

DISTRICT MONTHLY REPORT: APRIL 2017

ADMINISTRATIVE:

- 1) On April 13th, the District Information Technology Integrated Decision Making Team (IDMT) met and dealt with several issues, including firestation wireless networks, system security and capital upgrades.

Action Item Summary List:

No.	Topic	Date	Priority	Action/Status
2	North-end Firestation Project Master Plan	Ongoing	Medium	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Two firestation strategic concept used in planning (#59)
44	District Training Center	Ongoing	Medium	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Phase II of project completed ▪ Phase III scope to be determined
48	Community Risk Assessment Project	Ongoing	On Hold	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Thurston County CEMP Natural Hazard Mitigation Project ▪ Medic One BLS strategic study (2015-2016)
52	Verizon Wireless Tower at Station 8-3 (Boston Harbor)	Ongoing	Medium	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Draft agreement reviewed by District Legal Counsel and Staff, back to Verizon; requested site map
53	Organizational performance management	Ongoing	High	<u>Board Chair/VanCamp:</u> <ul style="list-style-type: none"> ▪ Fire Chief 2017 Performance Goal 4 ▪ Pilot performance evaluation process for 2017 with all District members (Policy 3-30) ▪ Draft Personal Development Plan (PDP) process developed for expectations and evaluations
55	Consideration of apparatus sizing	?	?	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ CR&R scheduled replacement of next pumper in 2018 ▪ Inclusion in overall strategic planning update
59	IR&R Staffing Planning	Ongoing	High	<u>VanCamp:</u> <ul style="list-style-type: none"> ▪ Working with Board on recommendation package; to review with stakeholders prior to seeking Board approval & adoption

PLANNING SERVICES:

- 1) Chief VanCamp was asked by the Thurston County EMS Council to serve on an ad-hoc committee to assist Medic One Director Kurt Hardin negotiate a new contract for the Medical Program Director (MPD). The new contract will feature an increased presence of the MPD for better access to staff and EMS responders. The contract is subject to approval by the County Board of Commissioners.
- 2) Chief McBride attended the IAFF Education Seminar in Spokane on April 24-27 where topics on presumptive coverage of illness & cancer, social media use, firefighter mental health and personal protective equipment decontamination were covered.

PUBLIC RELATIONS & COMMUNITY SERVICES:

- 1) The Johnson Point Homeowners Association (Water Company) held their annual meeting at South Bay Station 8-1 on April 8th.
- 2) Chief VanCamp represented the District and Thurston County fire chiefs at the April 27th retirement celebration for State Fire Marshal Chuck Duffy.

EMERGENCY RESPONSE: Total of 327 calls to date; 306 for 2008-16 average (composite for pre-merger FD7 and FD8); (see attached Monthly Call Summary Report)

1) Type of responses for the month of April:

	Fire	ALS	BLS	Pub Svc	False	Total
2017 In FD8	2	26	40	7	2	77
2017 Total	2	28	47	7	2	86
2016 (Total)	3	73	(Tot EMS)	7	0	83
Average ^{NOTE 1}	5	58	(Tot EMS)	7	3	72

2) Average number of responders-per-incident for April:

	Total	Daytime	Night	Weekend
2017	3.8	3.3	4.0	4.2
2016	3.8	3.4	4.5	3.7
FD7 ^{NOTE 2}	3.7	3.3	4.2	3.7
FD8 ^{NOTE 3}	4.2	3.4	4.9	4.7

3) Performance measures to *Target Levels of Service** for the month/year:

Response Zone	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Station 8-1	31	26	84%	1	0	0%
Station 8-2/8-6	8	2	25%	1	1	100%
Station 8-3	24	16	67%	0	0	0%

Average	EMS			Fire		
	Total	Meet	Pct	Total	Meet	Pct
Avg 2017 To Date	58.8	39.8	68%	2.0	1.3	63%
Avg 2016	56.8	34.3	60%	2.8	2.6	92%
Avg 08-16 ^{NOTE 4}	50.8	32.8	65%	3.7	2.5	69%

