16	2744 Bethel St NE	07:27	9.53	ALS Chest Pain	4	4
108		13 Feb 16	81H	G18	3837 53rd Ln NE	11:55	7.11	Service Call	4	4
109	3495	13 Feb 16	81A	I17	3031 36th Ave NE	13:30	6.29	ALS Chest Pain	3	4
110	3517	13 Feb 16	325	L19	2401 Detlefsen Pl SE #B	20:24	4.26	Chaplain Call	1	4
111		15 Feb 16	81A	I17	3443 Lilly Rd NE	11:38	2.56	Fire Alarm Activation	3	
112	3704	16 Feb 16	307	J16	2516 20th Ave NE	06:51	7.02	ALS Unconscious	3	
113		16 Feb 16	81H	F18	5640 Sleater Kinney Rd NE	17:11	5.07	Wires Down	5	
114	3748	16 Feb 16	81A	I17	2843 South Bay Rd NE	18:18	6.30	ALS Fall	4	7
115	3820	17 Feb 16	81E	I20	6913 32nd Ave NE	17:01	17.25	BLS Respiratory Prob	4	
116	3846	17 Feb 16	307	I16	2523 Huber Ln NE	23:36	19.53	ALS Suicide	4	8
117	3865	18 Feb 16	86B	G20	7106 50th Ave NE	11:25	10.23	BLS Back Pain	3	
118	3889	18 Feb 16	311	N20	5800 Thornbury Dr SE	17:09	N/A	Chaplain Call	1	
119	3902	18 Feb 16	81A	I17	3031 36th Ave NE	20:50	4.27	ALS Respiratory Prob	4	9
120	3903	18 Feb 16	86B	G20	6645 Prairie Ridge Dr NE	20:53	21.09	BLSY Patient Assist	3	9
121	3911	18 Feb 16	82A	C19	8600 Johnson Point Rd NE	23:40	10.30	BLS MVA	8	9
122	3912	19 Feb 16	81H	I18	4445 31st Ave NE	00:29	18.21	ALS Unresponsive	4	9
123		19 Feb 16	83A	I15	3426 Gull Harbor Rd NE	00:33	N/A	Gas Leak Outside	4	9
124	3925	19 Feb 16	83A	G16	5120 Boston Harbor Rd NE	07:35	3.07	BLS Mental Prob	2	
125		20 Feb 16	84A	E15	Boston Harbor @ Boston Hbr Ext NE	23:27	13.35	Burn Ban Violation	3	2
126	4208	22 Feb 16	86B	F21	7547 58th Ave NE	16:42	9.25	BLS Medical Alarm	3	
127	4229	22 Feb 16	307	J16	1915 Meixner St NE	20:46	8.39	BLSY Fall	3	4
128	4235	22 Feb 16	83A	H15	3838 Boston Harbor Rd NE	21:50	5.23	BLS Medical Alarm	4	4
129	4258	23 Feb 16	86A	F21	7646 Sandy Point Rd NE	04:54	13.46	BLSY Medical Alarm	3	4

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
130		23 Feb 16	81E	I20	6902 32nd Ct NE	17:27	7.34	Fire Alarm Activation	4	
131	4383	24 Feb 16	307	J16	2504 20th Ave NE	15:45	5.39	BLS Fall	2	
132	4495	26 Feb 16	81F	H19	4013 Foxhall Dr NE	00:55	10.09	ALS Unk Med Prob	4	7
133	4589	27 Feb 16	81A	F18	6307 Snug Harbor Ct NE	07:43	7.55	BLS MVA	4	9
134	4613	27 Feb 16	82B	E20	6644 Marvin Rd NE	15:15	9.26	ALS Breathing Prob	4	9
135	4658	27 Feb 16	81E	H20	6804 Falcon Wy NE	02:00	9.28	BLS Hip Pain	4	9
136	4675	28 Feb 16	86A	F20	7228 Sandy Point Rd NE	08:30	16.55	BLS DoA	6	1
137	4750	29 Feb 16	81E	H20	6804 Falcon Wy NE	04:25	8.52	ALS Hip Pain	4	1
138	4760	29 Feb 16	307	J17	3039 Lindell Rd NE	08:11	6.41	ALS Breathing Prob	3	
139	4774	29 Feb 16	83A	F16	6314 Woodard Bay Rd NE	10:52	3.41	BLS Fall	2	
140	4777	29 Feb 16	81H	I19	2930 Jorgenson Rd NE	11:29	7.06	BLS Medical Alarm	3	
141	4778	29 Feb 16	81H	G18	5442 Sleater Kinney Rd NE	11:42	4.58	ALS Syncope	6	

2016 BUDGET VS ACTUAL, CASH BALANCE

