

SOUTH BAY COMMUNITY ADVISORY GROUP CHARTER

April 30, 2014

- 1) The **objective** of the committee: *To provide the Board of Fire Commissioners of Thurston County Fire Protection District 8 with a forum to exchange ideas on public policy, help with information gathering and evaluation, assist in public communications and generally advise the Board in their decision-making process to ensure balanced public input.*
- 2) The committee should be a citizen group supported by the District. The committee members will select their own chair and vice-chair (or co-chair). A Board member will act as liaison to the committee. The Fire Chief and/or District Secretary may act as staff support (e.g. minutes, scheduling, logistics, etc.) if desired by the committee.
- 3) The membership of the committee will consist of residents of the District representing a broad cross-section of the community. *The overall goal is to engage geographically balanced representation of interested and involved citizens.* While no interested resident of the District will be excluded, the target is for membership to closely reflect voter precinct population as listed below:

▪ Henderson Precinct	15%
▪ South Bay Precinct	13%
▪ Puget Precinct	13%
▪ Johnson Point Precinct	13%
▪ Woodard Creek/Bigelow/Ames Precincts	12%
▪ Woodland Precinct	9%
▪ Hawks Acres Precinct	7%
▪ Friendly Grove/Zangle Precincts	6%
▪ Jones Beach Precinct	6%
▪ Tolmie Precinct	6%
- 4) Efforts have been conducted to recruit citizen volunteers for the committee; applicants should be willing and able to commit to some basic meeting schedule (suggested quarterly unless otherwise necessary). It is recognized that both *initial* and *ongoing* recruiting efforts will be needed.
- 5) Once the committee is formed, more detailed rules or by-laws can be developed by the group to clarify the group's focus, role and responsibilities. It is important to remember to keep the environment of the committee inviting, inclusive and meaningful but not too formal.