*KEY: *EMS targets: minimum 2 responders on scene within 8 minutes*
Fire targets: minimum 4 responders on scene within 10 minutes
Does not include false alarms, service calls, mutual aid outside District

NOTE 1: *Combination of pre-merger FD7 and FD8, for April 2008-2016 (average)*

NOTE 2: *Average for pre-merger FD7, for April 2008-2016*

NOTE 3: *Average for pre-merger FD8, for April 2008-2016*

NOTE 4: *Combination of pre-merger FD7 and FD8, average for 2008-2016*

4) Delayed responses for the month of April:

FD8	Date	Sta	Time	R/T	Incident Type	Comments
263	6 Apr 17	82A	21:54	12.06	ALS Poss Suicide	Travel time from Sta 8-1
272	8 Apr 17	83A	13:23	10.02	BLSY Panic Attack	Non-emergency, travel time from Sta 8-1
273	8 Apr 17	81A	18:54	9.48	BLS DoA	Delay in response from firestation
278	10 Apr 17	82A	13:52	23.22	BLS Sick Person	Dispatch did not record arrival (by radio)
284	14 Apr 17	81A	09:30	11.56	BLS Fall	On-shift training, mutual-aid response
299	20 Apr 17	86B	21:33	10.56	BLS MVA	Travel time from Sta 8-1
301	21 Apr 17	83A	10:31	12.33	ALS Breathing Prob	Dispatch did not record arrival (by radio)
312	25 Apr 17	83A	18:23	16.51	BLS Breathing Prob	Travel time from Sta 8-1, Sta 8-3 not staffed
313	25 Apr 17	81D	18:24	22.30	ALS Chest Pain	Error in CAD addressing; FD8 on another incident
314	26 Apr 17	83A	02:43	11.26	BLS Syncope	Travel time from Sta 8-1, Sta 8-3 not staffed
317	27 Apr 17	82A	10:24	11.05	ALS Heart Prob	Travel time from Sta 8-1
324	28 Apr 17	83A	21:38	11.09	BLS Difficulty Breathing	Travel time from Sta 8-1, Sta 8-3 not staffed
332	30 Apr 17	81A	20:41	8.51	ALS Breathing Prob	Dispatch did not record arrival (by radio)

IR&R STAFFING: Staffing levels for April:

Staffing Targets by Position:		Station 8-1	Station 8-3	Note
Day-shift	Assistant Chief (as BC) (Career):	95%		A
	Firefighter/Lieutenant (Career): 2	100%	100%	
	Station Staffed:	100%	100%	
Night & Weekends	Battalion Chief (Volunteer):	78%		B
	Company Officer (Volunteer):	58%	20%	
	Engine Driver-Operator (Volunteer):	100%	33%	C
	Fire Personnel (Volunteer): 3	100%	33%	D
	EMS Personnel (Volunteer): 2	100%	38%	D
	Station Staffed:	100%	38%	E

Notes:

- A) Includes weekday holidays when BC not staffed;
- B) Includes BC assigned to Engine 81, with or without Company Officer;
- C) Driver-Operator assigned may be Company Officer or other position;
- D) May be cross-trained/certified staff (e.g. Firefighter-EMT); and
- E) Includes minimum target staffing of Aid Unit 83 only.

Volunteer Staffing Levels: for the month of April:

Position	Mar	Apr	Comments
Battalion Chief	6	6	Incl AC Kilpatrick; "in-training" LaDue and Clemens
Company Officer (incl "Acting")	8	9	
Firefighter-EMT	18 (2)	18 (2)	(Awaiting State Cert)
Firefighter	13	17	
EMT	7 (4)	7	(Awaiting State Cert)
In-training: Firefighter	6	6	New members
In-training: Firefighter (existing)	2	2	Currently FD8 EMTs
In-training: EMT	5	5	New members
In-training: EMT (existing)	2	2	Currently FD8 FFs
Member Leave-of-Absence		2	Beard, Mulder
Leave Service, Resignation		2	Brown, Leunsman

PERSONNEL MANAGEMENT, SAFETY & TRAINING:

1) Drills for the Month:

- Quarterly skills required:
 - Annual N-95 Fit Testing
 - Annual Respiratory Protection Training
 - Annual SCBA Fit Testing
 - Heat Related Illness Training, Members & Supervisors
 - PPE Decontamination & Inspections
 - Live-fire Training at Mark Noble RTC
 - Standard evolution: initial attack
 - SCBA-donning quarterly
 - Two-hour drive time (Driver/Operators)
- Medic-One OTEP:
 - Infectious Disease Exposure Control
 - Altered Mental States
 - High Performance Trauma Management
 - Mental Health for Providers
 - Stroke

- 2) At the April 11th Board meeting, Chief LeMay highlighted the leaders for the volunteer recruit mentorship program. Battalion Chief Robinette is organizing the program; Captain Clemens is leading the EMT mentoring and Captain LaDue is leading the Firefighting mentoring. The mentorship program will augment the District's Officer Development program nicely.
- 3) On April 13th Chiefs VanCamp, McBride and LeMay and Lieutenant Graham met to plan for the implementation of an updated personal protective equipment procedure for inspection and decontamination. The update will feature a centralized process for inventory, maintenance and repair and simplified inspection and decontamination procedures. This is the first procedure adopted in the revised District Health & Safety Program.
- 4) Annual recertification testing for District "red-card" (wildland firefighter) holders was held on April 18th.

PERSONNEL MANAGEMENT, RELATIONS:

- 1) Chief Kessel retired as of May 2nd; he started with the department in October 1987 as a volunteer and quickly rose through the ranks becoming our career Training Officer in April of 1993. Greg was instrumental in helping form much of the county-wide training system we know and benefit from today. He has served as a career member of the District longer than any member in the District's history, in a wide variety of roles. *Thanks for your service to the District and good luck Greg!*
- 2) On April 21st, retired Commissioner Art Getchman passed away; Art served the District between 1979 and 2015, and was very active in the community through the North Thurston School District and Lacey Rotary International.
- 3) The quarterly all-officer meeting was held on April 24th where the subject of a recent critical motor vehicle crash were debriefed, results of recent meetings on information technology (and draft policy statements) and personal protective equipment procedures were discussed. Other "house-keeping" topics were discussed as well.

EQUIPMENT & FACILITIES:

- 1) Apparatus & Equipment:
 - a. Engine 83 brakes were serviced.
 - b. The Holmatro hydraulic extrication tool was repaired (Engine 83).
- 2) Facilities:
 - a. An underground water pipeline at Station 8-3 is being repaired.

FINANCIAL: (see also Budget Reports provided by the District Secretary)

Cash Balance	Fund 6680 Operations	Note	Fund 6681 CR&R	Note	Fund 6683 Reserve	Note	Fund 6685 Cap Fac Proj	Note
Beg. 1 Jan 17	\$ 1,263,199		\$ 1,356,898		\$ 1,041,410		\$ 1,244,065	
Current Month	\$ 1,491,732	1	\$ 1,347,602	1	\$ 1,044,061	1	\$ 1,212,167	1
Est. End 31 Dec17	\$ 1,394,472	2,4	\$ 1,469,593	2,4	\$ 1,053,300	2	\$ 1,190,500	2

Notes:

- 1: As of 1 May 2017.
- 2: Estimate based upon preliminary tax revenue calculations & fully accounted expenses for remaining budget year.
- 3: Interest rates for current period:
 LGIP Pool: 0.23 %
 TCIP Pool: 0.82 %.
- 4: Includes transfer of \$254,100 from Fund 6680 to Fund 6681 (November 2017).

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
247	8129	1 Apr 17	83A	G15	4806 Cushman Rd NE #141	07:28	6.01	ALS Breathing Prob	2	3
248	8184	1 Apr 17	307	J17	2725 12th Ave NE	21:45	5.05	BLS Fall	5	3
249	8215	2 Apr 17	307	J17	2521 South Bay Rd NE	07:21	4.49	ALS Chest Pain	8	4
250	8235	2 Apr 17	81H	I18	4507 Pleasant Glade Rd NE	13:05	4.22	ALS Unresponsive	8	4
251	8251	2 Apr 17	84A	E15	312 73rd Ave NE	17:39	6.17	ALS Fall	4	4
252	8296	3 Apr 17	84A	E15	6927 Boston Harbor Rd NE	12:57	6.04	BLS Fall	5	
253	8311	3 Apr 17	81A	I17	3506 Shincke Rd NE	15:16	0.00	ALS Chest Pain	4	
254	8318	3 Apr 17	81A	I17	3444 South Bay Rd NE	16:21	N/A	BLS MVA	5	
255	8392	4 Apr 17	85A	E17	6842 Libby Rd NE	13:33	5.23	BLS Back Pain	2	
256	8402	4 Apr 17	81F	H19	4038 Hollywood Dr NE	14:55	4.14	ALS Seizure	6	
257	8410	4 Apr 17	83A	H15	3600 Boston Harbor Rd NE	15:49	0.00	BLS MVA	2	
258	8450	5 Apr 17	82A	B19	9913 Point View St NE	07:51	N/A	BLS Medical Alarm	3	
259	8460	5 Apr 17	83A	G15	4806 Cushman Rd NE #118	11:02	4.34	BLS Unk Med Prob	2	
260	8504	5 Apr 17	83A	H16	1606 38th Ln NE	19:15	7.11	ALS Chest Pain	3	7
261	8521	6 Apr 17	307	J17	2521 South Bay Rd NE	00:47	4.40	ALS Chest Pain	5	7
262	8603	6 Apr 17	84A	E15	6925 Bayview Dr NE	20:58	1.55	ALS Extreme Fatigue	5	8
263	8607	6 Apr 17	82A	C19	9038 Gallea St NE	21:54	12.06	ALS Poss Suicide	5	8
264		7 Apr 17	81J	I16	1700 33rd Ave NE	10:20	4.08	Service Call	4	
265		7 Apr 17	81B	F17	6220 Lemon Rd NE	11:02	4.32	Wires Down	4	
266	8659	7 Apr 17	81B	F17	6106 Lemon Rd NE	11:54	6.59	BLSY Patient Assist	3	
267		7 Apr 17	81F	H19	5726 Hawks Prairie Rd NE	14:13	4.43	Wires Down	3	
268		7 Apr 17	81J	I16	1222 26th Ave NE	16:40	6.45	Wires Down	3	
269		7 Apr 17	82A	E19	68th @ Johnson Point Rd NE	17:50	8.46	Wires Down	3	
270	8745	8 Apr 17	81A	I16	3127 Libby Rd NE	09:58	5.09	BLS Fall	4	1
271	8763	8 Apr 17	81B	H17	3113 41st Ave NE	13:03	3.28	ALS Unk Med Prob	4	1
272	8765	8 Apr 17	83A	I16	1426 33rd Ave NE	13:23	10.02	BLSY Panic Attack	4	1
273	8796	8 Apr 17	81A	E17	6703 Shincke Rd NE	18:54	9.48	BLS DoA	5	1
274	8809	8 Apr 17	86B	H20	4210 Legacy Dr NE	22:07	7.39	ALS Hypotension	4	1
275	8829	9 Apr 17	307	K17	605 Devoe St NE #B	02:42	12.27	BLS Unconscious	5	1
276	8866	9 Apr 17	81H	I18	4445 31st Ave NE	14:53	7.26	ALS Heart Prob	6	2
277		9 Apr 17	81H	H18	4126 36th Ave NE	19:01	4.30	Smoke Investigation	3	2
278		10 Apr 17	82A	E18	4535 68th Ave NE	13:52	23.22	BLS Sick Person	2	
279	9068	11 Apr 17	307	K17	503 Devoe St NE #B	20:18	6.26	BLS Heart Prob	3	4
280	9069	11 Apr 17	83C	G16	5445 Libby Rd NE	20:19	7.45	BLS Back Pain	6	4
281	9095	12 Apr 17	81F	G19	4644 Johnson Point Rd NE	06:57	5.59	BLSY Fall	4	
282	9120	12 Apr 17	83A	G15	4806 Cushman Rd NE #143	12:00	5.07	ALS Respiratory Dx	3	
283	9205	13 Apr 17	307	J17	1944 Meixner St NE	10:50	5.29	BLS Unk Med Prob	3	
284	9275	14 Apr 17	81A	G17	4925 Shincke Rd NE	09:30	11.56	BLS Fall	3	
285	9326	14 Apr 17	86B	G20	6645 Prairie Ridge Dr NE	17:47	4.32	BLSY Patient Assist	4	
286	9369	15 Apr 17	307	J17	3039 Lindell Rd NE	08:48	5.46	BLS Fall	3	8
287	9410	15 Apr 17	81A	H17	4124 Whispering Firs Ln NE	15:55	5.30	BLS Dizziness	4	8
288	9430	15 Apr 17	81A	I17	3443 Shincke Rd NE	19:46	2.07	ALS Unconscious	5	8
289	9484	16 Apr 17	83A	H15	3943 Boston Harbor Rd NE	10:56	8.00	BLS Medical Alarm	4	9
290	9487	16 Apr 17	81F	H19	Hawks Prairie @ Johnson Point Rd NE	11:14	5.08	ALS MVA	6	9
291		18 Apr 17	84A	D16	8035 Jenni St NE	11:04	8.42	BLS Fall	2	
292	9703	18 Apr 17	83A	G15	4806 Cushman Rd NE #129	16:51	2.15	BLS CVA	3	
293		19 Apr 17	82A	C18	9119 Otis Beach Rd NE	17:56	2.32	Structure Fire	7	
294	9817	20 Apr 17	81E	I20	6049 Tolmie Dr NE	03:10	3.30	BLSY Fall	2	3
295	9855	20 Apr 17	307	K17	839 Fenske Dr NE	12:55	8.40	BLS Fall	3	
296	9872	20 Apr 17	81G	H20	Hawks Prairie @ Johnson Point Rd NE	18:34	3.33	BLS MVA	4	4
297		20 Apr 17	81F	H19	Hawks Prairie @ South Bay Rd NE	18:38	0.28	BLS MVA	5	4

MONTHLY RESPONSE RECORD

Number		Date	Sta Zone	Grid	Location	Alarm Time	Resp Time	Type	Resp	Shift #
FD8	Med-1									
298	9889	20 Apr 17	81E	H20	3809 Owl Ln NE	21:11	6.20	ALS Fall	3	4
299	9891	20 Apr 17	86B	F21	8102 61st Ave NE	21:33	10.56	BLS MVA	8	4
300	9932	21 Apr 17	81B	F17	6106 Lemon Rd NE	10:27	6.38	BLS Fall	3	
301	9933	21 Apr 17	83A	G16	2308 46th Ave NE	10:31	12.33	ALS Breathing Prob	2	
302	9971	21 Apr 17	81B	H17	4002 Lemon Rd NE	17:09	7.31	BLS Fall	3	
303	10028	22 Apr 17	81A	I17	3225 South Bay Rd NE	10:13	2.38	ALS Respiratory Dx	4	6
304	10069	22 Apr 17	83A	H15	4225 Boston Harbor Rd NE	16:31	8.53	BLS Trauma	2	6
305		23 Apr 17	85A	D16	Island View @ 81st Ave NE	20:50	13.27	Wires Down	5	7
306	10195	24 Apr 17	82A	E19	7402 Granite Ln NE	09:59	8.06	BLS Lethargy	3	
307	10199	24 Apr 17	81A	I18	3610 South Bay Rd NE	10:20	3.26	ALS Chest Pain	2	
308	10225	24 Apr 17	84A	E15	426 73rd Ave NE	16:19	6.16	ALS Diabetic Prob	2	
309	10236	24 Apr 17	81A	I17	3031 36th Ave NE	19:45	6.42	ALS Respiratory Dx	3	8
310	10261	25 Apr 17	83A	I16	1729 36th Ave NE	07:10	5.25	ALS Chest Pain	2	
311		25 Apr 17	81H	H18	36th @ South Bay Lp NE	14:26	3.42	Fire Alarm Activation	3	
312	10331	25 Apr 17	83A	G15	4805 Cushman Rd NE #53	18:23	16.51	BLS Breathing Prob	3	9
313	10332	25 Apr 17	81D	I17	2932 26th Ave NE #1	18:24	22.30	ALS Chest Pain	1	9
314	10350	26 Apr 17	83A	G15	4805 Cushman Rd NE #53	02:43	11.26	BLS Syncope	2	9
315	10373	26 Apr 17	81E	H20	Eagle @ Hawks Prairie Rd NE	10:40	8.13	BLS MVA	5	
316	10384	26 Apr 17	81H	H18	3845 Sleater Kinney Rd NE	12:57	3.54	BLSY Knee Injury	3	
317	10450	27 Apr 17	82A	C20	6101 88th Ave NE	10:24	11.05	ALS Heart Prob	2	
318	10460	27 Apr 17	81F	H19	5937 44th Wy NE	11:45	5.47	ALS Trauma	5	
319		27 Apr 17	81E	H20	6220 Hawks Prairie Rd NE	17:13	8.45	Brush Fire	3	
320		27 Apr 17	83A	H15	309 39th Ave NE	18:11	N/A	Fire Alarm Activation	6	2
321	10530	28 Apr 17	81A	F18	5718 Shincke Rd NE	03:31	6.21	BLS Pregnancy	4	2
322	10546	28 Apr 17	82A	B19	9704 Johnson Point Lp NE	08:48	10.28	ALS Fall	5	
323	10581	28 Apr 17	81A	I17	3003 South Bay Rd NE	15:37	2.39	BLS Stroke	3	
324	10601	28 Apr 17	83A	H16	4411 Canter Ln NE	21:38	11.09	BLS Difficulty Breathing	4	3
325	10625	29 Apr 17	83A	G15	4805 Cushman Rd NE #53	09:00	7.58	BLS Stroke	3	4
326		29 Apr 17	81C	H16	3715 Libby Rd NE	10:03	4.06	BLS MVA	3	4
327	10642	29 Apr 17	83A	F16	6440 Woodard Bay Rd NE	14:40	8.47	BLS High Blood Press	3	4
328	10647	29 Apr 17	83A	G15	4806 Cushman Rd NE #115	16:16	5.40	BLSY Patient Assist	3	4
329	10666	29 Apr 17	81A	I17	3449 Forrest Parse Ln NE	19:32	N/A	BLS Assist L/E	4	4
330		30 Apr 17	307	J17	2539 Woolworth Ct NE	04:47	9.12	BLS Cardiac Event	4	4
331	10749	30 Apr 17	81E	I20	7145 32nd Ave NE	20:38	6.38	BLS Animal Bite	4	5
332	10750	30 Apr 17	81A	I17	3031 36th Ave NE	20:41	8.51	ALS Breathing Prob	4	5

2017 BUDGET VS ACTUAL, CASH BALANCE

